

Union Day School

Meeting Minutes

December 10, 2015

I. Call to order

Erin Kirkpatrick called to order the regular meeting of the Union Day School BOD at 6:35

II. Roll call

The following persons were present: Erin Kirkpatrick, Chris Bernard, Celeste Slay, Mark Brody, Joely Lord.

III. Motion to go into closed session

6:35 Motion to go into closed session, second by Joely, unanimous-Entered into closed session Per NCGS 143.318.11(a) for real estate, contractual matters, and to seek legal counsel.

6:47 motion by Joely, second by Mark to go out of closed session; unanimous

IV. Open issues

- a) Erin informed board of upcoming neighborhood meetings: Lawson Dec. 29 and Cureton Dec. 28. Neighborhood will be advertise these meetings since they are for neighborhood residents and will be held at each neighborhood's club house.
- b) Erin discussed application enrollment dates. Joely made a motion to start applications Jan. 1-31. Parents will be notified within 3 business days after Jan. 31. Mark second, unanimously approved
- c) Joely and Erin discussed Ready to Open part 2- Joely will break down items per committees and assign items before next board meeting.
- d) Joely notified the board that the 2016-17 calendar needed to be revised to better align with LEA's calendar. Board members reviewed the December approved calendar from the LEA and the Joley presented a revised calendar for UDS that better aligns with LEA's. Board members discussed which teacher work days to add and what start and end dates should be. Mark made motion to accept the revised calendar with a start date of Aug 29, end date of June 9 and ten teacher dates. Erin second; unanimously approved

V. New business

- a) Erin presented a safety survey that was created for UDS parents by Barry Ross as part of his doctoral studies. Board members reviewed and discussed the survey questions and made a few edits to questions to include grade levels. Erin returned these edits to Mr. Ross for revision to his survey. Mr. Ross will open the survey up for parents to complete after the enrollment process has been completed.
- b) Erin made a motion for Jan 14 regular board meeting to begin at 6pm for service providers to do presentations to the board. Joely second: unanimous
- c) Erin will need other service providers to provide bids to the board before Jan 14 meeting so the board can review providers not presenting at meeting.

VI. Adjournment

Erin Kirkpatrick made motion to adjourned the meeting at 7:41 Joely second, unanimously approved.

Next regularly scheduled BOD meeting, Jan 14 at 6:00pm

Respectfully by Joely Lord