	<h2 style="text-align: center;">Fund Accounting Payroll Release Log</h2>
Summary	Description
Upgrade Release March 5, 2019 – 1.1.10.89	
Quarterly UIA 1028 Worksheet and Export have been updated to identify and address employees with a calculated negative UIA gross wage for the quarter.	Enhancement: Because of the way some compensation pay types are set up for special circumstances, the calculated UIA Wage for the quarter could be a negative amount. The Quarterly UIA 1028 Worksheet will show the negative amounts, but will allow you to exclude these records using the report filter "Options" tab.
PR: Overview: Pontem on the Web: Online Training & Support Link Updated	Correction: The "Online Training & Support" link on the PR: Overview work space has been updated to direct users to the new Pontem Help Center.
PR: Overview: Pontem on the Web: Online Training & Support Link Updated	Correction: The "Internal Revenue Service" link on the PR: Overview work space has been updated to direct users to the new IRS web address.
PR: Overview: Pontem on the Web: Online Training & Support Link Updated	Enhancement: The link "Michigan Treasury Online" replaces the old Michigan Department of Treasury link, to match the State of MI new web portal.
PR: Overview: Pontem on the Web: Online Training & Support Link Updated	Correction: The "UIA MIWAM Login" link on the PR: Overview work space has been updated to direct users to the correct State of MI Unemployment Insurance Agency web portal.
Leave Time accrual fixed for Unions who use Accrue on Date & Pay Period Ending Date	Correction: Leave time could accrue one check early when a Union was set to accrue leave time based on the 'Pay Period End Date', and accrual occurred annually or quarterly on a date.
Upgrade Release January 11, 2019 – 1.1.10.80	
Check for Payroll Tax Updates Tool	Enhancement: A new check for updates has been added to Pontem PR to simplify the update process for payroll taxes. The tool is located in the 'Help' menu. This tool can be run at any time to check for any payroll tax updates published by Pontem Software.
Changed FAS PR Update Password	Pontem FAS Update Passwords Changed. See update notice for new passwords
Upgrade Release June 11, 2018 – 1.1.10.70	
Check History Detail Report Formula Correction	Correction: The formula used to calculate the "Net Pay" on the Check History Detail Report was correct to handle additional pay type items correctly.
Direct Deposit ACH File Effective Date Validation Added	Correction: A date validation was added to the process which creates the direct deposit ACH file for upload to the bank. The validation will only allow a date in the next, current, or prior fiscal year. This is to maintain consistency with creating journal entries in GL which record the file creation.
Upgrade Release February 26, 2018 – 1.1.10.64	
Update Password Changed	
Upgrade Release January 23, 2018 – 1.1.10.62	
2018 Federal Income Tax Withholding Tables Added	Enhancement: The 2018 Federal Income Tax Withholding Tables have been added to the Graduated Tables tool per IRS Notice 1036. These new rates are effective 01/01/2018, but the IRS is not expecting employers to use these new rates until 02/01/2018.
Added W2 Box 12 Code FF – Permitted benefits under a qualified small employer health reimbursement arrangement	Enhancement: New "Code FF: Small Emp Health Reimb" was added to the drop down list available on the Pay Types setup for W2 Info tab: Box 12. This is a new value added for 2017 W2's.
W2 E-file Export adjusted to include Box 12: Code FF	Enhancement: The W2 export file to be e-filed with SSA, has been adjusted to include information for Box 12: Code FF. This is new for the 2017 filing.
Date Validation Added To Void Paycheck Process	Enhancement: A date validation has been added to the void checks process to insure the Transaction Date of the voiding journal entry is in the current or prior fiscal year date range.
ACH export file was edited to comply with Chemical Bank's record counting formula	Correction: The formula for counting the number of records in the PR Direct Deposit ACH NACHA file was modified to match the formula used by Chemical to generate the security check digit.
Upgrade Release May 18, 2017 – 1.1.10.53	




