

**FULL BOARD
MEETING MINUTES**

April 9, 2018



Call to Order 5:43pm

I Roll Call/Determine Quorum:

Directors/Attendees:

Angela Zender	Anthony Zender
Monica Bihar-Natzke	Lindsay LaPonse
Jennifer Riccobono	

Associate Directors:

Michelle Dubiel
Anne Gacki

II Review & Approval of minutes

3-12-18 Full Board meeting minutes

- Jennifer Riccobono, Supported by Lindsay LaPonse made a motion to Approve the 3-12-18 Full Board meeting minutes, *Motion Carried (5/5)*.

3-29-18 Joint Merger meeting minutes

- Angela Zender, Supported by Monica Bihar-Natzke made a motion to Approve the 3-29-18 Joint Merger meeting minutes, *Motion Carried (5/5)*.

4-4-18 Charity Ball Committee - Debrief meeting minutes

- Lindsay LaPonse, Supported by Angela Zender made a motion to Approve the 4-4-18 Charity Ball Committee - Debrief meeting minutes, *Motion Carried (5/5)*.

III Treasurer's Report: Jennifer Riccobono Presents

1. Expense Reimbursement Submittals

2. **Financial Report**

Account Balances *as of 3/31/2018*

Advantage Checking = **\$45,627.70**

Rainy Day Ck Account = **\$30,000.00**

Scholarship Savings = **\$ 3,956.16**

3. Expenses: **\$17,929.27**

IV President's Report Monica Bihar-Natzke Presents

1. **Mardi Gras Charity Ball**

a. Committee Event Debrief Review

- i. Looking to get donations year round
- ii. Looking at different halls & band to be fiscally conscientious
 - From a band to a DJ – the price should then drop due to it not being such a fancy affair
 - a. *Intrigued* was a suggested band
 - Michelle went to Penna's, Mary Lue apologized about the past missed business (\$51/plate – flat, free app platter, free table skirts – not table clothes, Premium Bar, would do higher end food choices – sirloin tips, free pizza end of night, 1 server for each table – will give the whole place, will only charge for tickets sold) \$42/plate
- iii. Discussion ensued about the main purpose of event
- iv. *Date to decide next year venue & entertainment: Next board meeting*

2. **Parent Grants**

- a. 18 applications, several did not respond to follow-up requests
- b. 13 approved by committee
- c. Budget was \$10,400.00 - based on member responses during the *12-15-17 Special Meeting*
 - i. Remaining budget amount will be moved to *Teacher Wish List Grant* line item

3. **Oakland AS Merger**

- a. FB posts & Margaret Miller from National Email

- i. *Unproductive comments have been made on FB and National has advised that neither county board respond to cyberbullying. Additional information has been shared on our FB page to address some of the concerns AS-MSC members have brought up.*
- ii. March 30th Website Notice posted with Verbiage approved by board email
- iii. Email sent to bring members attention to the matter posted (April 2nd) & posted on FB as well
 - Per ByLaws: 1 of the 3 methods above must be used to inform members of an upcoming vote and 30 days later a vote may occur. Vote is set for April 30th, giving members 31 days to consider the proposal
- iv. FB misconception that board has taken action without their vote. “Begun the process” simply means that the board has voted in favor of the Merge and is taking the next steps which are: obtaining specifics from Oakland about the possible agreement & initiating a membership vote. No paperwork has been completed; the board is closely following the By Laws, as required.
 - Due to the importance of this vote, a Q&A meeting will be held prior to the Official discussion and vote on 4-30-18.
 - A representative from National will be present at the vote to answer any lingering questions.
- b. Discuss if we should propose a drop St Clair county or keep as part of SE Mi
 - i. *Clarification on business name vs Service area. Currently our business name states our Service area: Macomb & St Clair. The web address encompasses our current service area but does not describe our “service area responsibilities” per our National Affiliate agreement. Should the merger go through we would need to submit a formal request to National to include Oakland as our “service area.” Regardless of the new official business name that is chosen, we are under no obligation to service any county not listed on our Affiliate agreement. In additional “service area” describes a requirement to provide Referrals and Resources, no actual programing is required.*
 - ii. Consensus to retain the SC county as service area, but not to worry about activities as they have not been receptive to board efforts to hold events or support groups for them (already being done by other organizations).
- c. Steering committee - Lindsay, Anne, Jen, Angie, & Monica, all of ASOC board
- d. Addressing Member concerns
 - i. *Member M.Y. emailed a request for documents*Partial Response sent, will complete collection of requested files from Book Keeper & Secretary*
 - ii. Are things going to be taken away?
 - iii. Will activities be moved to Oakland County?
 - iv. Are we taking on too much?
 - v. Linda – past Embezzlement (will be present to answer questions and to assure that the books are clean.)
- e. ASOC Celebration event scheduled for Saturday, April 28th. (12pm-4pm) – will be rescheduled so that it can be a joint event.

