

Letter of Instruction for HSBC's Personal Loan

Please complete, print, and sign this Letter of Instruction. You may upload your documents via www.hsbc.com.sg/upload, or mail to HSBC at:

HSBC Bank (Singapore) Limited
Telesales, Direct Banking Department
Robinson Road P.O. Box 589
Singapore 901139

I have applied for the HSBC's Personal Loan using the online application form. I undertake that all the information provided in the form are accurate and correct, and accept all the terms stated in the form together with the Personal Line of Credit & Personal Term Credit Terms and Conditions.

Receive your sole-named bank and loan account (where applicable) statements directly via email

For your convenience, a password-protected PDF copy of your sole-named bank and loan account (where applicable) statements will be sent to your email address provided in this form*. Joint accounts will only receive paper statements sent to your preferred mailing address.

☐ E-mail statement opt-out. Please send paper statements to my preferred mailing address.

*If the e-mail statements are undelivered, paper statements will be sent to your preferred mailing address.

Personal Particulars

Full name _____

NRIC/ Passport no. _____

Date _____

Supporting Documents

(Please tick (✓) where applicable)

I hereby enclose a photocopy of:

☐ My NRIC (front and back, enlarged to 150%), OR

☐ My passport, employment pass (with at least one year validity) and proof of residential/ mailing address

I have also enclosed my latest income document as indicated below:

For salaried employees

☐ Latest three months' computerised payslips; OR

☐ Latest Notice of Assessment with latest 1 month's computerised payslip; OR

☐ CPF Contribution History Statement for the past six months

☐ Please tick here if you have already submitted your CPF statement electronically at www.hsbc.com.sg/ecpf (Recommended)

For self-employed and commission-based earners

☐ Latest two years' Notice of Assessment

You can now print your Notices of Assessment at myTax Portal with your SingPass or IRAS PIN. The service is free. Log on to <https://mytax.iras.gov.sg> for more details.

Consent to the use of Personal Data in Direct Marketing

By selecting "Yes" on "Consent to the use of Personal Data for Direct Marketing", I consent to HSBC and its group companies¹, as well as their respective agents, authorised service providers and relevant third parties, using and disclosing the personal data provided in this form for the purposes of sending marketing and promotional messages about products and/or services from HSBC or any of its group companies via phone², SMS², email, and mail.

¹ HSBC Holdings plc and/ or any of its affiliates, subsidiaries, associated entities and any of their branches and offices, such as The Hongkong and Shanghai Banking Corporation Limited, Singapore Branch, HSBC Insurance (Singapore) Pte Limited, HSBC Global Asset Management (Singapore) Limited, HSBC Trustee (Singapore) Limited, HSBC Institutional Trust Services (Singapore) Limited, HSBC International Trustee Limited, Singapore Branch, Hang Seng Bank Limited, Singapore Branch and HSBC Bank (Singapore) Limited.

² This option includes my Singapore phone numbers (e.g. via SMS or phone) provided in this form and my other Singapore phone numbers in your records from time to time.

Your consent will supersede any other consent which you may have previously provided to HSBC or any HSBC group company for the purposes stated above.

Leaving any of the boxes above blank will not be treated as a withdrawal of any consent you may have previously provided to HSBC or any HSBC group company for the purposes stated above. You will still be contacted for marketing and promotional purposes as long as you have not previously withdrawn your consent to HSBC and/ or opted out of PDPC's DNC registry.

I consent to the use of Personal Data for Direct Marketing

Yes ☐ No ☐

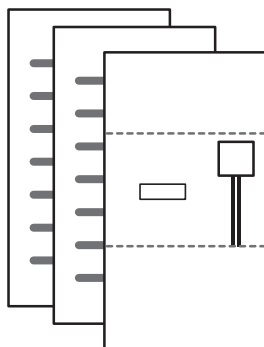
Signature

SV

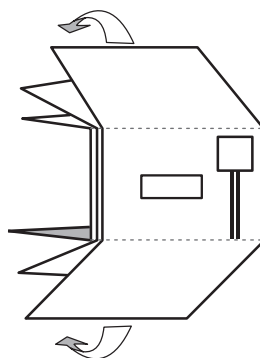
Data Protection Policy

The personal data you are submitting is being collected for the purposes stated in HSBC's Data Protection Policy, a copy of which may be found at <http://www.hsbc.com.sg/1/2/miscellaneous/privacy-and-security>.

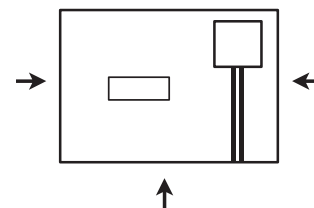
How to use the Business Reply Envelope (BRE)



a. Fold along dotted lines.



b. Insert documents into business reply folder, folding inwards.



c. Seal along edges of folder with clear tape (do not staple).
Drop sealed folder into post box.

fold here

**BUSINESS REPLY SERVICE
PERMIT NO. 02012**



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Robinson Road P.O. Box 589
Singapore 901139

POSTAGE
WILL BE PAID
BY ADDRESSEE
FOR POSTING IN
SINGAPORE

fold here

Please Note:

- Have you signed the application form?
- Mail back the necessary supporting documents, together with the letter of instructions for our verification.