Fund Accounting Payroll Release Log


Summary	Description
Reports: Employee: Recurring Transactions by Employee Report: Other tab: Selected Pay Types Filter	Correction: The Recurring Transactions by Employee Report, filter for Selected Pay Types was changed to identify between direct deposit deductions and other pay types used on the Other Recurring Entries tab. This allows the report to be filtered by any kind of pay type and display correctly.
Direct Deposit ACH File Extension Type Remembered	Enhancement: When creating new ACH files for direct deposit upload to the local bank, PR will now allow different file extensions and remember the last file type you used. This eliminates the need to change the file name or properties by hand before uploading them to bank websites.
Report Memo Field Changed To Reset After Each Report	Correction: The Report Memo field, which is an option on most all reports in the FAS suite, is now reset after each report is run. The memo is stored in a temporary file which is reset with each new report run to avoid memo's crossing over from the last report run.
Manage Employees: Quick Search: Department Filter Corrected	Correction: The Manage Employees: Quick Search Department filter was changed to use the Department Code & Description when filtering the employee list by Primary Department.
Reports: Check History: Check History Detail Report Modification	Enhancement: The Net Pay Amount on the Check History Detail Report has been modified to show the net pay for the employee, after any deductions for pay deposited in an additional bank account(s). This allows the Net Pay Amount of the Check History Detail and Check History Summary Reports to match.
Union Leave Time Accrual Rules & Last Accrued Date Field Adjusted	Correction: The Last Accrued Date field on an employee's record was originally left blank which was causing confusion for the program when allotting leave time the first year. The Last Accrued Date for new employees has been set to calculate what the last accrued date would have been for new hires. This allows the system to correctly calculate the leave time accrual for the next allotment date.
Upgrade Release February 16, 2017 – 1.1.10.45	
2017 Federal Income Tax Table Rates Updated	Update: The Graduated Table: FEDERAL was updated with the 2017 Federal Income Tax Rates and set effective as of 01/01/2017. This can be verified by running the Graduated Tables List in the System Table Reports group.
Re Send Direct Deposit Advice Email	Correction: The ability to re send a direct deposit advice email has been fixed. When re sending an advice, the user is warned the Quick Search filter is not set to send new advice, do they want to continue. If yes, the user is allowed to re send the email.
PR Report Permissions Corrected	Correction: There was a security item in the PR Report Permissions which required users to have permission to use other FAS programs. The permissions have been corrected to users who have access to only PR will be able to view all reports. Specific reports affected were the Employee Address Report, Employee Leave Time Summary Report, and Recurring Transactions by Employee Report.
Upgrade Release December 13, 2016 – 1.1.10.40	
New Pay Voucher Summary Report with Check Numbers	New Report: A new variation of the Pay Voucher Summary Report has been created which list pay check numbers instead of employee numbers. This is found in the Reports: Pay Voucher group.
Upgrade Release November 11, 2016 – 1.1.10.37	
Payroll Direct Deposit Journal Entry Description	Correction: The PR Direct Deposit Journal Entry Description, in GL, has been corrected to accurately reflect the PR Direct Deposit Advice numbers used to generate the journal entry. This will aid in report filtering and transaction research when checking payroll history.
Employee Leave Time Summary Report, Leave Time Date Ending Fixed	Correction: The Employee Leave Time Summary Report has been corrected to display the Sick, Vacation, & Personal Leave totals for Available & Taken based on the date given in the 'Leave Time Date Ending' field on the report filter.
Check Register Report Number Of Details Adjusted	Correction: The Check Register Report has been corrected to include more than 8 lines of check details when a pay check has greater than 8 lines of details on the check stub. The check total should now equal the total of the detail lines every time.
Direct Deposit NACHA File Option Added	Enhancement: A new option has been added to the Direct Deposit preference settings to insert a third row of 9's as the closing footer of the direct deposit file. This was added as some banks require this additional closing footer.
Direct Deposit Advice Email Adjust For Large Volume Of Employees	Correction: A disconnect and reconnect after sending each direct deposit advice email was inserted to insure large numbers of employees were not being treated as spam emails.



Fund Accounting Payroll Release Log

Summary	Description
Additional Withholding Workspace Navigation Buttons Restored	Correction: The Navigation Buttons have been restored to the bottom of the Additional Withholdings window so rows can be added and deleted as needed.
Direct Deposit ACH NACHA File Footer Correction	Correction: The Direct Deposit generated NACHA file was not adjusted for the additional footer line preference added to PR. The file has been corrected to count the lines of the file and calculate the correct check digit to insert into the footer record.
Refinement of Manage Checks Work Space Buttons	Refinement: The Manage Checks work space buttons have been modified to require a specific set of Quick Search filters. This was done to prevent printing a check or form multiple times from the work space. If a second copy of a check or advice is needed, the user needs to go through the report writer to print or email the form.
Direct Deposit Journal Entry Set To Use Direct Deposit Bank Account	Enhancement: The PR Preferences have been adjusted so if the file is set to "Use Electronic Direct Deposit" settings, the journal entry will pull the account number from the Bank Account Code on the Direct Deposit Preference page instead of the General Preference page. This facilitates separate accounts for checks vs ACH transactions.
Upgrade Release December 30, 2015 – 1.1.10.12	
Missing Leave/Personal Leave Logs Corrected	Correction: Changes on the Leave/Personal Time tab are logged each time the employee record is saved. If users were to make a change and then go to another view on the same employee record before the changes were saved, a log of the changes would not be recorded. The program has been corrected and Leave/Personal Time changes will be logged regardless of the view or tab the user is on when the record is saved.
Employer Items Spread by Fund Account Number Generator Corrected	Correction: Employer Items set to spread the expense by fund were generating an incorrectly formatted account number. The account number format has been fixed and the correct account number is used on pay vouchers.
Pension Employer Item Correction	Correction: Employer Items designated as Tax Is Pension would calculate the pension on all wages, even if they were not marked as subject to pension. This formula has been correct and the pension will only calculate for wages designated as subject to pension.
Pay Type Category Corrected To Allow Proper W2 Reporting	Correction: The Pay Type Category 'Taxable Addition' was not excluded from W2 Box 5, when the pay type was not marked as subject Medicare on the Pay Type tab. This has been corrected and the pay type will be excluded from the proper boxes, depending on the subject to settings for the pay type.
Wage Template and Other Recurring Entries tabs can automatically calculate amount depending on pay type settings.	Enhancement: Pay Types can be configured with a Multiplier and Calculation Method. When these fields are configured correctly, when the pay type is added to the Wage Template and Other Recurring Entries tabs, the calculated the Amount for the pay type will display.
New Warning For Needed Information On Employee Record	Refinement: Additional warning messages have been added to the Add Multiple Pay Vouchers tool to inform users of missing information needed on the employee record as it pertains to the default pay rate and labor category.
Print Checks Buttons Set To Work With Specific Filters	Enhancement: To help users avoid accidentally including already printed checks in a batch, the Print Checks button has been enhanced to force setting of the Quick Search filter to Type = Check and Status = Unprinted. These filter setting generate a list of only checks not already printed.
New General Ledger Permissions Added To Payroll	Correction: Two new permissions have been added to Payroll for users who need to use PR but not GL. The new permissions are "Create GL Prior Period" and " Create GL Initial Entries". This allows users to complete task in PR without having access to GL.
Employer Item Expense Spread By Fund Account Number Fixed	Correction: Employer Item Pay Types set to spread the expense by fund were improperly building the account number. The issue has been addressed and the Spread by Fund function is now building the account number correctly.
Pay Type Multiplier - Additional Decimal Places	Enhancement: Additional decimal places have been added to the Pay Type Multiplier to facilitate factors greater than two decimal places. This will allow users to easily have a mileage reimbursement on pay vouchers.
Upgrade Release November 03, 2015 – 1.1.9.23	
Prevent Duplicate Checks With AP	New Feature: A new preference to allow or prevent duplicate check numbers with AP is now available on the Edit: Adjust Preferences: General page. Setting the preference OFF (do not allow) prevents users from using a PR check number that is identical to a check number used in AP for the same bank account. Whether or not this preference is on or off, 2 payroll checks will not use the same check number.