4. **Support Meetings**

Poll: https://apps.facebook.com/my-polls/vtewyn/G-mMdw39?from=user_wall&v=861

- a. St E location
 - i. Comments: I really like the evening meetings without kids. Then you can really talk with other parents. It won't be the same with kids in tow. I'll barely be able to have a conversation. Why can't you keep the evening ones too?
 - Keep St E through year end? - YES consensus
 - (1) Café Style locations: Vote
 - ii. Angie: @ Play Place on Wednesday's, 6:30 – 8:00 p.m. (except for the last Wednesday of the month) *Highest Votes - May 9th – second Wednesday
 - iii. Monica: @ Holiday Inn - Restaurant (Warren-VanDyke) Between 6a - 10:30a, any day
 - iv. Lindsay: @ Roseville Denny's on Monday. after 5:30 to 10 (specify) 6:00 to 7:30p 3rd week

- v. Lindsay: @ IHOP Monday, Thursday, or Friday, after 5:30 to 10 (specify)
 - Every 3rd Week of the month Bi-monthly next highest vote (move towards that within a year or two as needed)
- vi. Highest Votes: Friday Between 4p - 6:30p @ MISD (however, this location would *not* support the purpose of providing groups in areas not currently covered)
 - Lindsay LaPonse, Supported by Angela Zender made a motion to Approve the 2 new Café style support group location & dates (2nd Wend 6:30-8 @ PlayPlace & 3rd Mon 6-7:30p @ Roseville Denny's), *Motion Carried (5/5)*.
- b. Sibling & HFA updates (*Anthony Presented*)
 - i. Per sign in sheet 9 attended and Angie conducted an impromptu Parent support group with parents who stayed.
 - ii. Proposed increase in number of HFA meetings – staying within the \$85.00 remaining 2018 budget
 - Lindsay LaPonse, Supported by Jennifer Riccobono made a motion to increase the HFA support groups to monthly occurrence, *Motion Carried (5/5)*.

5. April Autism Month

- a. Puzzle pieces Update– Jen & Michelle
 - i. Lakeshore school participated
- b. A Cappella: Confirm 6 min volunteers: Anne, Monica, Angie, Anthony, Lindsay, Jen, Roberta Schmit (Awareness table)
- c. Social Media Videos
 - i. Parents don't have 10 minutes to read and absorb an email. 1.5 min videos on single topics are a way of relaying this info better to families
 - ii. First Topics
 - *DYK: FB puts videos on before pictures & posts?* This would bring the topics to the front of everyone's pages.
 - Summer events
 - Meet the board (see my day?)
 - Puzzlabilities, Bowling
 - Merger outcome

