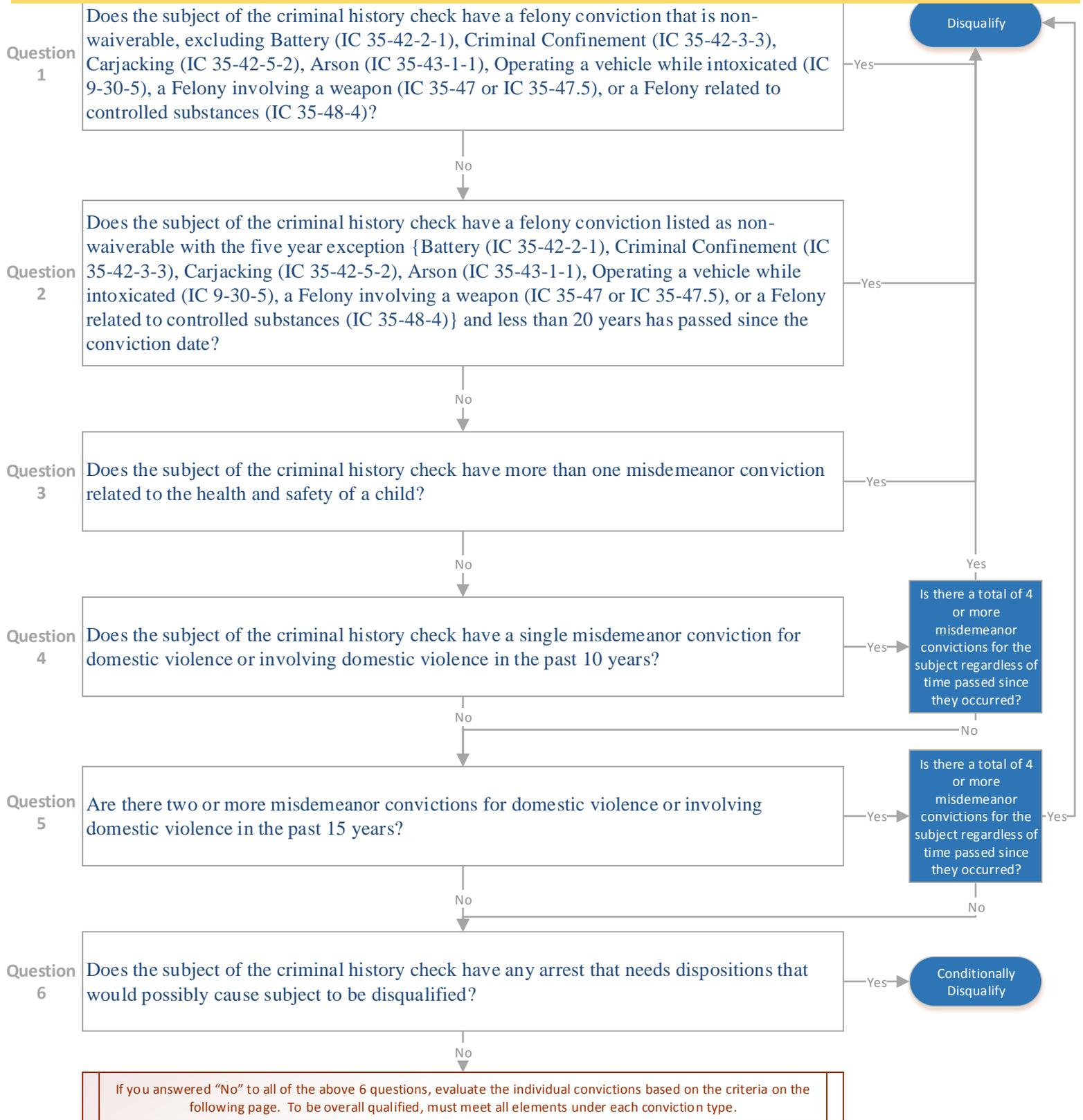


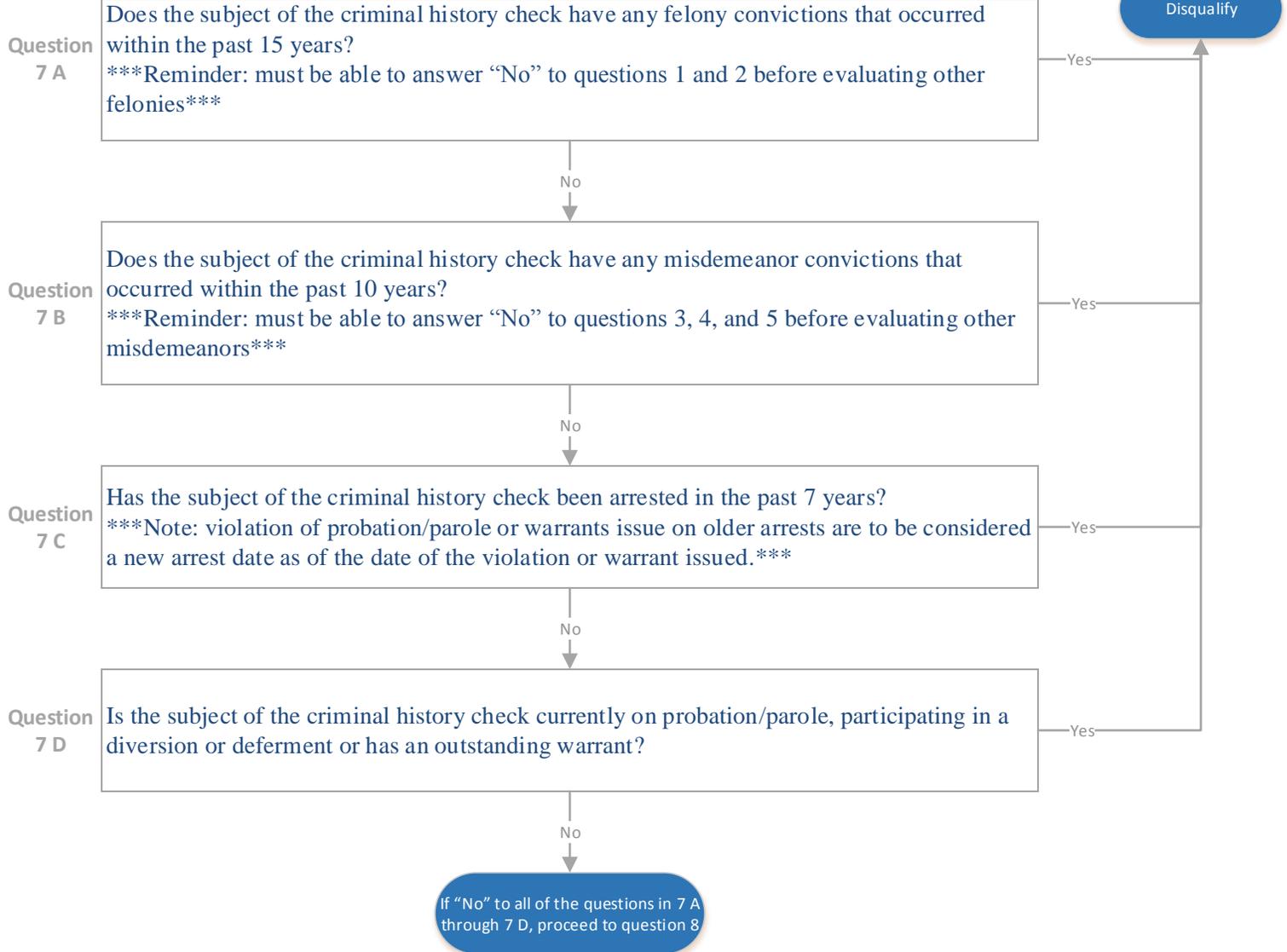
# Central Office Background Check Unit Flowchart for Criminal Evaluation Standards Effective June 2017



# Central Office Background Check Unit Flowchart for Criminal Evaluation Standards Effective June 2017

If you answered "No" to all 6 questions on the page one, evaluate the individual convictions based on the following criteria. To be overall qualified, must meet all elements under each conviction type.