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Improved Bank Reconciliation User Lock	Enhancement: Enhanced user locks have been added to the Bank Reconciliation Tool to warn users when another user is working with a specific bank reconciliation. The lock is based on the combination of the Bank Account Code and Statement Date in use.
New Direct Deposit By Bank - Totals Only Report	New Report: A new version of the Direct Deposit by Bank Report has been added. The new version reports the bank totals only, leaving off the employee details.
New Masking Social Security Numbers Report Feature	New Feature: A new preference is available on the W2s preference category to "Show SSNbr on Reports" This option is defaulted to on. When unchecked, the system will mask the Social Security number of employees on the W2- Name/Address List report.
W-2 Auto-Increment Control Number Default Changed	Modification: The Auto-Increment Control Number on the Create W-2's tool default has been changed from 'checked' (on) to 'unchecked' (off). This change was made because a majority of users do not use this feature.
Direct Deposit Advice Register Modified	Report Modification: The Direct Deposit Advice Register Report was modified to display voided direct deposits in the same way voided checks are displayed on the Check Register Report. The total for the item is \$0.00, but the original details of the item are still displayed as a reference.
Pay Voucher and Manage Employee UI corrected for form gradient issue.	Correction: The UI for Pay Vouchers form has been correct for the following error. "A component named FormGradient already exists."
Other Recurring Entries Rules Relaxed	Modification: The Other Recurring Entries tab will now allow the use of the same Pay Type with the same dollar amount, multiple times. e.g. A direct deposit of equal amounts into multiple savings accounts of the employee.
Employee Direct Deposit Report Enhancement	Report Enhancement: The Employee Direct Deposit Report now includes the Direct Deposit Email Address used to send Direct Deposit Advice to employees
Process Payroll Safeguard Enhancement	Enhancement: Additional safeguards have been put into place to prevent users from initiating the payroll process while it is still running.
New Prepare Checks Lock to prevent creating of duplicate checks	New Feature: A new security feature has been added to prevent two users from starting the prepare checks process at the same time, which would result in creating duplicate or out of order checks.
Leave/Personal Time Tab Allotment And Max. Accum. Fields Modified	Enhancement: When an employee is assigned to a Union, the Allotment and Max. Accum. fields are disabled for editing and these fields are controlled according to the Leave Tables definitions. When a change is made to the Leave Tables (using Leave Table Tool), the employee record will be updated accordingly when the next payroll is run. If an Employee is not assigned to a Union, the Allotment and Max. Accum. fields are managed from the Leave/Personal Time tab.
Unused Field Removed	Clean Up: The "Fixed Benefit Amt" field is not being used at this time. To avoid confusion, the field has been removed from the Manage Employees: View: Taxes and Deductions: Pension tab.
Verified ATM version 2.3.39.973 works with Pontem PR 1.1.8.	Enhancement: Added validation for dates earlier than 1/1/1753.
Join a WebEx support meeting links have changed	Adjustment: The link titled Join a WebEx support meeting on the Overview workspace ha been changed to "Join a Support Meeting". The link has also been added to the 'Help' menu at the top so the link can be accessed from any workspace in the program.
New Maximum Wage Setting On Quarterly Report Filters	Enhancement: In response to the change in Maximum Taxable Wage by the State of MI UIA, a new maximum taxable wage setting has been added to the UIA 1028 Worksheet report and export as well as the Quarterly Insurance Report. This allows reports to be run for prior periods, using old maximums, after the pay type has been changed to reflect the current maximum.
Adjust Employer Item Spread for Non-Taxable Additions	Correction: When Employer Item Pay Types are set to spread by Fund or by Department, the system will only spread the items based on Taxable Pay Types. Expense reimbursements will not be used to calculate the spread.
Topic Search Help Removed From Help Menu	Feature Change: The Topic Search has been removed from the Help Menu due to a change in the method used by Pontem Software to deliver program help and documentation to customers.
"VOID" added to Direct Deposit Advice on Bottom	Enhancement: Added the word "VOID" to print on direct deposit advice which have been voided. Valid direct deposit advice do not have the void indicator.

