

F-1/J-1 Transfer Release Form

Purpose of Form: This form should be submitted by any F-1 or J-1 student with an I-20 or DS-2019 issued by Texas A&M University who intends to transfer out of Texas A&M and fully enroll at another educational institution. Completion of this form authorizes ISS to release the student's SEVIS record to another school.

Deadlines: This form must be submitted before the student enrolls at the new school.

Required Documents:

- A complete F-1/J-1 Transfer Release Form
- Proof of admission to the new school (i.e. copy of the official admission letter)

This section should be completed by all F-1 and J-1 students.

Sponsored Students must obtain a Sponsored Student Programs (SSP) Advisor's signature before submitting this form. Only those students whose I-20

Signature: _____ Date: _____

This section should be completed by all F-1 and J-1 students.

Student Last Name First Middle

UIN SEVIS ID Date of Birth

Immigration Status F-1 J-1 Telephone Number

Preferred E-mail Address Degree Level

Major

I am in legal immigration status, have been following the federal regulations for my visa type and am eligible to transfer out from Texas A&M University: Yes No

If no, please explain:

This form continues onto a second page.

“State law requires that you be informed of the following: (1) you are entitled to request to be informed about the information about yourself collected by use of this form (with a few exceptions as provided by law); (2) you are entitled to receive and review that information; and (3) you are entitled to have the information corrected at no charge to you.”

This section should be completed by all F-1 and J-1 students, continued.

School to which you are requesting to be released:

Name of School City State

Campus SEVIS School Code

Semester you plan to enroll at the new school: Fall Spring Summer Year

SEVIS Release Date You can no longer work at Texas A&M University on or after this date.

Texas A&M University will no longer have access to your SEVIS record after the SEVIS Release Date.

Student Responsibility Statement

All students must read and sign the Student Responsibility Statement below.

Guidelines for Choosing a SEVIS Release Date:

- If you are currently enrolled at Texas A&M University and you plan to enroll at the new school in the next available semester, you should consider the following:
 - The SEVIS release date should be no later than the first class day at the new school.
 - You can only work at the school that controls your SEVIS record. You cannot work at Texas A&M University once classes begin at the new school or your release date arrives, whichever comes first.
 - Once the semester ends at Texas A&M University and you leave the United States, you must re-enter the United States on the new school's I-20 or DS-2019 and stop working at Texas A&M University.
- If you will graduate from Texas A&M University and you plan to enroll at the new school in the next available semester, you must complete the SEVIS release within the 60-day grace period following your graduation.
- If you are currently on OPT, the release date should be the same date as the expiration date of your EAD card, unless you wish to begin your program sooner.

For current students:

- You will no longer be eligible for on-campus employment following the SEVIS release date.
- If you leave the U.S., you should not re-enter on a Texas A&M I-20 or DS-2019 following the SEVIS release date.

For students requesting a transfer following Optional Practical Training:

- You will no longer be eligible to work using your EAD card following the SEVIS release date.
- You will automatically forfeit any remaining time on your EAD card if you transfer before your OPT ends.
- You must also submit a letter from your OPT employer that states your job title, salary, dates of employment, whether it was full-time or part-time employment, and that the position was commensurate with your degree level and directly related to your major field of study. Please ask your employer to specifically list your major and degree level.
- If you were not employed at any time while on OPT, please write a letter addressed "To Whom It May Concern" that states that you were not employed at any time while you were on OPT.

"By signing this form, I certify that the information provided is true and accurate. I give permission to ISS to disclose the information on the reserve side of this form to my new school. I authorize ISS to release my SEVIS records. I understand the rules and regulations concerning my transfer to another school and agree to all conditions listed above. I have included proof of my acceptance at the school to which I plan to transfer. If I do not transfer, I must inform ISS immediately."

Signature: _____

Date

"State law requires that you be informed of the following: (1) you are entitled to request to be informed about the information about yourself collected by use of this form (with a few exceptions as provided by law); (2) you are entitled to receive and review that information; and (3) you are entitled to have the information corrected at no charge to you."