

## **Appendix 6 Research Project Feedback Form Template**

This form should be finalized within 3 months after the final report is published.

**RESEARCH FEEDBACK FORM**

Principle Investigator:	
Contracting Agent:	
Project Title:	
Project Champion:	

PROPOSAL PROCESS	Rate your satisfaction with the proposal process:	<input type="checkbox"/> Very Satisfied <input type="checkbox"/> Satisfied <input type="checkbox"/> Dissatisfied
	What did you like about the proposal process?	
	What did you dislike about the proposal process?	
RESEARCH PROGRAM STAFF	Rate your satisfaction with the Research Program Staff:	<input type="checkbox"/> Very Satisfied <input type="checkbox"/> Satisfied <input type="checkbox"/> Dissatisfied
	As a researcher, what suggestions can you provide to improve the management and administration of the program?	
PROJECT SPONSOR <b>To be answered by Principle Investigator only</b>	Rate your satisfaction with the Project Sponsor:	<input type="checkbox"/> Very Satisfied <input type="checkbox"/> Satisfied <input type="checkbox"/> Dissatisfied
	What suggestions can you provide to improve the interaction with the program sponsor?	
CONTINUOUS IMPROVEMENT	Please provide other suggestions to improve the Research Program.	
LESSONS LEARNED	Briefly, what are the most important and transferrable lessons learned from this project:	
RESEARCH RESULTS	In this area insert the major tasks from the project, and whether the tasks were completed or if any fell short. Please also, provide an explanation as to why the task was not completed. Remember that negative results or incomplete tasks may be a success for your project.	