	<h2 style="text-align: center;">Fund Accounting Payroll Release Log</h2>
Summary	Description
Pay Voucher Refreshes G/L Preview when Labor Categories are changed.	Correction: The Pay Voucher form has been updated to refresh the G/L Preview when any change is made when a voucher is being edited. This takes place immediately instead of waiting until the Process Check procedure is run.
Status Filter for Direct Deposit Reports Fixed	Correction: The Status Filter for Direct Deposit Advice and Direct Deposit Advice Register now works correctly.
Review Direct Deposit Advice to Email Default Filter	Modification: The default Quick Search filter for the Review Direct Deposit Advice to Email has been changed to Type = Direct Deposit and Status = Unprinted/Unprocessed.
Upgrade Release December 26, 2014 – 1.1.8.62	
Change Default Setting of Auto Increment Control Number	Requested Feature: The default setting of the Auto Increment Control Number on the Create W2s tool was changed from on to off. Most users do not take advantage of this feature so it makes sense to switch the default.
Increase Multiplier Decimal Places For Rate Calculations	Enhancement: The number of decimal places, in the Multiplier field on pay types, has been increased from 2 to 5 places. This facilitates rates such as mileage reimbursements or employment cost rates.
Hours Report Modified for Affordable Care Act	Enhancement: To assist in Affordable Care Act reporting, a new column has been added to report the average hours worked per week. The column header is "Avg Hours/WK" and the formula used is displayed in the Report Filter section at the end of the report for review.
Prevent Process Checks from running 2x at the same time on the same vouchers.	Enhancement: Process checks now disables the dialog for starting a check run once creating checks has started. this prevents accidentally running multiple check runs at the same time.
Upgrade Release November 12, 2014 – 1.1.8.54	
Ability to Use Web-hosted Email Programs When Emailing Reports	Enhancement: Report preferences can configure email settings to use Internet-based email accounts (Gmail, Yahoo) to mail reports. Contact your organization's IT department to determine the settings you need for email to work.
Warning Message for Too Many Bank Accounts for a Cash Account	Enhancement: A warning message has been changed in the 'Manage Banks Tool'. When more than one bank account is keeping money for a single GL cash account, Bank Reconciliation will not be able to reconcile the GL account.
Added 'Write 999 Footer' Option for ACH File	Enhancement: A new option has been added to Edit Adjust Preferences Direct Deposit settings. When 'Write 999 footer' is selected, two rows of the character "9" will be added to the end of the ACH File as a footer.
Reports Authorizer Quarterly Income Statement	Correction: The 'Quarterly Income Statement' has been reviewed to insure the formulas and totals are correct.
Multiple UIA Account #'s	Enhancement: A new EIN filter was added to the UIA 1028 reports and export to allow for employers with more than one EIN.
Quarterly Report Warning Of Changes To Pay Types	Enhancement: Users will be warned, when running a Quarterly Report, if a Pay Type has been added or edited. The warning is to prompt users to review Report Formulas and Report Columns to ensure the correct results will display on the report.
Upgrade Release April 11, 2014 - 1.1.8.36	
New Check and Pay Period Ending Date Warnings	Enhancement: Creating pay vouchers and processing checks will now show a warning if Check Dates or Pay Period Ending Dates have already been used on a paid voucher.
W2 Fields Display Actual Values	Correction: The W-2s tool has been changed to display the actual values of pay type totals instead of the absolute value. Previously the W-2 fields would only display positive values even if the value was negative due to a mistake. The tool will now detect negative values and warn user to make corrections.
New Direct Deposit Email Test	Enhancement: A new test email has been added to the Email Direct Deposit Advice tool.
New Warning Existing Paid Vouchers With Same Check & Pay Period Ending Date	Enhancement: New warning messages have been added to New Voucher, Add Multiple Pay Vouchers, and Prepare Checks to warn users when already paid vouchers exist using the same Check Dates and Pay Period Ending Dates. This is cause for reports which use these dates as filter criteria to combine multiple payrolls.
Upgrade Release February 12, 2014 - 1.1.8.27	
Direct Deposit E File Verification When Voiding	Refinement: When voiding a 'direct deposit' check, an error message will display requiring the use of the Undo Direct Deposit E File tool if the e-file was not previously undone. The tool changes the status of the check to allow it to be voided.



Fund Accounting Payroll Release Log

Summary	Description
Report Formula Warning About Wage Pay Types Added	Enhancement: A warning message has been added to the Pay Types Tool to warn users to check Report Formulas when adding wage pay types. Some formulas are set to report amounts based on Pay Types, not Reporting Categories. This warning will help prevent future reporting errors.
Edit Adjust Preferences Accounts Settings	Enhancement: The Accrued Payroll account is validated against bank accounts to avoid conflicting journal entries upon void or edit of checks and vouchers.
Add Multiple Pay Vouchers When Pay Types Require A Date	Enhancement: When a pay type is configured to force the entry of a date to be entered when used in a pay voucher, a message about printing the exception report will appear. The user cannot process checks until the date for the pay type is entered in the voucher. The report identifies which employee vouchers are affected.
Employee Hourly Status for AHA	New Feature: 'Hourly Status' is a new field added to the General View of the employee's record. This field is defaulted to include Full Time and Part Time, but other statuses can be added by the user. This data element can be used to filter reports. The hourly status is printed on the following Reports: Employee Pay Rate, Employee Wage Statistics, and Hours Report.
Upgrade Release December 20, 2013 - 1.1.8.12	
W2 E-File Changes	Enhancement: Updates have been made to the E-File W2s program to conform to required changes cited by the IRS for electronic w-2 uploads for 2013.
UIA Form 1028 Will Only Print For 5 Employees Or Less	Enhancement: Beginning in 2014 employers must file the UIA report electronically when they have five or more employees. Attempting to print the UIA 1028 if there are more than five employees will cause the system to error out.
New Field For Tracking Full/Part Time Employees	Enhancement: The Check History Reports (including the Hours Report) now include a filter for Hourly Statuses. When used, the selected criteria will be included under the section called: Report Filter Criteria.
Now Allowing Two FICA Pay Types	New Feature: The Payroll software will now allow the creation, use and reporting of multiple pay types for the Employer's Share of FICA. These new pay types when added must be included in the Report Formula for 'Employer FICA'.
UIA Wage Formula Settings	Enhancement: The UIA settings determining the wage formula have been moved from the SUTA Pay Type to the UIA Preferences page. An explanation of the formulas is included in the pop out help.
Manage Checks Tools Report Formulas Edit Tool Correction	Correction: The 'Wages Subject To' and 'Wages Not Subject To' Report Formulas were not allowing users to add or delete pay types for inclusion on the Workman's Compensation Report. The tools has been corrected and formulas can be edited without difficulty.
Upgrade Release November 07, 2013 - 1.1.7.56	
Interest Account GASB-Type Changed	Correction: In accordance with the MI chart of accounts the GASB-Type has been adjusted to allow both General or Program Revenue to be assigned to the interest and rent accounts of 664-670.
New Transaction + Object Code	New Item: The State of Michigan, Dept. of Education has defined three new accounts for recording program revenues. Accounts 0470, 0471, & 0472 have been added to the Manage Transaction + Class/Object Tool for use in creating accounts.
Warning Of Pay Vouchers Already Created For This Date Corrected	Correction: The warning message 'a voucher already exists for this check date' would appear if users were simply viewing a paid pay voucher. This has been corrected.
Manage Checks List View Page Up/Down Function and Sort Order Adjustments	Adjustments: The Manage Checks List View has been defaulted to order the checks in descending date order but ascending check # order. The Page Up/Down arrows in the upper right corner have been adjusted to go through the entire list maintaining the list order.
Upgrade Release July 20, 2013 - 1.1.7.32	
Inline Help Uses 'F1' To Turn On/Off	Enhancement: Inline Helps now have a second method to open the help. The 'F1' key on the keyboard will toggle open and closed the pop out help window on the right side of the windows the help is available for.
Reset Warning Messages Preference Added	New Feature: Some warnings in PR have a setting to not display the message any more. A Preference has been added to turn on/off the desired warning messages.

