

MINNESOTA BOARD OF NURSING

MEETING MINUTES

December 6, 2018

President Michelle Harker called the meeting to order at 8:30 a.m. December 6, 2018, in Conference Room A, 2829 University Avenue Southeast, Minneapolis, Minnesota.

Members Present

Joann Brown

Julie Frederick

Becky Gladis

Michelle Harker

Bradley Haugen

June McLachlan

Robert Muster

Christine Norton

Rui Pina

Steven Strand

Eric Thompson

Laurie Warner

Members Absent

Sakeena Futrell-Carter

Pa Chua Vang

Staff (present at various times)

Kimberly Bastyr

Shirley A. Brekken

Kay Buchanan

Rene Cronquist

Carolyn Dela Cruz

Rebecca Elmasry

Mariclaire England

Susan Frosch

Marilyn Krasowski

Mary Luecke

Kimberly Miller

Julie Sabo

Lindsay Schubert

Mary Squires

Jeremy Wilson

Connie Yanez

Legal Counsel (present at various times)

Kathleen Ghreichi

Nicholas Lienesch

Mission Statement

R. Pina read the Board mission statement to remind members of the Board's purpose:

Mission Statement

"The mission of the Minnesota Board of Nursing is to protect the public's health and safety through regulation of nursing education, licensure and practice."

Approval of Board Meeting Agenda

Motion by C. Norton, seconded by R. Pina, to approve the December 6, 2018 board meeting agenda.

Vote: Yes – 11 (Brown, Frederick, Gladis, Harker, Haugen, McLachlan, Norton, Pina, Strand, Thompson, Warner)

No – 0; Abstain – 0; Absent – 1 (Muster)

Motion Carried

President's Report

President Harker asked board members to reflect on the core value of *Trust-integrating the obligation of confidence and authority expected of the Board by the public* during the meeting. She gave updates from a recent National Council of State Boards of Nursing (NCSBN) President's Network call:

- Minnesota has had a significant impact with active involvement on NCSBN Committees.
- NCSBN is seeking input regarding strategic initiatives to be addressed at the March 2019 Midyear Meeting.
- A presentation is scheduled for the Midyear Meeting regarding enhancements to the *Next Generation NCLEX*®.

Executive Director's Report

S. Brekken reported:

- The Governor has not made any board member appointments.
- There is a provision in law for active military status nurses to renew the license registration without a fee. Without payment of a fee, the Department of Defense considers the license to be restricted; therefore the Board will accept payment of a fee if the nurse requests.
- Brekken introduced new employee Carolyn Dela Cruz, records management specialist.
- Kay Buchanan, nursing practice specialist, is retiring in December and was thanked for her significant contributions to the Board throughout her years of service.

Attachment II.A

National Council of State Boards of Nursing Midyear Meeting

The National Council of State Boards of Nursing (NCSBN) 2019 Midyear meeting will be held March 26 - 28, 2019 in San Antonio, Texas

Motion by S. Strand, seconded by C. Norton, to fund up to four board members to attend the NCSBN 2019 Midyear meeting.

Vote: Yes – 11 (Brown, Frederick, Gladis, Harker, Haugen, McLachlan, Norton, Pina, Strand, Thompson, Warner)

No – 0; Abstain – 0; Absent – 1 (Muster)

Motion Carried
Attachment II.B

Board members interested in attending should notify President Harker or S. Brekken by the first week in January.

Consent Agenda

Agenda Item	Attachment
Board Meeting Minutes: October 4 – 5, 2018	III.A
Financial Report: October 31, 2018	III.B
Licensure Statistics: September – October 2018	III.C
Disposition of Complaints: September – October 2018	III.D
APRN Advisory Council Minutes: June 20, 2018	III.E
Data Resources Committee Minutes: August 1, 2018	III.F
Education Committee Minutes: March 16, 2018	III.G
Executive Committee Minutes: August 1, 2018	III.H
Nominating Committee Minutes: November 20, 2018	III.I
Nursing Practice Committee Minutes: June 6, 2018	III.J
Nursing Practice Committee Minutes: August 1, 2018	III.K
HPSP FY2019 Quarter 1 Report: July – September 2018	III.L

Motion by L. Warner, seconded by C. Norton, to approve the Consent Agenda as presented.