6. Strategic Adhoc Committee

- a. Updated Mission vote - *Postponed*

V VP's Report Angela Zender Presents

- 1. Executive Director Job Posting
 - a. Adhoc Hiring Committee: Approx. 8 candidates interviewed, 2 did not show. Will choose a candidate by the end of the month to present to board for approval.
- 2. Outback Steakhouse fundraiser
 - a. No Date yet? – Organizers out of town.
 - b. Ride for Autism is already set for a Sunday, cannot combine
- 3. The Autism Council is distributing several stakeholder surveys to obtain feedback. The surveys are on the Michigan.gov/autism
- 4. Awareness Items Purchase (current Variety is sparse)
 - 20 AWARENESS WATER BOTTLES @ \$44.44
 - 25 BULK TOTE @ \$38.94
 - 30. I LOVE SOMEONE WITH AUTISM: VINYL DECAL. @ 35
 - Total purchase request: \$118.38
 - Angela Zender, Supported by Jennifer Riccobono made a motion approve \$118.38 in purchases to replenish the Awareness table with additional items, *Motion Carried (4/5)*.

VI Upcoming Events Angela Zender Presents

- 1. SCS Memorial Day Parade: Sun 5-27, step-off at 1:00PM. (Angie, Anthony, Lindsay)

- a. Play Place cannot walk with us & no commitment by church to build float
 - i. Will not do, not enough participation
2. Camp: Aug 17-19 @ Bear Lake
 - a. April Franchy agreed to be the chair, Angie will Co-chair
 - i. Set a meeting to review process & to gather past documents for records
3. Metro Parent: 11th annual Living with Autism conference on Friday, May 4, 2018 at the Troy Marriott 7:30 A.M.-4:30 P.M. (*Executive & AZ is For*)
 - a. Non-profit booth cost, \$550 (ASOC is willing to pay for the table and let us use it if we want to go)
 - b. Only 7 booths left as of 4-5-18
 - i. Michelle & Monica are available to go, Consensus to accept offer from Oakland.
4. **Emailed Event:** Alice Brower-Cicek & offer of a 7-Eleven Appreciation Day (**May 12th, 2018, from 11 a.m. to 2 p.m.**)
 - a. Lindsay, Angie & Anthony are available to do it, Angie will contact Alice to set up

VII Secretary's Report MBN Presents for Kristen Whiston
Contact Log Book

2. **Emails:** 4
3. **Voicemails:** 7
4. **Correspondence/Mail**
 - a. Memberships: as of 4-1-18 (*Lindsay*)
 - i. 2018 Membership Total: 115 (*2017: 124*)
 - b. Donations: 0
 - c. Thank you's: 0
 - d. Other Mail: Bills

VIII First Responders Training Follow-up

1. Spring Training Scheduled: Room 202 at 9:00am – 11:00am on Wednesday, April 25, 2018.
2. Fall Training? Or once a year?
 - Consensus: Physical presentations will not be scheduled more than once a year – but webinars & videos would be actively promoted
3. Still need Annette to send Name & Contact Info of individual with 1st Responder contact list
4. Food? Vote - *Muffins* (Will purchase at store & if have more than 19 will purchase Tim Hortons coffee for upstairs)
 - Jennifer Riccobono, Supported by Lindsay LaPonse made a motion approve up to \$100 in food for 4-25 training, *Motion Carried (5/5)*.
5. Respond to Deputy Chief Ryan Monroe (Roseville Police Department) email
 - Consensus: Will remind about the 4-25 training and if cannot attend will offer an in person training for roll call

IX Out & about Walk

1. T-Shirts Vote over email on newest design
2. Found someone for Face Panting?
 - Malin's kids are not available
 - Angie has a business – *sent it to Theresa – Funny faces: lu.funnyfaces@gmail.com*

X Other

1. Bowling: Treats? Is it a problem? – only 3 families find it a problem that treats are present
 - Another Bowling League: \$6 per week & banquet get a plaque, pizza, awards (most strikes etc)
 - Change Chair?
 - Executive committee will discuss further

XI MEETING ADJOURNMENT 9:20 pm

NEXT BOARD MEETING May 14th 2018, 5:30p.m.