

## Church Volunteer Agreement – including Role Outline

This form should be completed by all voluntary workers with children or vulnerable adults in accordance with House of Bishops/Diocesan Safeguarding guidance policy and procedures.

If the role changes substantially a new form should be completed. Copies should be retained by the worker, and the incumbent.

Parish \_\_\_\_\_

Name of worker \_\_\_\_\_

Address \_\_\_\_\_

Home telephone \_\_\_\_\_

mobile phone \_\_\_\_\_

Email \_\_\_\_\_

Name of group \_\_\_\_\_

Where/when they  
meet \_\_\_\_\_

Age range of  
children/ range of  
vulnerabilities \_\_\_\_\_

Work to be undertaken *(5–10 points describing the duties and responsibilities in this role)*

### Driving licence

(For purpose of transporting group members)

I have a full driving licence with \_\_\_\_\_ points. Driver number \_\_\_\_\_

Dated \_\_\_\_\_

## DBS

An enhanced DBS disclosure has been completed, through the diocese of St Edmundsbury and Ipswich

Disclosure number \_\_\_\_\_ Dated \_\_\_\_\_

Disclosing \_\_\_\_\_

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## Training

I have read and understood the Diocesan Safeguarding Induction (group 1 level as defined by Suffolk County Council Safeguarding Learning and Quality Assurance Team)

Date \_\_\_\_\_

I have completed the Diocesan Group 2 Safeguarding Training

Date \_\_\_\_\_

Other relevant training completed (such as pastoral module of lay elder training)

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Date \_\_\_\_\_

I have understood the nature of the work I am to do with children/young people. I have read the guidelines produced by the Church for safeguarding children and young people. I understand that it is my duty to protect the children, young people and vulnerable adults with whom I come into contact. I know what action to take if abuse is discovered or disclosed.

Signed \_\_\_\_\_

Date \_\_\_\_\_

N.B. All information will be held safely and in confidence, in accordance with the Data Protection Act 1998.