

# ICSIL – Request for Quotation for Civil Construction Work

**Ref: No. ICSIL/04/2015-16/Construction/Repair**

**INTELLIGENT COMMUNICATION SYSTEMS INDIA LIMITED**  
(A Joint Venture of TCIL – A Govt. of India Enterprise & DSIIDC – An Undertaking of Delhi Govt.)  
Administrative Building, Okhla Industrial Estate, Phase III, New Delhi - 110020

No. F. ICSIL/04/2015-16/Construction/Repair

Dated: 01.09.2015

## **NOTICE INVITING TENDER**

Online bids are invited for the engagement of vender for repair of RCC & other civil construction works in ICSIL office during the validity period of tender on purely contract basis.

S. NO.	Milestone	Time & Limits
1	Estimated value of the Work	5,00,000.00
2	Earnest money deposit required	10,000.00
3	Date of Publication of tender	01-09-2015
4	Date & time of Site Survey(after taking appointment from Manager Q&A)	Between 11 a.m. to 04 p.m. from 08-09-2015 to 10-09-2015
4	Last date & time for submission of bid at E Procurement Portal of Delhi Govt. <a href="https://govtprocurement.delhi.gov.in">https://govtprocurement.delhi.gov.in</a>	23-09-2015, 15:00 hours
5	Time & date for opening of technical bid	23-09-2015, 15:30 hours

Tender documents complete in all respects, must be submitted at E Procurement Portal of Delhi Government <https://govtprocurement.delhi.gov.in>.

Managing Director  
Intelligent Communication Systems India Limited

# ICSIL – Request for Quotation for Civil Construction Work

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## 1. Goals of this Tender

The objective of this tender is to solicit quotations from the interested Civil Construction Agencies for participation in a bid process for water proofing of roof top, Providing & Applying of P.C.C in chambers, Providing, applying cement punning on P.C.C. & repairing of drainages and other construction work to be done by bidder.

This tender intends to bring out the details with respect to scope of services that are deemed necessary to share with the interested bidders.

The description of the work will be open for inspection to the tenderers at the office of ICSIL.

Tenderers are advised to inspect and examine the site and its surroundings and satisfy themselves before submitting their tenders as to the nature of the ground and sub-soil (so far as is practicable), the form and nature of the site, the means of access to the site, the accommodation they may require and obtain all necessary information as to risks, contingencies and other circumstance which may influence or affect their tender. A tenderer shall be deemed to have full knowledge of the site whether he inspects it or not and no extra

charges consequent on any misunderstanding or otherwise shall be allowed. The tenderer shall be responsible for arranging and maintaining at his own cost all materials, tools & plants, water, electricity access, facilities of workers and all other services required for executing the work unless otherwise specifically provided for in the contract documents.

Submission of a tender by a tenderer implies that he has read this notice and all other contract documents and has made himself aware of the scope and specifications of the work to be done.

## 2. Tender Issuing Authority

This Tender is issued by the Intelligent Communications Systems India Ltd. (ICSIL), and is intended to **select a vendor (Civil Work organization)**. ICSIL's decision with regard to the selection of vendor through this tender shall be final and ICSIL reserves the right to reject any or all the Bids without assigning any reason.

## ICSIL – Request for Quotation for Civil Construction Work

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S. No.	Item	Description
1	Project Title	Tender for water proofing of roof top, Providing & Applying of P.C.C in chambers, Providing, applying cement punning on P.C.C. & repairing of drainages and other construction work as per BOQ
2	Project Initiator	Manager (Q& A)
3	Organization	Intelligent Communication Systems India (ICSIL) Ltd.
4	Contact Person	Mr. Sanjay Prakash
		Manager (Quality & Admin)
		<a href="mailto:quotations@icsil.in">quotations@icsil.in</a> , 9810688168
	Contact Detail	ICSIL (A joint venture of TCIL- Govt. of India Enterprise and DSIIDC – An undertaking of Govt. of Delhi)
	Website	<a href="http://www.icsil.in">www.icsil.in</a>

## ICSIL – Request for Quotation for Civil Construction Work

### 3. Timelines of Tender

The following table enlists important milestones and timelines for completion of bidding activities:

S. NO.	Milestone	Date & Time
1	Publish of Tender	01-09-2015
2	Site Survey (After Appointment from Manager Q & A)	Between 11 a.m. to 04 p.m. from 08-09-2015 to 10-09-2015.
3	Last Date of bid Submission	23-09-2015, 15:00 hours
4	Opening of Bid/ Responses ( In the Presence of Representative of venders if they attend)	23-09-2015, 15:30 hours

### 4. Earnest Money Deposit

EMD for a sum of Rs. 10,000/- (Rs. Ten Thousand Only) should be submitted to ICSIL in the form of Demand Draft in the favour of Intelligent Communication Systems India Ltd. Payable at Delhi. Hardcopy of the EMD along with the other tender documents as per the checklist for eligibility criteria of tender document must be submitted in sealed envelope with a superscription of ICSIL/04/2015-16/Construction/Repair, at ICSIL office address before the last date & time of submission of tender. The scan copy of all Eligibility documents including EMD must be uploaded to the procurement portal of Delhi Government.

