

Adjunct Hourly and Overload Instructor Payroll Schedule

2018 – 19

Fall 2018

Pay Period	# of Pay Weeks	Department Absence Lists Due Date	Release/Pay Date
8/27 – 9/22	4 Weeks	9/21 at 12 p.m.	9/28/18
9/23 – 10/20	4 Weeks	10/19 at 12 p.m.	10/31/18
10/21 – 11/17	5 Weeks	11/16 at 12 p.m.	11/30/18
11/18 – 12/16	5 Weeks (A)(B)	12/14 at 12 p.m.	12/27/2018

Winter 2019

Pay Period	# of Pay Weeks	Department Absence Lists Due Date	Release/Pay Date
1/2 – 1/12	2 Weeks	1/15 at 12 p.m.	1/31/19
1/13 – 2/7	4 Weeks	2/11 at 12 p.m.	2/28/19

Spring 2019

Pay Period	# of Pay Weeks	Department Absence Lists Due Date	Release/Pay Date
2/11 – 3/09	4 Weeks	3/11 at 12 p.m.	3/29/19
3/10 – 4/6	4 Weeks	4/8 at 12 p.m.	4/30/19
4/7 – 5/11	5 Weeks	5/13 at 12 p.m.	5/31/19
5/12 – 6/11	5 Weeks (A)(B)	6/10 at 12 p.m.	6/28/19

(A) Emeritus: 4 Weeks

(B) Cosmetology, Nursing and ESL: Check with department chair for weeks paid.

** Date Subject to Change