DAILY PRODUCTION REPORT - FILM

"Title"

DAY: OF

DATE:

PRODUCER: EXEC. PROD: DIRECTOR:

START DATE: SCHEDULED FINISH DATE: ESTIMATED FINISH DATE:

DAYS	1ST UNIT	2ND UNIT	RETAKES	ADDED SC	TOTAL	TODAY'S WEATHER	EXTRAS		SCHEDULE	
SCHEDULED							NO.		AHEAD	
ACTUAL							TYPE:		BEHIND	

SET	LOCATION		
		CREW CALL	
		1ST SHOT	
		LUNCH	
		1ST SHOT AFTER	
		CAMERA WRAP	
		LAST PERSON OUT	

SCRIPT	SCENES	PAGES		MINUTES	SET-UPS	ADDED	RETAKES
TOTAL SCENES			PREV				
TAKEN PREV			TODAY				
TAKEN TODAY			TOTAL				
TOTAL TO DATE			SOUND				
TO BE TAKEN			PREV		TODAY		TOTAL

SCENE NO.S		FILM INVENTORY		FILM USE			GRIP	RV
ADDED SCENES		ON HAND			GROSS	SHORT ENDS	TRUCK	
OMITTED SCENES		RECEIVED		PREVIOUIS				
RETAKES		TODAY		TODAY				
SCHEDULED BUT NOT SHOT:		TOTAL		TOTAL				

START-S WORK-W HOLD-H FINISH-F

REHEARSE-R TEST-T TRAVEL-TV

CAST	CHARACTER	W H S F R T	WORKTIME CALL	WORKTIME DISMISS	MEALS OUT	MEALS IN	TRAVEL TIME ARRIVE LOCATION	TRAVEL TIME LEAVE LOCATION

ITEM	NAME	IN	OUT	ITEM	NAME	IN	OUT
DIRECTOR				MAKEUP/HAIR			
1ST AD				KEY GRIP			
2ND AD				GAFFER			
SCRIPT SUPER				GRIPS			
SET P.A.'S				ELECTRICS			
DP				LOCATION MANAGER			
CAM OP				ADD'L. CREW			
AC				NOTES			
STILL PHOTO							
PROD. DESIGN							
ART DIRECTOR							
PROPS							
SOUND MIXER							
BOOM OP							
WARDROBE							
ADD'L. CREW				(ADDITIONAL NOTES & CREW MAY BE WRITTEN ON BACK)			

ASST DIRECTORS: PRODUCER:

Design by Lorene M. Wales