Vote: Yes – 11 (Brown, Frederick, Gladis, Harker, Haugen, McLachlan, Norton, Pina, Strand, Thompson, Warner)

No – 0; Abstain – 0; Absent – 1 (Muster)

Motion Carried
Attachments III.A - L

Report of the Nominating Committee: Election of Officers

C. Norton, on behalf of the Nominating Committee (C. Norton, J. Frederick, J. McLachlan), presented the following nominees for election of Board officers:

President: Michelle Harker
President: Eric Thompson
Vice-president: Bradley Haugen
Secretary: Becky Gladis

Motion by L. Warner, seconded by B. Haugen, to accept the report of the Nominating Committee.

Vote: Yes – 11 (Brown, Frederick, Gladis, Harker, Haugen, McLachlan, Norton, Pina, Strand, Thompson, Warner)

No – 0; Abstain – 0; Absent – 1 (Muster)

Motion Carried

J. Sabo and S. Frosch were appointed by President Harker to serve as tellers.

President Harker declared Brad Haugen vice president and B. Gladis as secretary, by acclamation. Following voting for the office of president, President Harker declared the officers elected for calendar year 2019:

President: Michelle Harker
Vice President: Brad Haugen
Secretary: Becky Gladis

Motion by B. Haugen, seconded by R. Pina, to authorize the Nominating Committee to reconvene to consider the policy and process for elections.

Vote: Yes – 11 (Brown, Frederick, Gladis, Harker, Haugen, McLachlan, Norton, Pina, Strand, Thompson, Warner)

No – 0; Abstain – 0; Absent – 1 (Muster)

Motion Carried

Prescription Monitoring Program

Katrina Howard, Prescription Monitoring Program Pharmacist Consultant, provided an update regarding the work of the Program. Goals of Prescription Monitoring Program (PMP) are:

- Reduce prescription drug misuse, and diversion;

Prescription Monitoring Program (cont'd)

- Decrease the number of individuals that meet the threshold and exhibit potential high risk behavior; and
- Increase utilization of the PMP.

Howard reviewed control substance insight alerts, trend analysis survey data, and future plans for reporting in Minnesota.

Health Professionals Services Program

The present interagency agreement for the Health Professionals Services Program (HPSP) will expire June 30, 2019. Minnesota law authorizing the Health Professionals Services Program requires boards to enter into or discontinue an agreement to participate in the program and provide a written resolution indicating the board's intent to the designated board by January 1 preceding the start of a biennium.

Motion by C. Norton, seconded by J. Frederick, that the Minnesota Board of Nursing participate in the Health Professionals Services Program for FY 2020 and FY 2021, and further, that the Board authorize the executive director to enter into an interagency agreement among the participating boards.

Vote: Yes – 11 (Brown, Frederick, Gladis, Harker, Haugen, McLachlan, Norton, Pina, Strand, Thompson, Warner)

No – 0; Abstain – 0; Absent – 1 (Muster)

Motion Carried
Attachment IV.A

Health Professionals Services Program policy requires each participating board to make a new appointment or confirm the continuation of the current appointee and alternate representative to the Program Committee on or before January 15 annually.

Motion by B. Haugen, seconded by J. Frederick, that the Board of Nursing appoint L. Warner as the Board of Nursing representative on the Health Professionals Services Program Committee, and further, appoint M. Harker as the alternate representative for calendar year 2019.

Vote: Yes – 11 (Brown, Frederick, Gladis, Harker, Haugen, McLachlan, Norton, Pina, Strand, Thompson, Warner)

No – 0; Abstain – 0; Absent – 1 (Muster)

Motion Carried
Attachment IV.A

Continuing Approval of Accredited Programs

M. Krasowski reported Minnesota Rule 6301.2360 subpart 2 stipulates that all Board of Nursing-approved nursing education programs must provide evidence of current accreditation by a national nursing accrediting body, approved by the United States Department of Education, by January 1, 2018, or must have achieved candidacy status leading to such accreditation and demonstrated satisfactory progression toward obtaining the accreditation. Additionally subpart 3 requires the program submit annual reports to provide evidence of compliance with additional statutes and board rules.

