

## Application Form for Grant of Partial Financial Support to PhD Students for Participation in International Conferences Abroad

1. Name of the Student \_\_\_\_\_ 2. Roll No. \_\_\_\_\_
3. Programme \_\_\_\_\_ 4. Department \_\_\_\_\_
5. No. of Semesters Completed \_\_\_\_\_ 6. CPI \_\_\_\_\_ (Attach a copy of the last semester's Grade Sheet)
7. Date of Passing the Comprehensive Examination \_\_\_\_\_ 8. Date of SOTA Seminar \_\_\_\_\_
9. Previous Travel Support for Conferences (International/National) attaching relevant documents: \_\_\_\_\_

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**10. Details of the Conference for which the Institute support is requested:**

- a. Title of the paper to be presented (Attach a copy of the Letter of Acceptance): \_\_\_\_\_

b. Authorship Details \_\_\_\_\_

c. Name of the Conference \_\_\_\_\_

d. Conference Schedule: From \_\_\_\_\_ To \_\_\_\_\_

e. Venue: \_\_\_\_\_

f. Name of the organizing Institute (give full details) \_\_\_\_\_

**11. Details of the Financial Support requested:**

a. Return Air Fare (Economy Class) \_\_\_\_\_

b. Registration Fee \_\_\_\_\_

c. Others (e.g., Lodging, Visa Fee etc.) \_\_\_\_\_

**12. Details of Financial Support secured from other sources** \_\_\_\_\_

**13. Total amount of Financial Support requested** \_\_\_\_\_

(Signature of the Student)

Recommendation of Thesis Supervisor:

(Name and Signature of Thesis Supervisor)

Convener, DPGC

Head of the Department

Details of the request for Partial Financial Support have been checked. A grant of Rs. \_\_\_\_\_ (in words: \_\_\_\_\_ only) may be approved.

Official In-Charge  
PG Section  
Date:

Joint Registrar  
Office of the Dean, Academic Affairs  
Date:

Approved

(Dean, Academic Affairs)



**Indian Institute of Technology Kanpur**  
**Office of the Dean, Academic Affairs**

FS/IC/2018/  
Date: \_\_\_\_\_

To:  
The Assistant Registrar  
Finance & Accounts IIT Kanpur

Reimbursement claim towards participation in an International Conference Abroad submitted by  
Ms./Mr. \_\_\_\_\_ (Roll No. \_\_\_\_\_)  
is hereby verified and forwarded for further action.

**Official In-Charge**  
PG Section  
Date:

**Assistant Registrar**  
(Office of the Dean, Academic affairs)

List of Enclosures:

1. \_\_\_\_\_ 2. \_\_\_\_\_
3. \_\_\_\_\_ 4. \_\_\_\_\_
5. \_\_\_\_\_ 6. \_\_\_\_\_