Student Action Plan: Template

What do I need to sort out?	
By when do I need to have done it?	
How long do I have to sort it out?	
How important is it (on a scale from 0 to 10)?	
How confident do I feel (on a scale from 0 to 10)?	
Where should I start? What should I do first?	
When should I start?	
Who could help me?	
How confident do I feel *now* (on a scale of 0 to 10)?	

Action	Date	Outcome	Date

How confident do I feel that I have sorted this out (on a scale from 0 to 10)?	
Which strategies worked well?	
What have I learned that I might use again in another situation?	
What useful information do I need to record?	
Are there any important details I need to remember in case I need to do this again at a later date?	