On July 10-11, 2018, the Accreditation Commission for Education in Nursing (ACEN) granted continuing accreditation to the following program until the next review as specified:

Program	Next on-site evaluation
Minneapolis Community and Technical College Associate Degree Nursing Program	Spring 2026

On July 10-11, 2018, the Accreditation Commission for Education in Nursing (ACEN) granted initial accreditation to the following programs until the next review as specified:

Program	Next on-site evaluation
Rasmussen College – Bloomington Associate Degree Nursing Program	Spring 2023
Rasmussen College – Mankato Associate Degree Nursing Program	Spring 2023
Rasmussen College – Mankato Practical Nursing Program	Spring 2023
Rasmussen College – St. Cloud Associate Degree Nursing Program	Spring 2023
Rasmussen College – St. Cloud Practical Nursing Program	Spring 2023

On October 18-19, 2018, the Commission for Nursing Education Accreditation (CNEA) granted initial accreditation to the following program until the next review as specified:

Program	Next on-site evaluation
Itasca Community College Practical Nursing Program	Spring 2024

On October 2-4, 2018, the Commission on Collegiate Nursing Education (CCNE) granted continuing accreditation to the following program until the next review as specified:

Continuing Approval of Accredited Programs (cont'd)

Program	Next on-site evaluation
Metropolitan State University Doctor of Nursing Practice Program	Fall 2028

On November 13, 2018, the Commission on Collegiate Nursing Education (CCNE) granted approval of substantive change notification through acquisition of the MN School of Business/Globe University for the following program until the next review as specified:

Program	Next on-site evaluation
Concordia University – St. Paul Baccalaureate Degree Nursing Program	Spring 2021

Motion by L. Warner, seconded by R. Pina, that the Board grant continuing approval to the following nursing programs based on compliance with all applicable rules:

- Concordia University – St. Paul Baccalaureate Degree Nursing Program
- Itasca Community College Practical Nursing Program
- Metropolitan State University Doctor of Nursing Practice Program
- Minneapolis Community and Technical College Associate Degree Nursing Program
- Rasmussen College – Bloomington Associate Degree Nursing Program
- Rasmussen College – Mankato Associate Degree Nursing Program
- Rasmussen College – Mankato Practical Nursing Program
- Rasmussen College – St. Cloud Associate Degree Nursing Program
- Rasmussen College – St. Cloud Practical Nursing Program

Vote: Yes – 11 (Brown, Frederick, Gladis, Harker, Haugen, McLachlan, Norton, Pina, Strand, Thompson, Warner)

No – 0; Abstain – 0; Absent – 1 (Muster)

Motion Carried
Attachment IV.C

Subsequent Board consideration for continuing approval shall be when the accrediting body takes action and the program meets all applicable program approval rules.

Board Member Development

Criminal Background Check Program manager, Juanita Borton, reported on the Criminal Background Check Program’s processes. She described the information exchange with the Bureau of Criminal Apprehension and the Federal Bureau of Investigation.

Citizen Advocacy Center Annual Meeting Report

M. Harker and L. Warner attended the Citizen Advocacy Center (CAC) Annual Meeting October 16 – 17, 2018, in Washington, DC. They reported on highlights of the conference including collaborative healthcare and team development approaches to provide safer healthcare environments for patients.

Attachment IV.D

Minnesota Alliance for Patient Safety Conference

The Board of Nursing is a member of the Minnesota Alliance for Patient Safety (MAPS). Board members J. Fredrick, S. Harker, J. McLachlan, C. Norton, and L. Warner attended the conference on October 25 and 26, 2018 in Brooklyn Park, MN. The conference theme was *Reigniting Our Passion for Safe Care* and focused on leading edge practices and solution-oriented dialogue about how to make health care sustainably and measurably safer in Minnesota. Objectives included recognizing trends in safe care to improve safety cross health care settings; strategies and actions for establishing and maintaining a culture of safety; demonstrating how organizations have successfully measured the outcomes of their patient safety improvement initiatives; and exploring opportunities to improve engagement between patients resident, families and providers for safer care everywhere.

Attachment IV.E

2017 – 2018 Biennial Report

S. Brekken reported the 2017 – 2018 Biennial report has been completed and is being published with all other health-related licensing boards, as required by law.

Attachment IV.F

Education Committee

Posting of Reprimands against a Nursing Program

A reprimand is issued without changing the approval status of the program, if the program is in compliance at the time of the review panel or hearing or by the time the Board reviews the report of the panel or hearing (MN Rules 6301.2360 Subp. 10). There is no reference to publishing the actions of a reprimand.

Currently, reprimands to nursing programs are posted on the Board website without an identified timeline for removal. Other actions against programs, including correction

Education Committee (cont'd)

orders, are posted until resolved. Generally, a reprimand indicates there has been resolution by the time the board reviews the report of the panel or hearing.

