

School SIP Development Timeline SY 18-19

Mid-May	Launch SIP Site and Template
Late May- Early June Select only one session: May 29 (9-10:30 am)- Webinar May 31 (2-3:30 pm) - Webinar June 1 (9-10:30 am)- In Person	SIP Training (Template and Resources) <i>Training covers navigating of site, resources and document completion.</i>
Late June- Mid July Attend as many as school needs: June 21 July 10 July 12	SIP Content and Strategy Support <i>School sign-up for time slots will be done via a survey to ensure adequate support is available from district office.</i> <i>School SIP tem members welcome.</i> Sessions are in-person and will be open all day for content and strategy development support from district office staff for all areas of the SIP.
July 13-18	Schools Submission- Draft SIP <i>Draft should include all sections.</i>
July 16-27	District Staff Review/Feedback Should a school need significant support based on draft submission, in-person sessions will be arranged for July 19 at district office.
July 30-Aug 9	School Updates and Sharing of SIP <i>Ensure sharing with school-based staff and SAC, as well as garner feedback and input from stakeholders.</i> <i>*SAC approval to be completed by August 25 to allow for adequate time for stakeholder engagement once school is back in session.</i>
August 10	School Submission- Final SIP <i>Submission done within School SIP Site and should include updates/edits based on feedback from school stakeholders and district staff.</i> <i>*SIP are iterative documents and can be updated throughout the school year.</i>
August 13-24	Finalize SIPs <i>Led by Strategic Planning and Policy and includes:</i> <ul style="list-style-type: none"> • <i>Formatting of all documents for every school;</i> • <i>Posting of SIPs on PCS website;</i> • <i>Board Workshop on August 21, 2018.</i>
September 11	Board Approval