	<h2>Fund Accounting Payroll Release Log</h2>
Summary	Description
Testing For Pay Vouchers With No Pay Types	Enhancement: A new test has been implemented to check for pay vouchers with no pay types on them. When such a voucher is found a warning will display the offending employee and prompt the user to add pay types or void the voucher before processing checks.
New Version of UIA 1028 Form	Update: The UIA Form 1028 has been updated to reflect recent revisions to the form by the State of MI. The form is found on the Reports Quarterly FORM UIA 1028.
New Employee Medicare Withholding Rate	New Feature: A new graduated table has been added to take into account the additional Medicare Withholding for wages over \$200,000. The update will make the necessary changes to the Pay Type so no steps are required by the users.
Email Direct Deposit Advice Using Gmail	Enhancement: The ability to email Direct Deposit Advice using the Gmail email feature has been added to the Payroll software.
Labor Categories Available On Other Recurring Entries	Enhancement: Labor Category has been added as a field to the Other Recurring Entries in Manage Employees Wages. This will allow users to have additional means to manage wages and additional pay items that do not belong on the wage template.
Medicare Tax Added To The Additional Withholding Table	New Feature: Due to the new Medicare Tax requirements for wages over \$200,000, the Medicare tax type has been included under the Additional Withholdings grid on the W2 and W4 tab in Manage Employees.
Inline Helps For Report Formulas & Columns	Addition: On screen helps have been added to the Report Formulas and Report Columns Tools in Manage Checks. Click the push pin in the upper right corner to pop out the new help screen.
Employee Direct Deposit Report	New Report: This report lists employees who have their net pay or other deductions direct deposited into a bank account. This report is great for periodic review of employee record accuracy and correct deposits made.
Common Cash Fund Label Change	Change: The label "Common Cash Fund" on the Manage Banks Tool Bank Account Code Detail View has been changed to "Use Due To/From". This is to clearly communicate the selected fund for this account will require the use of Due To & Due From accounts when transferring between different funds.
Report Columns Change for Quarterly Insurance Report	Change: The Report Columns Quarterly Insurance Report Formula Name is tied to the Pay Types SUTA Tax Info SUTA Include non-tax deductions switch. A warning has been added to the Report Columns Tool instructing users to go to the SUTA Pay Type to make changes concerning the report.
Manage Employees Go To Search Box	Correction: The Go To Search box was not handling multiple employees with the same last name. It would always select the last name in the list for the given name, regardless of which name was selected. The program is not displaying the selected name and properly focusing on the record.
Upgrade Release March 13, 2013 - 1.1.6.12	
Labor Categories List Report	Enhancements: The Workman's Comp Codes have been added to the Labor Category Codes List found in System Table Reports.
Direct Deposit File for Chemical Bank	Enhancement: A new option was added to Edit Adjust Preferences Direct Deposit to add an option for the Chemical Bank Direct Deposit E-Files.
SUTA Due To State Amount on Report	Enhancement: The total amount of SUTA calculated and entered into the appropriate liability account is displayed at the bottom of the Quarterly, UIA 1028 Worksheet report.
Quarterly 941 Schedule B Report	Enhancement: The Quarterly Federal Taxes Report has been renamed to the 'Quarterly 941 Schedule B Report'. The report is formatted to provide the information required on the Schedule B which is turned in with the 941 Report.
Mark Employees as Deleted on UIA 1028	Enhancement: The program will look at an employee's Termination Date and the ending date of the qtr. to be filed and determine if the employee should be included on the report and marked with the "X" for deletion from the company UIA file at the state.
UIA 1028 Paper Report vs. E-file	Correction: The program will test the number of employees to be included on the UIA 1028 report by looking at the Termination Date and Exclude from FUTA/SUTA items on the employee record. The report will then test the number of employees to include against the state rules for E-filing to determine which method to use.