Education staff reviewed the education program postings on the websites of 22 other boards of nursing for a national perspective. Only three of the boards had minimal postings on nursing programs related to conditional approval or consent orders. Education staff, in consultation with the board's legal analyst, could not identify a requirement to post a reprimand to a program.

Motion by J. McLachlan, on behalf of the Education Committee, that the Board approve the posting of program reprimands on the Board website for one year, after which the posting will be removed, if the program is in compliance with all applicable rules.

Vote: Yes – 10 (Brown, Gladis, Harker, Haugen, McLachlan, Norton, Pina, Strand, Thompson, Warner)

No – 0; Abstain – 0; Absent – 2 (Frederick, Muster)

Motion Carried
Attachment V.A

Dissemination of NCSBN Medical Marijuana Guidelines in Nursing Programs

In 2018, the National Council of State Boards of Nursing (NCSBN) developed national nursing guidelines for medical marijuana. Included in these guidelines are *Medical Marijuana Education in Prelicensure Nursing Programs* and *Medical Marijuana Education in APRN Nursing Programs*. The Board charged the Education Committee to review these guidelines related to nursing programs in relation to the program approval rules and make recommendations for dissemination.

Motion by J. McLachlan, on behalf of the Education Committee, that the Board endorse the NCSBN medical marijuana national guidelines (*Medical Marijuana Education in Prelicensure Programs and Medical Marijuana Education in APRN Nursing Programs*) and recommends dissemination by board education staff through ongoing meetings with the Minnesota Associate Degree-Practical Nursing Director Group (AD/PN), the Minnesota Association of Colleges in Nursing (MACN) and the Advanced Practice Registered Nursing Program Directors.

Vote: Yes – 10 (Brown, Gladis, Harker, Haugen, McLachlan, Norton, Pina, Strand, Thompson, Warner)

No – 0; Abstain – 0; Absent – 2 (Frederick, Muster)

Motion Carried
Attachment V.B

Executive Committee

President Harker reported on the work of the Executive Committee including the draft 2019 Board Education Plan and FY 2020 – 2022 Strategic Initiatives. She encouraged the full Board to provide input to the Committee by the first week of January 2019 for consideration at the February 2019 board meeting.

Attachment V.B

President Harker referenced a draft 2019 Committee Assignment and requested board members indicate if they have a preference to serving on different or additional committees.

Vice President Haugen reported on the evaluation of October 5, 2018 Board Member Development Activity.

Nursing Practice Committee

B. Haugen reported the Nursing Practice Committee has reviewed the National Council of State Boards of Nursing Guidelines for the Nursing Care of Patients Using Medical Marijuana.

Motion by the Nursing Practice Committee, that the Board endorse the *National Council of State Boards of Nursing Guidelines for the Nursing Care of Patients Using Medical Marijuana*, publish the guidelines on the Board’s website with links to relevant references and describing the interface of the Guidelines with Minnesota law and Department of Health information.

Vote: Yes – 11 (Brown, Frederick, Gladis, Harker, Haugen, McLachlan, Norton, Pina, Strand, Thompson, Warner)

No – 0; Abstain – 0; Absent – 1 (Muster)

Motion Carried
Attachment V.B

The Committee will continue discussion regarding the topic of nurse fatigue in future meetings with a goal of producing a statement regarding accountability with the concept that nurses and employers should collaborate to reduce the risk of nurse fatigue and strategies to promote health.

Discipline Resources Committee

S. Strand reported the Discipline Resources Committee is addressing the charge to review the information on the Board website regarding complaint resolution and make recommendations for comprehensiveness, accuracy, currency, usefulness and plain language and make recommendations any needed updates or upgrades.

Discipline Resources Committee (cont'd)

Discipline conference scheduling has been discussed along with the issue of conferences that cancel, and suggestions to enhance board member participation. The Committee is welcoming feedback from the full Board.

Core Value Reflection

President Harker led the board members in a reflection on the core value of *Trust, integrating the obligation of confidence and authority expected of the Board by the public*, to identify how the Board has demonstrated this value in its deliberation and decision making during the meeting.

Recess

President Harker declared a recess at 12:20 p.m.

Closed Session

President Harker convened the meeting in closed session at 1:00 p.m. and declared a quorum present.

