

**HEFFERNAN INS AGENCY
1703 TREMONT ST
PO BOX 1360
GALVESTON TX 77553
409-765-9011 OFFICE
409-763-4567 FAX**

COMMERCIAL RISK – NEW BUSINESS QUOTE SHEET

Individual Name _____ Business Name _____
Street Address, City, State, Zip _____
Mailing Address, City, State, Zip _____
Years in Business _____ Years Experience this Industry _____ Years Experience as Business Owner _____
Business Phone # _____ Fax # _____ Cell # _____ E-Mail _____
Fed Employer Tax ID # _____ Soc Sec # _____ Bankruptcy? Y/N Credit History _____
Describe in detail what you do in your business: _____

GENERAL LIABILITY / WORKERS COMPENSATION

of Employees & Describe Duties: _____
Payroll for Employees by type of Duty \$ _____
of Partners / Officers _____ Gross Payroll for Partners / Officers \$ _____
% of Work Subcontracted Out _____ Certificates required from Subs? Y/N Cost of Sublet Work \$ _____
Annual Gross Sales \$ _____ Area occupied (SqFt) _____
Additional Insured's Needed? Y / N. Waivers of Subrogation Needed? Y / N

COMMERCIAL PROPERTY

Building Value \$ _____ Contents Value \$ _____ Tenant Improvement Cost \$ _____
Basic ___ Broad ___ Special ___ Theft ___ Lost Business Income \$ _____ For How Long? _____
Building Construction _____ Year Built _____ Year/Type Updates _____
of Stories _____ Total Area _____ Basement Y / N
Check all that apply: Extinguishers ___ Central Station Fire Alarm ___ Central Station Smoke Alarm ___
Central Station Burglar Alarm ___ Hardwired Smoke Alarms ___ Battery Smoke Alarms ___ Sprinkler System
All ___ Sprinkler System Partial ___ Local Burglar Alarm ___ Burglar Bars ___ Safe ___

CLAIMS

Describe all Losses / Claims last three years: _____

Other Comments: _____

Signed: _____ Title: _____ Date: _____
Referred by: _____ Referred to: _____ Producer: _____
Walk In ___ Call In ___