



Sample Project Budget

This **project budget** is only to be used as an **example**. While we do not require any specific format, certain information is mandatory and must be clearly identified. Mandatory information for all grant applications includes:

- Income **and** Expenses for project
- Indicate expenses to be covered by the NB3F grant
- Indicate matching funds (if required by the grant)
- Indicate any additional grant requirements, such as travel allocation monies, 15% maximum indirect costs, etc.

PROJECT BUDGET				
<i>School Based Healthy Nutrition Curriculum</i>				
SALARIES/PERSONNEL	Funding requested from NB3F	Other funding sources (CASH)	Other funding sources (In-Kind)	Total project budget
15% Project Manager	\$5,000.00	\$2,500.00	-	\$5,000.00
25% Project Coordinator	\$5,000.00	\$5,000.00	-	\$10,000.00
10 volunteer hours Dietician @ \$22.14 an hour	-	-	\$2,214.00	\$2,214.00
Total Salaries	\$10,000.00	\$7,500.00	\$2,214.00	\$19,714.00
BENEFITS/FRINGE				
Benefits/fringe 18%	\$1,800.00	\$1,350.00	-	\$3,150.00
Total benefits	\$1,800.00	\$1,350.00	-	\$3,150.00
TRAVEL				
Mileage to school	\$1,000.00	\$3,000.00	-	\$4,000.00
Travel allocation for NB3F grantee conference	\$2,000.00	\$0.00	-	\$2,000.00
Total Travel	\$3,000.00	\$3,000.00	-	\$6,000.00
PROGRAM SUPPLIES				
Activity supplies (nutrition books, paper, art supplies, games)	\$2,200.00	\$4,150.00	-	\$6,350.00
Donation Voucher for Farmer's Market	-	-	\$500.00	
Healthy snacks/cooking supplies	\$5,000.00	\$5,000.00	-	\$10,500.00
Cooking equipment	\$5,000.00	\$7,000.00	-	\$12,000.00
Total Supplies	\$12,200.00	\$16,150.00	\$500.00	\$28,850.00
OTHER				
In-kind facility use for trainings \$200 x 5 trainings			\$1,000.00	\$1,000.00
Consultant fees	\$7,000.00	\$2,000.00	-	\$9,000.00
Total Other	\$7,000.00	\$2,000.00	\$1,000.00	\$9,000.00
INDIRECT COSTS				
Administrative Overhead (15%)	\$6,000.00	-	-	\$6,000.00
Total indirect costs	\$6,000.00	-	-	\$6,000.00
GRAND TOTAL	\$40,000.00	\$30,000.00	\$3,714.00	\$73,714.00

***Required matching funds of 30% for the \$40,000 amount requested will be provided by "Other Funding Sources" (\$3,714 In-Kind and \$8,286 Cash) for a total of \$12,000.**