Bidder who fails to submit EMD will be disqualified from tender. The Earnest Money Deposit (EMD), without any interest will be refunded within a week only to those Bidders who fail in this Tender.

# ICSIL – Request for Quotation for Civil Construction Work

## 5. Background

### Details of Project

Intelligent Communication Systems India Ltd. (ICSIL) is a joint venture of TCIL (a Govt. of India Enterprise) & DSIIDC (an undertaking of Delhi Govt.) hold the status of a PSU. ICSIL wants to get repair work done for itself as per the particulars mentioned in the scope of work.

## 6. Eligibility Criteria

- A)** The bidder should have minimum of 2 years experience in civil construction work. (Please furnish copy of Construction Work Order).
- B)** The bidder should not be blacklisted by any of the Department/Institutions of Central Government/State Government/ Public Sector Undertaking/ Local Body etc. (Please furnish undertaking in the format attached as form III)
- C)** The bidder should have a proof of:-
- i) The bidder should be registered with Income Tax Department i.e. PAN.
  - ii) The bidder should be registered with Sale Tax Department i.e. DVAT.
  - iii) Service Tax Registration.

## 7. Checklist for Eligibility Criteria

The scanned copy of the following documents (in technical bid packet) in support of eligibility of bidder must be uploaded on E procurement portal of Delhi Govt. & EMD must be submitted in Hardcopy at ICSIL office before the last date & time for submission of bid.

S. No.	Eligibility Criteria	Checklist's Documentation
1	The bidder should have minimum of 2 years experience in civil construction work	Copy of Construction related Work Order.
2	The bidder should be registered with Income Tax Department.	Copy of PAN Card issued by Department.
3	The Bidder Should be registered with for Service Tax	Service Tax Registration Number
4	The bidder should be registered with Sale Tax Department.	Copy of TIN Number issued by Department
5	The average annual Turnover of bidder in last three years must be minimum of 10 lacs from construction business	Audited Balance Sheet
6	EMD	Scan copy of EMD

## ICSIL – Request for Quotation for Civil Construction Work

### 8. Scope of Work

As per the particulars mentioned in the Bill of Quantity given below:-

S.N.	Particulars.	Approx Quantity (a)	Unit of Measurement	Rates per unit.(b)	Total Amount (a*b).
1.	Removing of charcoal and throwing it off from site at least to a hundred meter lead.	338.00	Sq.mt.		
2.	Cleaning of surface with wire brush, sand paper, water or by any other means to get rid of dust, grease or any other loose particle.	338.00	Sq.mt.		
3.	Breaking of existing Cement Gola.	145.00	Rn.mt.		
4.	Making of cement gola of 3'' x3'' on intersection of Wall and R.C.C with cement mortar of ratio 1:3, with water proofing.	145.00	Rn.mt.		
5.	Water proofing of Roof top. Providing and Applying two coats of Dr.Fixit Flexicoat PU (I)- High build ready to use single component Pitch Polyurethane coating having Elongation of more then 500% crack bridging ability up to 1.5 mm as per ASTM C836on properly cleaned treated RCC Roof Slab and parapet wall with the help of roller, brush @1.2litre/sq.mt for 1 mm DFT in two coats. On the first coat of water Flexicoat PU(I) providing and laying fibre mesh matt of 65 gsm and allow it to dry for 24 hours. After the application of first coat allow the second coat of flexicoat PU(I). Allow the Membrane for air cure for 3 days. Then providing and laying 150GSM geotextileover the flexicoat Pu Membrane.	338.00	Sq.mt.		
6.	P/A of P.C.C. in chambers,to give a slop of water to flow in the direction of drainage(1:3:4 ratio). (Maximum Avg. width of slop to be 2.5'')	338.00	Sq.mt.		
7.	P/A Cement Punning on P.C.C.	338.00	Sq.mt		
8.	Repairing of Drainages.	20	Nos.		
9.	Dismantling of Ceiling and throwing it away from site to at least hundred meter lead.	260.00	Sq.mt		
10.	P/A 12mm Gypsum board ceiling.(Saint Gobin, Gyproc,Lafaz), with new parameters, sections, inter, and all the hardware fittings needed, along with	260.00	Sq.mt		