Fund Accounting Payroll Release Log


Summary	Description
UIA 1028 Employee Count	Correction: The program has been adjusted to only count employees with a pay check which covers the pay period including the 12th of the month.
Payroll Transaction Reports Correction	Correction: A change has been made to the Pay Voucher Summary Report totals section to include the direct deposit amounts.
Turn Off Warnings While Adding New Vouchers	Enhancement: The warning message informing the user that paid pay vouchers already exist using the same check date as the In-Process payroll, now has a check box for 'Do not show this message again'.
Upgrade Release December 18, 2012 - 1.1.5.12	
Additional Withholding Workspace on Employee Record Correction	Correction:The Manage Employees Taxes and Deductions Additional Withholdings work space has been changed to allow Save with a \$0.00 entered with no tax type. A delete tool has been added to the form.
Payroll Transaction Reports w/ Hours	Enhancement:Payroll Transaction reports found in the Pay Voucher Reports menu, now display the Direct Deposit Deductions defined on the employee's Other Recurring Entries tab on the totals page. The Payroll Transaction Report with Labor Category does not include this data.
Upgrade Release October 15, 2012 - 1.1.4.19	
UIA Tools	New Feature:With changes to SUTA this year, Pontem has added the Form 1028 report for employers to print if they have 25 or fewer employees. An export has been added to create the 1028 E-File for employers with more than 25 employees. There is a Quarterly 1028 Worksheet for record keeping. Program preferences have been added to accommodate reimbursing employers filing these reports.
UIA Export	New Feature:File Export Export UIA 1028 Report is used to create a 1028 E-File for employers who use MiWAM to turn information into UIA.
UIA Preferences	New Feature:To accommodate the new UIA laws for MI a new Edit Adjust Preferences page was created. The settings on this page will impact the UIA 1028 Report and E-File and both contributing and reimbursing employers will utilize this feature.
Upgrade Release September 18, 2012 - 1.1.4.11	
Direct Deposit E-file Security	Enhancement:The Direct Deposit Preferences now allows the first 5 characters of the employee's social security number to be masked or displayed in the electronic file generated by Pontem PR to send the bank. The user should check with their bank to discover how to set the preference.
Export Name Change	Modification:The export Detail Wage Report name has been changed to MERS Detail Wage Report. This is a more descriptive title for the export.
Direct Deposit File Header	Enhancement:Some banks require a unique Immediate Origin Number. To accommodate this a Header Origin Number (optional) field was added. This allows the user to enter up to 10 digits as assigned by the bank. If the field is left blank (the default), the Origin Number and Origin Check Digit are combined to create the id number.
Add Multiple Pay Vouchers Tool	New Feature:The Add Multiple Pay Vouchers tool has a selection to 'Void and Reissue' In Process vouchers using the same check date as the vouchers being added.
Pay Type Employer Item Adjustment Tool	Customer Request:A tool has been added to make an adjusting journal entry for Employer Item changes with an effective date in the past.
Direct Deposit Entries	Enhancement:The Direct Deposit feature now accommodates users whose system is not configured to submit the electronic direct deposit file to their bank by allowing them to skip the step to create the file. A check box (Use electronic direct deposit) is found in Edit Adjust Preferences Direct Deposit. Journal entries for direct deposit transactions will be posted to GL when checks are prepared if this check box is not selected. If it is selected, the posting to GL is done in Manage Checks when the button labeled Direct Deposit is used.
Reports Check History Check History (Detail or Summary) Report	Customer Request:For the Check History Detail or Check History Summary Report, a selection button has been added to the widow, which allows users to add a memo to the report, to show details or just a summary of the report.
Employee's Direct Deposit Info	Enhancement:Direct Deposit info has been moved to the General tab in Manage Employees making for one less view.