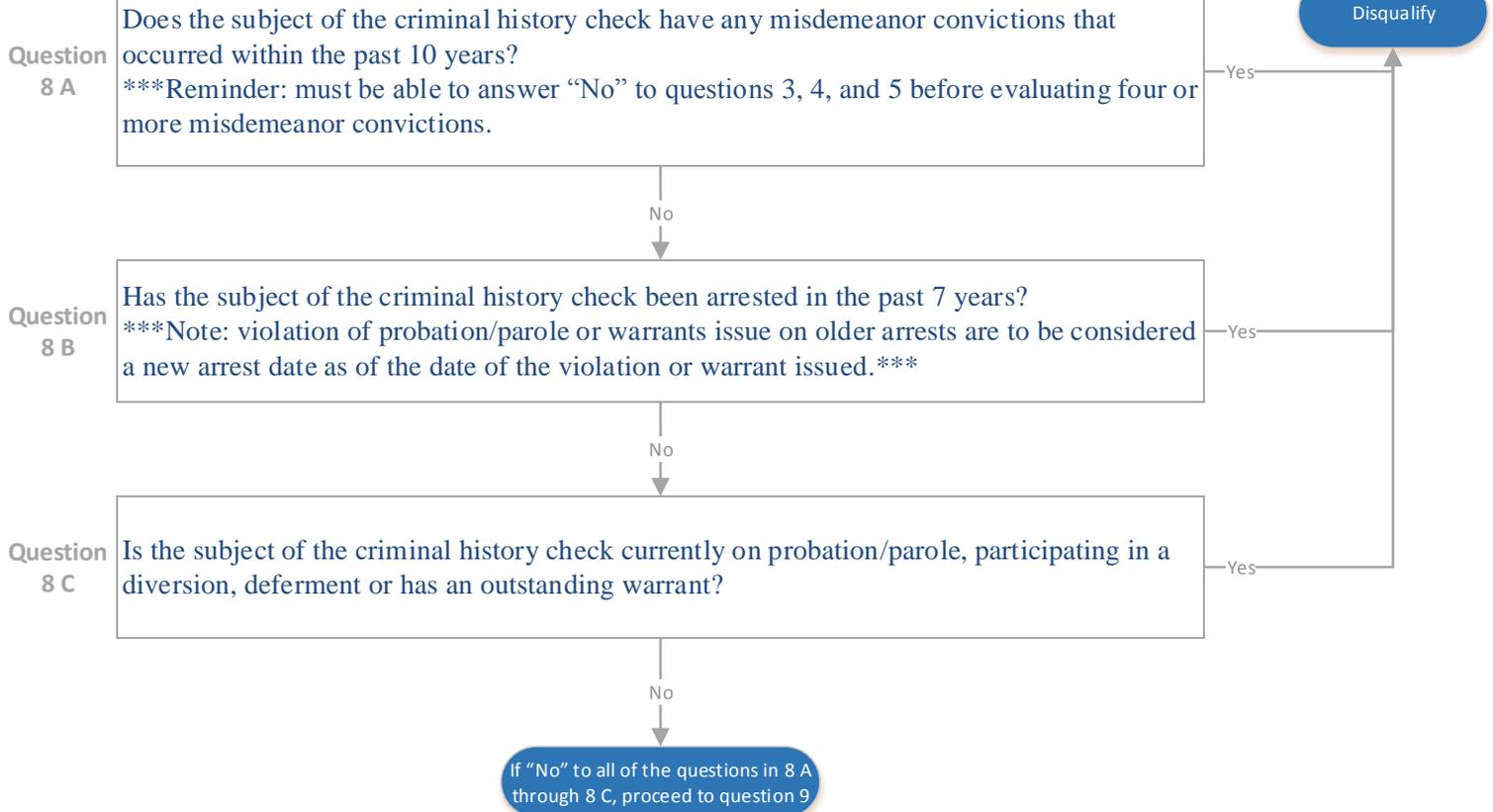
## Evaluation of felony convictions:



# Central Office Background Check Unit Flowchart for Criminal Evaluation Standards Effective June 2017

If you answered "No" to all 6 questions on the page one, evaluate the individual convictions based on the following criteria. To be overall qualified, must meet all elements under each conviction type.

## Evaluation of four or more misdemeanors convictions (including domestic violence):



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If you answered "No" to all 6 questions on the page one, evaluate the individual convictions based on the following criteria. To be overall qualified, must meet all elements under each conviction type.

## Evaluation of misdemeanor convictions related to health and safety of a child:

**Question 9 A** Did the subject's misdemeanor conviction that is related to the health and safety of the child occur in the past 15 years?

Disqualify

No (Greater than 15 years)

**Question 9 B** Does the subject of the criminal history check have a felony conviction?  
\*\*\*Note: review evaluation standards on questions 1, 2, and 7\*\*\*

Review the felony convictions and take appropriate action

No

**Question 9 C** Does the subject of the criminal history check have any misdemeanor convictions that occurred within the past 10 years?

Yes

No (None/Greater than 10 years)

**Question 9 D** Has the subject of the criminal history check been arrested in the past 7 years?  
\*\*\*Note: violation of probation/parole or warrants issue on older arrests are to be considered a new arrest date as of the date of the violation or warrant issued.\*\*\*

Yes

No (Greater than 7 years)

**Question 9 E** Is the subject of the criminal history check currently on probation/parole, participating in a diversion, deferment or has an outstanding warrant?

Yes

No

If "No" to all of the questions in 9 A through 9 E, proceed to question 10

# Central Office Background Check Unit Flowchart for Criminal Evaluation Standards Effective June 2017

If you answered "No" to all 6 questions on the page one, evaluate the individual convictions based on the following criteria. To be overall qualified, must meet all elements under each conviction type.

## Evaluation of juvenile adjudications, if committed as an adult, would be a lifetime, non-waiverable conviction

**Question 10 A** Does the subject of the criminal history check have a juvenile adjudication that if committed as an adult would be a lifetime non-waiverable conviction that occurred in the past 10 years?

Disqualify

No (Greater than 10 years)

**Question 10 B** If the subject of the criminal history check has a misdemeanor conviction that is related to the health and safety of a child, has this conviction occurred in the past 15 years

No (None/Greater than 15 years)

**Question 10 C** Does the subject of the criminal history check have any adult felony convictions?  
\*\*\*Note: review evaluation standards on questions 1, 2, and 7\*\*\*

Review the felony convictions and take appropriate action

No

**Question 10 D** Does the subject of the criminal history check have any misdemeanor convictions that occurred within the past 10 years?

No

**Question 10 E** Has the subject of the criminal history check been arrested in the past 7 years?  
\*\*\*Note: violation of probation/parole or warrants issue on older arrests are to be considered a new arrest date as of the date of the violation or warrant issued.\*\*\*

No

**Question 10 F** Is the subject of the criminal history check currently on probation/parole, participating in a diversion, deferment or has an outstanding warrant?

No

If "No" to all parts of questions 10 AND all previous sections, subject of the criminal history check is qualified