## ICSIL – Request for Quotation for Civil Construction Work

	smooth jointing.				
11.	P/A trap doors of 12mm Plywood, laminated in accordance to the colour of the ceiling, with powder coated support as per the sizes required at the site.	As per requirements.	Sq.mt		
12.	P/A Acrylic Emulsion Paint on Ceiling after making the base, including primer and putty wherever needed. (Make. Asian/ICI/British Berger/Jackson & Nicolson)	260.00	Sq.mt		
13	Grand Total ( $\sum a*b$ ) in figures				
14	Grand Total ( $\sum a*b$ ) in words				
15	AMC charges (in Rs.) after the completion of warranty period of one year.				

Notes:-

**P/A = Providing & Applying.**

- I. The particulars & quantity mentioned above are tentative however payment will be made on actual work, if bidders find some additional items necessary, then please mention the item & rates for the same in the BOQ.
- II. L1 vendor will be decided on the basis of least cost of S.N. 13 + S.N. 15.
- III. Execution/Completion Period: - 21 days from award date for execution and completion of works to the satisfaction of ICSIL in all aspects
- IV. Payment Terms: - 90% after satisfactory completion of Work & balance 10% after the completion of warranty period of one year.

### 9. Terms & Conditions:

- i) Incomplete & conditional tenders shall be summarily rejected.
- ii) In any contradiction on the part of information supplied by the bidder, ICSIL reserves the right to declare the bidder non - competent and declare any contract to be null and void, even if already awarded to the bidder.
- iii) ICSIL reserves the right to reject any/all tenders without assigning any reasons what so ever.
- iv) Timing and sequence of events resulting from this tender shall ultimately be determined by ICSIL
- v) No oral conversations or agreements with any official, agent, or employee of ICSIL shall affect or modify any terms of this tender and any alleged oral agreement or arrangement made by a bidder with any department, agency, official or employee of ICSIL shall be superseded by the definitive agreement that results from this tender process. Oral communications by ICSIL to bidders shall not be considered binding on ICSIL, nor shall any written materials provided by any person other than ICSIL.
- vi) Neither the bidder nor any of the bidder's representatives shall have any claims whatsoever against ICSIL or any of their respective officials, agents, or employees arising out of, or relating to this tender or these procedures (other than those arising under a definitive service agreement with the bidder in accordance with the terms thereof).
- vii) Applicants who are found to canvass, influence or attempt to influence in any manner the qualification or selection process, including without limitation, by offering bribes or other illegal gratification, shall be disqualified from the process at any stage.



## ICSIL – Request for Quotation for Civil Construction Work

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- viii) Each applicant shall submit only one Qualification requirements proposal.
- ix) The unit rate quoted will be complete and inclusive of material brought at site to be used by the contractor in the work like Cement, Mild Steel , TMT steel bars pig lead bitumen, paint, primer, cement paint, water proofing, quoting chemicals & emulsion, etc.
- x) No payment will be made to the contractor for damage caused by rain or other natural calamities, riots during execution of the work & No claim on this account will be entertained

### 10. Language of Tender

The proposal and all correspondence and documents shall be written in English.

### 11. Commercial Quote

Bidders have to upload their commercial bid strictly as per the format of Bill of Quantity mentioned at Clause 8, Page 6 of the document. Commercial Quotes will be opened for technically qualified bidders only.

### 12. Award of Contract

#### 12.1 Award Criteria

ICSIL will award the Contract to the successful bidder whose proposal has been determined to be substantially responsive and has been determined as the best value proposal.

#### 12.2 ICSIL 's Right To Accept Any Proposal and To Reject Any Or All Proposals

ICSIL reserves the right to accept or reject any proposal, and to annul the tendering process and reject all proposals at any time prior to award of contract, without thereby incurring any liability to the affected bidder or bidders or

## ICSIL – Request for Quotation for Civil Construction Work

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any obligation to inform the affected bidder or bidders of the grounds for ICSIL's action.

### **12.3 Notification of Award**

Prior to the expiration of the validity period, ICSIL will notify the successful bidder in writing by email, to be followed by letter, that its proposal has been accepted. The notification of award will constitute the formation of the contract. Upon the successful bidder's furnishing of performance bank guarantee, ICSIL will promptly notify each unsuccessful bidder and return their Bid Security (EMD).

