



Secretary of State
State of Oklahoma

20_____

LIMITED PARTNERSHIP
ANNUAL CERTIFICATE

LP Name:

Filing Number: _____

Anniversary Date: _____

FILING FEE: \$50.00

In accordance with Title 54, Section 500-210A, **EVERY** domestic and foreign limited partnership (LP) registered to do business in Oklahoma shall file a certificate each year in the Office of the Secretary of State, on the anniversary date of its registration.

1. State or jurisdiction of the limited partnership's formation, if a foreign limited partnership: _____
2. If different than its legal name, the fictitious name by which the foreign limited partnership transacts business under in the state of Oklahoma: _____
3. Street and mailing address of the LP's designated/principal office in Oklahoma (Foreign LPs may list address wherever located.): _____

Street Address (P.O. Boxes are <u>NOT</u> acceptable.)	City	State	Zip Code
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4. Name and street address of the registered agent for service of process in the state of Oklahoma: _____

Name	Street Address	City	State	Zip Code
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5. E-MAIL address of the primary contact for the LP: _____

Notice of the annual certificate due date will **ONLY** be sent to the LP at its last known electronic mail address of record.

A limited partnership that neglects, refuses or fails to file the annual certificate within sixty (60) days after the due date shall cease to be in good standing as a domestic limited partnership or registered as a foreign limited partnership in this state.

Signature of a General Partner

Print Name & Title of Signer

Date

ANNUAL CERTIFICATE – ONLINE FILING

Annual Certificates may also be submitted electronically through our Online Business Filing System.

1. Go to the Secretary of State's home page at www.sos.ok.gov.
2. Select "**File Annual Certificates Electronically**" listed under "**MOST REQUESTED INFO**" on right side of page.
3. Enter an individual's name and email address as Contact information to receive email notice of when the filing has been processed. Click on **Continue**.
4. Click on box labeled **START NEW** to start a new Work ID.
5. Enter the LP's filing number and click on the spy glass icon. Click **NEXT**.
6. Confirm LP's legal name, filing number and information as it appears on each page. You may update address and email information, as necessary.
7. The last screen is a summary of the LP's information. Review the information for any errors. When satisfied, click **SUBMIT**.
8. Click **BEGIN CHECK OUT**. Click on "**Proceed as Guest**" unless you have an established account with the Secretary of State.
9. Keep the Session ID information after submitting filing(s). You will be notified by email when the filing has been processed and is available for download from the Briefcase Tab. The Briefcase icon is located on the right side of the Business Services page.

To ensure proper credit and maintain the LP's active status, submit the Annual Certificate online **OR** complete and return this form together with a check in the amount of \$50.00, made payable to the **Oklahoma Secretary of State**, to: **421 N.W. 13th, Suite 210, Oklahoma City, OK 73103**.

Telephone: (405) 522-2520