

PRODUCTION CALENDAR SCHEDULES & CATALOG 2006 - 2007

200602 (Summer) Class Schedule Production Timelines

Summer Course Proofs 2006

9/19-20/05 First Draft of course proofs to departments from Publications & Scheduling
10/21/05 First Draft of course proofs back to Publications & Scheduling from departments
Continuous Publications & Scheduling course proofs passed to Facilities Scheduling and Accounting
Continuous Facilities Scheduling and Accounting pass course proofs back to Publications & Scheduling
11/18/05 Final course proofs to departments with assigned general classrooms from Publications & Scheduling
12/09/05 Final course proofs back to Publications & Scheduling from departments

Summer Schedule 2006

11/11/05 Intro. schedule pages to Registration and Accounting from Publications & Scheduling
12/12/05 Intro. schedule pages back to Publications and Scheduling from Registration and Accounting
1/13/06 Camera-ready ads due to Publications & Scheduling
03/15/06 Schedule delivery
04/03/06 UAOnline Registration begins (approximate)

200603 (Fall) Class Schedule Production Timelines

Fall Course Proofs 2006

10/10/05 First Draft of course proofs to departments from Publications & Scheduling
11/11/05 First Draft of course proofs back to Publications & Scheduling from departments
Continuous Publications & Scheduling course proofs passed to Facilities Scheduling and Accounting
Continuous Facilities Scheduling and Accounting pass course proofs back to Publications & Scheduling
12/09/05 Final course proofs to departments with assigned general classrooms from Publications & Scheduling
01/13/06 Final course proofs back to Publications & Scheduling from departments

Fall Schedule 2006

11/15/05 Intro. schedule pages to Registration and Accounting from Publications & Scheduling
12/12/05 Intro. schedule pages back to Publications and Scheduling from Registration and Accounting
1/13/06 Camera-ready ads due to Publications & Scheduling
03/17/06 Schedule delivery
04/03/06 UAOnline Registration begins (approximate)

200701 (Spring) Class Schedule Production Timelines

Spring Course Proofs 2007

03/16/06 First Draft of course proofs to departments from Publications & Scheduling
05/12/06 First Draft of course proofs back to Publications & Scheduling from departments
Continuous Publications & Scheduling course proofs passed to Facilities Scheduling and Accounting
Continuous Facilities Scheduling and Accounting pass course proofs back to Publications & Scheduling
07/21/06 Final course proofs to departments with assigned general classrooms from Publications & Scheduling
08/25/06 Final course proofs back to Publications & Scheduling from departments

Spring Schedule 2007

08/01/06 Intro. schedule pages to Registration and Accounting from Publications & Scheduling
09/01/06 Camera-ready ads due to Publications & Scheduling
09/01/06 Intro. schedule pages back to Publications and Scheduling from Registration and Accounting
10/20/06 Schedule delivery
11/06/06 UAOnline Registration begins (approximate)

2006/2007 Catalog Production Timelines

10/10/05 9:00 a.m. deadline for all *graduate* level CARs for program proposals requiring BOR and NWCCU approval due to Governance for inclusion in next catalog
10/10/05 9:00 a.m. deadline for all *undergraduate* level CARs for program proposals requiring BOR and NWCCU approval due to Governance for inclusion in next catalog
10/14/05 First reading GAB
10/14/05 First Reading UAB
10/28/05 Second Reading GAB
10/28/05 Second Reading UAB
11/04/05 Faculty Senate approves curriculum actions
2/15-17/06 BOR approves curriculum actions
3/06/06 All approved items due to Publications & Scheduling office
4/5/06 Catalog copy out to colleges and schools for review
4/10/06 9:00 a.m. deadline for all *graduate* level CARs for other catalog materials that need Faculty Senate approval
4/10/06 9:00 a.m. deadline for all *undergraduate* level CARs for other catalog materials that need Faculty Senate approval
4/14/06 First reading GAB
4/14/06 First Reading UAB
4/25/06 Catalog copy changes due back to Publications & Scheduling office
4/28/06 Second Reading GAB
4/28/06 Second Reading UAB
05/05/06 Faculty Senate approval
8/09/06 Catalog delivery

BOR: Board of Regents
CAR: Curriculum Action Request
GAB: Graduate Academic Board
NWCCU: Northwest Commission on Colleges and Universities
UAB: Undergraduate Academic Board