### **12.4 Signing of Contract**

At the same time as ICSIL notifies the successful bidder that its proposal has been accepted, ICSIL shall enter into a separate contract, incorporating all agreements (to be discussed and agreed upon separately) between ICSIL and the successful bidder. ICSIL shall have the right to annul the award in case there is a delay of more than 30 days in signing of contract, for reasons attributable to the successful bidder.

### 13. Response Requirement

- 1) The Response to tender shall be prepared in accordance with the requirements specified in this tender and in the format prescribed in this document for each of the above mentioned qualifying criteria as proof of having the minimum requirements.
- 2) Proposals must be direct, concise, and complete. All information not directly relevant to this tender should be omitted.
- 3) The Qualification Proposal in two packet form (Technical & Financial bids) shall be submitted at E Procurement Portal of Delhi Government and duly signed hardcopy of the documents as per clause 7 (Checklist for Eligibility Criteria) including EMD must be submitted at ICSIL office address before the last date & time for submission of bid.
- 4) The proposal should contain the copies of references and other documents as specified in the tender.

ICSIL will not accept delivery of proposal in any manner other than that specified in this tender. Proposal delivered in any other manner shall be treated as defective, invalid and rejected

### 14. Indemnity

- I. The selected vendor shall indemnify the ICSIL against all third party claims of infringement of patent, trademark / copyright or industrial design rights arising from civil construction work or any part thereof. ICSIL stand indemnified from any claims that the vendor's manpower may opt to have towards the discharge of their duties in the fulfillment of services as per this tender. ICSIL also stand indemnified from any compensation arising out of accidental loss of life or injury sustained by the vendor's manpower while discharging their duty towards fulfillment of the service which are covered under this tender.

## ICSIL – Request for Quotation for Civil Construction Work

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- II. Successful bidder should submit performance Bank Guarantee for Rs. 50,000 valid for a period of 15 months within 7 days from the award date or 10% of the gross volume of works whichever is higher.
- III. Average Annual Turnover in last three financial years should be 10 Lac or more, in the same field.

## ICSIL – Request for Quotation for Civil Construction Work

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### 15. Form I : Covering Letter

(Company Letterhead)

[Date]

To

Managing Director  
ICSIL, Administrative Building,  
Okhla Industrial Estate,  
Phase III, New Delhi 110020.

Dear Sir

#### **Ref: Tender for Repair of Roof & other Civil Work**

Having examined the tender, the receipt of which is hereby duly acknowledged, we, the undersigned, intend to submit Qualification requirement proposal in response to the tender.

We attach hereto the response as required by the tender, which constitutes our proposal. Primary and Secondary contacts for our company are:

	<b>Primary Contact</b>	<b>Secondary Contact</b>
Me:		
Designation:		
Company Name:		
Address:		
Phone:		
Mobile:		
Fax:		
Email:		

We confirm that the information contained in this response or any part thereof, including its exhibits, and other documents and instruments delivered or to be delivered to ICSIL is true, accurate, verifiable and complete. This response

## ICSIL – Request for Quotation for Civil Construction Work

---

includes all information necessary to ensure that the statements therein do not in whole or in part mislead the department in its short-listing process.

We fully understand and agree to comply that on verification, if any of the information provided here is found to be misleading after the short listing process, we are liable to be dismissed from the selection process or termination of the contract during the project, if selected to do so.

We agree for unconditional acceptance of all the terms and conditions set out in the tender Document.

It is hereby confirmed that I/We are entitled to act on behalf of our company and empowered to sign this document as well as such other documents, which may be required in this connection.

Dated this                      Day of                      **2015**

(Signature)

(Designation)

(Name)

## ICSIL – Request for Quotation for Civil Construction Work

### 16. Form II : General Details of the Organization

Details of the Organization	
Name of organization	
Nature of the legal status in India	
Legal status reference details	
Nature of business in India	
Date of Incorporation	
Date of Commencement of Business	
Address of the Registered Office in India	
Other Relevant Information	
Mandatory Supporting Documents: a) PAN Card b) TIN of DVAT.	

## ICSIL – Request for Quotation for Civil Construction Work

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### Form III: Undertaking on Blacklisting

(Company Letterhead)

[Date]

To

Managing Director  
ICSIL, Administrative Building,  
Okhla Industrial Estate,  
Phase III, New Delhi 110020.

### **Sub: Undertaking on Blacklisting**

Dear Sir

I/we as potential bidders do hereby state that our company is not blacklisted by any Government Department or Public Sector Enterprises.

Yours Faithfully

(Authorized Signatory)  
Designation