UNIVERSITY OF SOUTH CAROLINA

# Petty Cash / Cash Advance Receipt Form

**Date:**

**Paid To:**

**For:**

| OP UNIT | DEPT | FUND CODE | CLASS | ACCOUNT | AMOUNT | GRANTS/PROJ | PC UNIT | PROJ | ACTIVITY |
|---|---|---|---|---|---|---|---|---|---|
| AK000 | | | | | | | | | |
| AK000 | | | | | | | | | |
| AK000 | | | | | | | | | |
| AK000 | | | | | | | | | |

**Total Amount** $0.00

**Approved:** _____

**Received Payment:** _____

## Supporting Documentation

**Instructions: Please tape small receipts below. DO NOT USE STAPLES to attach receipts. Use additional sheets of paper (8.5 X 11) as needed. Longer receipts may be cut to fit page.**

Tape at Top and Bottom

Tape at Top and Bottom

Tape at Top and Bottom

Tape at Top and Bottom

Tape at Top and Bottom

Tape at Top and Bottom

Tape at Top and Bottom

Tape at Top and Bottom