Cassandra Schwartz, RN 206569-0

Cassandra Schwartz attended a conference with the Board of Nursing Review Panel on September 13, 2018, the Panel including Steven Strand and Laurie Warner, board members. The Board reviewed the resulting proposed stipulation and consent order to suspend Ms. Schwartz's registered nurse license and stay the suspension based on Ms. Schwartz's compliance with the Order, place conditions on Ms. Schwartz's license and assess Ms. Schwartz a \$600 civil penalty.

Motion by C. Norton, seconded by R. Muster, that the Board adopt the Stipulation and Consent Order and issue the Order effective December 6, 2018.

Vote: Yes – 12 (Brown, Frederick, Gladis, Harker, Haugen, McLachlan, Muster, Norton, Pina, Strand, Thompson, Warner)

No – 0; Abstain – 0; Absent – 0

Motion Carried

The Stipulation and Consent Order Consent Agenda included the following cases:

1. Dawn Anderson, RN 169809-7 – Suspension
2. Wendy Bailey, RN 142234-4 – Voluntary Surrender
3. Leah Billstrom, RN 228236-3 – Reprimand, Civil Penalty, Conditions
4. Jenny Couser, RN 221546-6 – Stayed Suspension, Conditions
5. Jeanette Erickson, RN 120760-8, LPN 42125-2 – Voluntary Surrender
6. Calvin Hundebly, LPN 80027-1 – Voluntary Surrender
7. Rahab Lemargeroi, LPN 62505-8 – Stayed Suspension, Civil Penalty, Conditions
8. Tamara Lindgren, LPN 61721-5 – Suspension.
9. Daniel Rudolph, RN 179212-6, LPN 58139-6 - Suspension
10. Karen Sexton, RN 244554-0 – Reprimand, Civil Penalty
11. Donald Tanner, LPN 81757-1 – Voluntary Surrender
12. Lyna Tschann, RN 210685-0, LPN 72323-5 - Suspension
13. Heather Van Wagner, RN 191685-0, LPN 66138-4 – Reprimand, Civil Penalty
14. Jenna White, RN 218574-5 – Reprimand, Civil Penalty

Motion by C. Norton, seconded by J. McLachlan, that the Board adopt the Stipulation and Consent Order Consent Agenda and issue the Orders effective December 6, 2018.

Vote: Yes – 12 (Brown, Frederick, Gladis, Harker, Haugen, McLachlan, Muster, Norton, Pina, Strand, Thompson, Warner)

No – 0; Abstain – 0; Absent – 0

Motion Carried

Amy Slepica (Orr), RN 211417-2, LPN 71064-6

Amy Slepica (Orr) and her attorney, Nathan Hansen, attended a conference with the Board of Nursing Review Panel on January 25, 2018, the Panel including Bradley Haugen, board member. The Board reviewed the resulting proposed stipulation and consent order to suspend Ms. Slepica's (Orr) registered and practical nurse licenses and stay the suspension based on Ms. Slepica's (Orr) compliance with the Order, place limitations and conditions on the license.

Motion by R. Muster, seconded by S. Strand, that the Board adopt the Stipulation and Consent Order and issue the Order effective December 6, 2018.

Vote: Yes – 12 (Brown, Frederick, Gladis, Harker, Haugen, McLachlan, Muster, Norton, Pina, Strand, Thompson, Warner)

No – 0; Abstain – 0; Absent – 0

Motion Carried

Carol Hofland, RN 141800-2, LPN 48548-9

A Notice of Removal of Stay of Suspension, Imposition of Suspension and Hearing was served to Carol Hofland on October 12, 2018, scheduling a conference on November 2, 2018, and a hearing before the Board on December 6, 2018. Ms. Hofland did not attend the conference or the hearing. Assistant Attorney General Kathleen Ghreichi presented oral argument on behalf of the Review Panel. Christine Norton, board member, Connie Yanez, board staff on the Review Panel, and Assistant Attorney General Kathleen Ghreichi were excused and did not participate in the deliberation or voting. Assistant Attorney General Nicholas Lienesch advised the Board.

Motion by B. Gladis, seconded by J. Brown, that the Board authorize Assistant Attorney General Nicholas Lienesch to make editorial revisions in the proposed Order, accept the Findings of Fact, Conclusions and Final Order of the Review Panel, as revised, and issue the Order suspending Ms. Hofland’s registered and practical nurse licenses effective the date of service (December 12, 2018).

