MAINTENANCE OF ACCREDITATION REPORT
Highly Accomplished and Lead Teacher

Completing the Report

The teacher:

- writes the Report (in the first person) to demonstrate how their teaching practice continues to meet the Australian Professional Standards for Teachers (the Standards) at Highly Accomplished or Lead Teacher. They sign and date the report (Section 1A)
- attaches the Professional Development (PD) Progress Report indicating that all professional development requirements have been met
- checks that they have no outstanding accreditation fees. Teachers can check their fee balance by logging in to their NESA online account
- signs and dates the Report (Section 1A)
- keeps a copy of their Report.

The principal:

- verifies the accuracy of the teacher's Report and their completion of the PD requirements (Section 1B)
- forwards the completed report package to the Teacher Accreditation Authority (Accomplished/Lead) (TAA (A/L))
- keeps a copy of the Report.

The TAA (A/L):

- makes a decision that the teacher has maintained their teaching practice at the Standards for Highly Accomplished or Lead Teacher and continues to be accredited or has not met the maintenance of accreditation requirements (Section 2 **or** 3)
- notifies NESA of the maintenance decision.

MAINTENANCE OF ACCREDITATION REPORT
Highly Accomplished or Lead Teacher

Teacher's full name :		
Accreditation level:	☐ Highly Accomplished Teacher	☐ Lead Teacher
NESA account number:		
School:		
Maintenance period end date:		

STANDARD 1 - KNOW STUDENTS AND HOW THEY LEARN

STANDARD 2 - KNOW THE CONTENT AND HOW TO TEACH IT

STANDARD 3 - PLAN FOR AND IMPLEMENT EFFECTIVE TEACHING AND LEARNING

STANDARD 4 - CREATE AND MAINTAIN SUPPORTIVE AND SAFE LEARNING ENVIRONMENTS

STANDARD 5 - ASSESS, PROVIDE FEEDBACK AND REPORT ON STUDENT LEARNING

STANDARD 6 - ENGAGE IN PROFESSIONAL LEARNING

STANDARD 7 - ENGAGE PROFESSIONALLY WITH COLLEAGUES, PARENTS/CARERS AND THE COMMUNITY

Referees			
Name	**Relationship**	**Contact phone**	**Email**

SECTION 1A: Teacher's declaration and signature

I _____ declare that this Report is an accurate account of my practice.
(print your full name)

Signature: _____ Date: _____

SECTION 1B: Principal's verification and signature

I verify that this report is an accurate account of _____ 's practice against the applicable Standards,
(teacher's full name)

and that he/she has met the NESA requirements for maintenance of accreditation at Highly Accomplished / Lead Teacher level.
(Please circle)

Principal's full name: _____

School: _____

Contact phone number: _____ Email address: _____

Signature: _____ Date: _____

The TAA (A/L) must complete and sign Section 2 OR Section 3

SECTION 2 TAA (A/L): Teacher MEETS requirements for maintenance of accreditation

I determine that _____ **meets** NESA's requirements for maintenance of accreditation.
(teacher's full name)

TAA (A/L)'s full name: _____

Position: _____

Organisation: _____

Location/area: _____

TAA (A/L)'s signature: _____ Date: _____

SECTION 3 TAA (A/L): Teacher DOES NOT MEET requirements for maintenance of accreditation

I determine that _____ **does not meet** NESA's requirements for maintenance of accreditation.
(teacher's full name)

TAA (A/L)'s full name: _____

Position: _____

Organisation: _____

Location/area: _____ Email address: _____

TAA (A/L)'s signature: _____ Date: _____

If the teacher does not meet the requirements, the TAA (A/L) will then inform NESA that the teacher's status reverts to Proficient Teacher.