Fund Accounting Payroll Release Log

Summary	Description
Default Paycheck and Direct Deposit Banks	Enhancement:Payroll Check and Direct Deposit default bank settings now change together. If the Paycheck bank and the Direct Deposit bank are the same and the Paycheck bank is changed, the Direct Deposit bank will also change. If needed the Direct Deposit bank can still be set independently by itself.
Reports Quarterly Quarterly Insurance Report	Enhancement:The Quarterly Insurance Report will now include employees which had wages in the selected time period whether they are active or inactive employees.
Manage Checks Clearing Checks	Correction:"Open" checks will be set to "Cleared" in the Payroll systems 'Manage Checks' once they are reconciled in Pontem Cash Receipts.
Manage Employees Wages and Deductions View Other Recurring Entries	Enhancement:The 'Cur Amount' field is now editable to allow adjusting the Current Amount Accumulated to account for special withholding on compensations outside of PR, or reset the accumulated amount to zero each year if desired.
Direct Deposit Prenote File	Enhancement:When sending the Direct Deposit Prenote File from Edit Adjust Preferences Direct Deposit, you no longer need to change the Company Transaction Code. The test file will automatically put the correct transaction code in.
Upgrade Release March 23, 2012 - 1.1.2.395	
Federal Tax & Quarterly 941 Report Filter	Enhancement:Added the ability to filter the Federal Tax & Quarterly 941 report by EIN. This provides quick reporting for accumulated amounts to submit to the government under each EIN.
Upgrade Release December 20, 2011 - 1.1.2.371	
Reports Quarterly Federal Taxes Report	Enhancement:Federal Taxes Report has been modified to provide monthly totals for each column in the report. Each column is totaled at the end of the report.
Bank Reconciliation User Interface	Enhancement:The Check/Withdrawals window now sorts by check number first and then withdrawals by date in order to follow the bank statement format closer. Deposits are all ordered by date, regardless of how they entered the bank.
Payroll Leave Time Maximum	Correction:Set Leave Time to stop accruing when maximum is reached. Pop up message warns user when limit will be exceeded. Time reverses out when checks are voided.
W2 and W3 Forms	Enhancement:The 2001 W2 and W3 forms have been updated to include the required IRS changes.
Upgrade Release September 29, 2011 - 1.1.2.343	
W2's	Enhancement:2011 W2 forms added to system.
Reports Pay Vouchers Payroll Transaction Report w/ Pay Type Totals	New Report:A new report provides details and a summary of Pay Types for each employee in the specified filter.
Reports Employee Pay Rate Report	Enhancement:The Pay Rate Report includes "Date of Hire" column.
Manage Direct Deposit Updates to Cash Receipts	New Implementation:Implemented changes to add a record to the Pontem Cash Receipts Cash Management for all direct deposits. This will allow the bank reconciliation to reconcile the direct deposits along with checks from p/r.
Manage Employees Wages and Deductions Wage Templates	New Implementation:Implemented changes to now allow Taxable additions to be added to the wage template.
Manage Direct Deposit E-File Tool	New Implementation:Implemented changes to disallow voiding checks /direct deposits after they have been put in a e- file. Procedure change - to void a check/deposit, the entire e-file must be undone.
Prepare Checks Leave Accrual	Correction:Made changes to update check processing accrual so that last accrual date is set if the bank is full.
Manage W2s Medicare Withholding Error	Correction:Made changes to prevent error indicating that the Medicare withholding must be 14.5% of the Medicare wage instead of 1.45%.
Manage Pay Vouchers Error	Correction:Made changes to correct the error being displayed when adding a new pay voucher for those not licensed for ATM.
Manage Pay Vouchers Recurring Entries Maximum Amounts	Correction:Made changes to recurring entries with a maximum amount set so that if the recurring entry is added with an amount different than what is in the employee setup, that the current amount is updated properly.
Manage Pay Vouchers Amounts becoming read only	Correction:Made changes to Manage Pay Vouchers workspace to correct amounts becoming read only when using keyboard shortcut keys.
2010 Tax Year Changes to the W2 & W3	New Implementation:Implemented W2 & W3 changes for the 2010 tax year.
State Employer Identification Number (EIN)	Correction:No longer displaying a validation error for State EIN Numbers beginning with "69".
2011 Graduated Tax Tables	New Implementation:Implemented 2011 Graduated Tax Tables for the 2011 tax year.

	<h2 style="text-align: center;">Fund Accounting Payroll Release Log</h2>
Summary	Description
Reports Quarterly Quarterly 941	Enhancement:Made changes to all the Quarterly 941 to be filtered by pay group.
History Reports - Workman Compensation Report	Enhancement:Made changes to print the number of employees at the end of the report.
Reports Optional Report Notation	Correction:Fixed report notation showing up when printing unprinted checks.
Edit Adjust Preferences W2s and Pay Vouchers	Correction:Changed W2 E-File Information in preferences on the W2s Category to W2 Information and changed the Wage and Recur check boxes on the Pay Voucher Category to default to checked when creating a new database.
Reports Pay Voucher Reports Payroll Transaction Report without SocSecNbr	Enhancement:Added payroll report without social security number to menu.
Reports Pay Voucher Pay Voucher Summary Report	Correction:Made changes so that pay voucher created using the "Create Multiple Pay Vouchers" tool will no longer show duplicate entries (wage, deduction, and taxes) in the pay voucher summary report.
Edit Adjust Preferences Direct Deposit	Correction:Made changes so that the Direct Deposit DFI Account Number now allows up to 17 characters.
Manage Checks Void Ledger Transaction Date	Correction:Made changes to allow user to select the ledger transaction date when voiding checks.
Reports Pay Voucher Reports Payroll Transaction Report by Hours	Enhancement:Added a column to the Payroll Transaction Report with hours to include the Pay Date from the Pay voucher. Added the ability to filter by the Pay Date on the reports.
Upgrade Release November 1, 2010 - 1.1.2.293	
Employee Reports - Recurring Transactions by Employee Report	Enhancement:Implemented new filter tab (for employee recurring entry report only), to allow the user to filter by wages, recurring entries and pay types.
Manage Pay Vouchers Add Multiple Vouchers	Correction:Made changes so when creating vouchers via the add multiple pay vouchers tool, warnings will be added to the pay voucher exception report for negative checks.
Reports Checks Detail Wage Retirement Report Export	Correction:Made changes to the detail wage report export filter to allow the user to filter for only retirement plan employees. Also made changes to include the Contribution Tax Code.
Manage Pay Voucher Add Recurring Entry Direct Deposit	Enhancement:Made changes to the pay voucher detail grid to ask the user if while adding an entry and that entry is setup for a direct deposit on the "Other Recurring Entries" in Manage Employees Wages and Deductions, if they want it to be a direct deposit.
Manages Checks Quick Search	Enhancement:Made changes manage checks quick search to load the statuses based on the check type.
Manage W2s Third party sick pay check box	Enhancement:Made changes to add 3rd party sick pay field to the employee and W2 file and the UI. Laser W2 form will now print the 3rd party sick pay check box.
Manage Pay Voucher Duplicate Employees	Correction:Made corrections related to adding pay vouchers for duplicate employees (employees with the same name but different employees numbers).
Manage Checks Request to put Fed and State exemptions on stub\advice	Enhancement:Added new fields to payroll to allow the Federal and State exemptions to print on the Check stub \ Direct Deposit Advice.
Reports History Check History Detail Report Duplicate Employees	Correction:Made corrections related to duplicate employees (employees with the same name but different employees numbers).
Reports History Workers Comp Report	Enhancement:Added new switch to filter form to allow the user to sum the workman comp to the code that has the highest percentage, but still include all wages.
Manage Employees Tools Pay Types	Correction:Made corrections related to the "Tax Is" check box being cleared after a new pay type is added.
Keyboard Shortcuts Keys	Enhancement:Added keyboard shortcut keys to the Pontem PR application.
Manage Pay Vouchers Tools Add Multiple Pay Vouchers	Enhancement:Added a check box to the Add Multiple Pay Voucher Tool to allow a user to create vouchers for an employee with no wage template (default off).
Transfer to General Ledger Agency Fund	Correction:Made changes related to the general ledger posting for agency funds.
Manage Employees Documents/Images Locally stored across multi computers	Correction:Made changes related to how images are stored and copied.
Reports Checks Print Checks	Enhancement:Added an order by tab to the check filter so that a user can print reprinted checks in any order.
Process Checks Direct Deposit General Ledger Posting	Correction:Made corrections so when processing checks, if the advanced option is used to turn off direct deposits, the pay voucher general ledger preview is updated to reflect the accounts used in the posting. (Example: The direct deposit clearing account is changed to the checking account).