Vote: Yes – 10 (Brown, Frederick, Gladis, Harker, Haugen, McLachlan, Muster, Pina, Strand, Warner)

No – 0; Abstain – 0; Absent – 2 (Norton, Thompson)

Motion Carried

The Petition Consent Agenda included the following cases:

Petition for Reinstatement:

1. Jennifer Johnson, RN 154367-6 – Stipulation and Consent Order for Reinstatement (Stayed Suspension, Limitations, Conditions)
2. Carolyn Joyce, RN 184851-7 – Stipulation and Consent Order for Reinstatement (Stayed Suspension, Limitations, Conditions)
3. Andrea McGillis, LPN 46687-7 - Stipulation and Consent Order for Reinstatement (Conditions)

Motion by C. Norton, seconded by J. Brown, that the Board adopt the Petition Consent Agenda and issue the Orders effective December 6, 2018.

Vote: Yes – 12 (Brown, Frederick, Gladis, Harker, Haugen, McLachlan, Muster, Norton, Pina, Strand, Thompson, Warner)

No – 0; Abstain – 0; Absent – 0

Motion Carried

Brenda Bowe, RN Boarder State Registry 65526-6

The Board reviewed a proposed stipulation and consent order to reprimand Brenda Bowe and assess Ms. Bowe a \$680.00 civil penalty. Bradley Haugen was the consulted board member. The matter was resolved without a conference.

Motion by B. Gladis, seconded by S. Strand, that the Board adopt the Stipulation and Consent Order and issue the Order effective December 6, 2018.

Vote: Yes – 12 (Brown, Frederick, Gladis, Harker, Haugen, McLachlan, Muster, Norton, Pina, Strand, Thompson, Warner)

No – 0; Abstain – 0; Absent – 0

Motion Carried

Jeanne McGlone (Luck), APRN-CNP 3716, RN 105398-8

Jeanne McGlone (Luck) was issued an Order of Automatic Suspension on February 2, 2016. On October 18, 2018, Ms. McGlone (Luck) and her attorney, Marlene Garvis, attended a conference with the Board of Nursing Review Panel to discuss Ms. McGlone's (Luck) petition for voluntary surrender of Ms. McGlone's (Luck) advanced practice registered nurse license and reinstatement of Ms. McGlone's (Luck) professional nurse license, the Panel including Bradley Haugen, board member. The Board reviewed materials submitted by Ms. McGlone (Luck) and Ms. Garvis in support of Ms. McGlone's (Luck) petition.

Motion by L. Warner, seconded by J. Brown, that the Board accept the voluntary surrender of Ms. McGlone's (Luck) advanced practice registered nurse license, reinstate the professional nurse license of Ms. McGlone (Luck), suspend Ms. McGlone's (Luck) registered nurse license and stay the suspension based on Ms. McGlone's (Luck) compliance with the Order and place limitations and conditions on the license, effective December 6, 2018.

Vote: Yes – 12 (Brown, Frederick, Gladis, Harker, Haugen, McLachlan, Muster, Norton, Pina, Strand, Thompson, Warner)

No – 0; Abstain – 0; Absent – 0

Motion Carried

Rachel Horton, RN 227095-1

Rachel Horton attended a conference via telephone with the Board of Nursing Review Panel on August 8, 2018, the Panel including Michelle Harker, board member. The Board reviewed the resulting proposed stipulation and consent order to accept the voluntary surrender of Ms. Horton registered nurse license.

Rachel Horton, RN 227095-1 (cont'd)

Motion by C. Norton, seconded by J. Frederick, that the Board adopt the Stipulation and Consent Order as proposed and issue the Order effective December 6, 2018.

Vote: Yes – 12 (Brown, Frederick, Gladis, Harker, Haugen, McLachlan, Muster, Norton, Pina, Strand, Thompson, Warner)

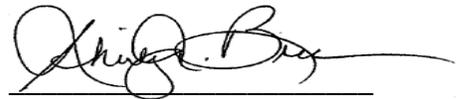
No – 0; Abstain – 0; Absent – 0

Motion Carried

Adjourn

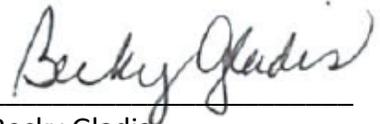
The meeting adjourned at 1:53 p.m.

Recorder:



Shirley A. Brekken
Executive Director

Attest:



Becky Gladis
Secretary