

**PAYROLL SERVICES**

## MONTHLY PAY SCHEDULE

### FISCAL YEAR 2019: (Sept 2018 - Aug 2019)

MONTH	TAMU DAYS	TAMU HOURS	TAMUQ DAYS	TAMUQ HOURS	Report Available	BPs Due	PAYDATE
September	20	160	21	168	9/18/18	9/21/18	10/01/18
October	23	184	23	184	10/17/18	10/23/18	11/01/18
November	22	176	21	168	11/20/18	11/21/18	12/03/18
December	21	168	22	176	12/13/18	12/18/18	01/02/19
January	23	184	23	184	1/17/19	1/22/19	02/01/19
February	20	160	20	160	2/14/19	2/19/19	03/01/19
March	21	168	21	168	3/18/19	3/22/19	04/01/19
April	22	176	22	176	4/18/19	4/23/19	05/01/19
May	23	184	22	176	5/20/19	5/23/19	06/03/19
June	20	160	21	168	6/18/19	6/21/19	07/01/19
July	23	184	23	184	7/18/19	7/23/19	08/01/19
August	22	176	21	168	8/15/19	8/20/19	09/03/19

**Note:** The above schedule is subject to updates based on processing requirement changes. Please refer to our website and monthly processing calendar for routinely updates.

**Report:** The Pay Calculation Results for a Period Report is refreshed every morning after it's available until the day after the Business Processes are Due.

**Business Processes:** The due date includes that all approvals must be completed by 5pm to be added with the corresponding pay day.

Revised 8/29/18