	<h2 style="text-align: center;">Fund Accounting Payroll Release Log</h2>
Summary	Description
Manage Employees Tools Pay Types Employer Item and Tax Method	Correction:Added traps so that user cannot enter invalid tax methods for employer item pay types.
Reports Quarterly Quarterly 941 Report	Correction:Made changes to the 941 report so that it computes the face wage "Year to date" as the sum of the quarters for when the report is being totaled. This amount is used to see if the employee is over the face max. If over, the amount over is reduced from the quarterly wage. This prevents totals from later quarters from being included (and subtracted) from the current quarter.
Upgrade Release June 11, 2010 - 1.1.2.233	
Manage Checks Direct Deposit Electronic File	Correction:Corrected the "8" and "9" lines of the direct deposit file so that it reports the correct number of records.
Manage Employees Taxes & Pension Additional Withholdings	Correction:Made changes to allow the user to enter an additional withholding of a fixed percent for an employee.
Reports Employee Recurring Transactions by Employee Report	Enhancement:Added Bank Name, Direct Deposit Account, Direct Deposit Trx Code to Recurring Transactions by Employee Report.
Manage Employees Tools Direct Deposit Banks	Correction:Made changes to correct error encountered when trying to add a bank with 25 or more characters.
Reports Employee Employee Leave Time Summary Report	Correction:Made changes so that when a check is voided, and that check had accrued leave time, the void will print in the 'allot' column, with a negative amount instead of printing in the 'taken' column as a positive amount.
Reports History Reports	Correction:Corrected column numbers so that they are number sequentially.
Manage Employees Tools Pay Types FUTA\SUTA	Correction:Made changes to allow multiple FUTA\SUTA pay types due to the possibility of an employee working in more than one state.
Manage Pay Vouchers New Leave Time Warning	Enhancement:On save, displaying warning message if leave time is greater than what the employee has.
Manage Employee Changes	Enhancement:1) Removed the delete button when the user is on the list view. It should only be visible when on the detail view (and on the first view).2) Add a status combo box when on the list view that will allow the user to show active, inactive or all employees. Default the combo box to active employees only. This combo box will not be visible when on the detail view. 3) Add a go to employee (similar to go to vendors in AP).
Manage Checks Direct Deposit & Checks	Correction:Made changes to correct deductions on direct deposit and checks, if the current check had zero for current deductions, the prior check's deductions were printed instead.
Manage Employees Tools Unions	Correction:Made changes to disallow hours spin wheel to be edited when in read only mode.
Manage Employees General Leave/Personal Time	Correction:Corrected the last accrue date field to make read only.
Manage Pay Vouchers Total Hours	Enhancement:Added total hours to Manage Pay Vouchers New Voucher screen.
Reports Quarterly Quarterly Insurance Report	Correction:Made changes to the Quarterly Insurance Report to allow a user to run the report by State Code.
Manage Employees Union Combo Box	Correction:Corrected error encountered when adding a new Union on the fly.
Reports Checks	Enhancement:Created a Check form for clients that have a check stock with the check in the middle.
Manage Employees Pay Types Validation	Correction:Made changes for pay types setup as a non-taxable-additions. No longer allowing a 'how is amount calculated' to include 'hours x pay rate x multiplier' or 'pay rate x multiplier'.
Manage Pay Vouchers Recurring Entries Not Adding Properly	Enhancement:Added advanced options in prepare checks confirmation dialog to turn on longevity pay, and disable direct deposit, leave accruals, deferred comp, and pension.
Manage Checks Direct Deposit	Correction:Corrected error resulting when creating the direct deposit file, using the 'direct deposit' button from manage checks. This was causing a Range Check Error or Invalid Floating Point error. This happened when there was only one voucher to process.
Edit Adjust Preferences	Enhancement:Added preference to control whether 1 or 2 stubs are printed on a check.
Reports History Workman Compensation Report	Correction:Made changes to allow the report to spread the wages to all the labor categories that the employee is paid from. Added total column to the report.
Reports Pay Voucher Transaction Report & Transaction Report with Hours	Enhancement:Added ability to filter by department code for the transaction report and transaction report with hours.
Reports Pay Voucher Transaction Report & Transaction Report with Hours	Enhancement:Added department code as the first column of the payroll transaction report and payroll transaction report with hours.
Reports History Tax Summary Report	Correction:Added Medicare Withholding to report.



Fund Accounting Payroll Release Log

Summary

Description

Manage Pay Vouchers | Recurs First of the Month

Correction:Corrections to correct when using a recur code of 'first pay of the month' and processing the 2nd pay of the month when the first pay was literally on the first day of the month.