

TENANT'S NOTICE TO VACATE LETTER

Tenant name: _____

Date: _____

Please take notice of our intention to vacate our residence located at:

_____ [address or apartment number]

on or before _____.

The reason I am moving is:

I understand that my deposit will be refunded as agreed, less past due unpaid charges, if any, after I have moved out completely and returned possession of the premises to the management, as long as I leave the residence in clean and undamaged condition.

I understand that the Lease/Rental Agreement states that we have agreed to a _____ day written notice to vacate. I understand that I am responsible for paying rent through the end of the term agreed to in the Lease/Rental Agreement.

Please Return Deposits to my new address at:

Tenant signature: _____

Landlord signature: _____