



Process Safety Management Division Meeting		
Agenda Draft		
	PSMD Meeting February 19th, 2019, 8:30 – 16:00	
	National Energy Board, 517 Tenth Ave SW, Calgary	
	2nd Floor Conference Center	
	<u>Map: https://goo.gl/maps/Lc9i3uVWAKJ2</u>	
	Teleconference details: 1-888-289-4573 (or Toronto 416-645-1179); Access code: 4945681	
	Webex details: tbd, Meeting ID: ...	
Time (local)		
08 h 00	Welcoming and coffee	Roche
08 h 30	Opening and introductions Introduction of Executive Committee Participants	Roche
08 h 45	Agenda review and approval	
08 h 55	Review and approval of meeting minutes	Roche
09 h 00	AGM Meeting Minutes, October 31st	
09 h 05	PSMD Meeting Minutes, November 1st	
09 h 15	Joint PSMD, CIAC and CCPS Meeting Notes	
09 h 25	Joint PSMD, CIAC and CCPS Workshop Notes	
09 h 00	AGM Special, By-Election	Roche
09 h 15	Atkins Award	Patel
	Fund 2018 award Decision for futur (new sponsor, award name...)	
09 h 30	Sub-committees, Voted Projects and Member Initiatives Progress Updates	Roche
09 h 30	Environmental Risk Assessment Guideline (SC)	Marta
09 h 35	Risk Assessment Guidelines (SC)	Oliverio
	- Action: Marcello will reach out to Jean-Paul to see if he can assist with quality assurance of the document, specifically the technical content.	Oliverio
	- Action: Marcello will reach out to Parnian and Adrian for assistance with addressing comments and updating drafts. This review process is expected to be time consuming.	Oliverio
	- Action: Marcello to include Melanie as a reviewer.	Oliverio
	- Action: Francois will assist in Marcello obtaining a reviewer from CRAIM due to that organization having issued a QRA guideline. Completed 2018: Éric Clément + other volunteers between Robert Reiss, Luc Piché, Yves Dubeau, Emmanuelle Bécaert	Roche
09 h 40	Risk Assessment Guidelines, QRA Guideline Appendix (SC)	Lacoursière
09 h 45	CSA Z767 Awareness and Promotion (SC)	Norval
10 h 05	- Action: Graeme, Ian, Jyoti to develop CSA and CIC agreement: An umbrella licence for awareness presentation purposes.	
10 h 05	- Action: Graeme and Jyoti to follow up: CSA Letter to Marcello (royalty-free permission for companies using Z767).	

10 h 05		- Action: Parnian, Jyoti, Graeme, Adrian, Guy, Marcello, Amanda and Hua have volunteered to discuss, offline, the pros and cons of a live vs. recorded presentation for the PSMD with a goal of creating a path forward for a webinar for the PSMD for Fall 2018.	Jadidian
10 h 05	Break		
10 h 25	Networking (VA)		?
10 h 30		Action: Guy, Francois and Jyoti will develop a list of other Technical Committees that we want to be aware of and collaborating with. A possible goal is to have these interrelated committees to meet and discuss at the next CSA conference.	
10 h 25	CSA Z767 Other industries outreach (mining, panel board (dust involved), nuclear,) (VP)		Norval
10 h 35	CSA Z767 Revision Committee (Sponsored)		Norval
10 h 40	CSA Z662 Inclusion of PSM (MI)		Norval
10 h 45	Other CSA Standards		Norval
10 h 55		- Action: Graeme and Jyoti will to ask Tara to get back to us on links to standards that are under development and under review so that we can get an early heads up on new standards that we may want to comment on.	
10 h 55		Action: Graeme and Jyoti to inquire with CSA regarding Z663 Land Use Planning for Pipelines, review and comments.	
10 h 55		Action: Morley to take lead at commenting on Z260: Safety Metrics for Pipelines. Hua and Adrian will assist.	Browstein
10 h 55	B149.2 Propane storage and handling code (MI)		Norval
11 h 00	UL 2984 (MI)		Oliviero
11 h 05	Operating Engineers (OE) Task Force		Oliverio
11 h 10	Quantitative Assessment Training (graduate level course) (MI)		Oliviero
11 h 25	Sample procedures and forms bank (SC)		Roche
11 h 30		Pétromont agreement. -Action Ian to follow on signature of responsibility wawer.	
11 h 30	Risk and PSM Bilingual Lexicon (SC)		Morley
11 h 40	Other Standards		
11 h 45	Inherently safer design (ISD) survey		Amyotte/ Brown
12 h 00	Lunch		
12 h 45	Conferences and Events		
12 h 45	2019 Conference, Halifax		Amyotte
13 h 00		Theme recommendations and Calls for presentations	
13 h 00		Guidelines	
13 h 00		Volunteers	
13 h 00	2019 Conference Student Workshop		Wei / Baker
13 h 10			
13 h 10	Collaboration and Coordination with Other Process Safety Stakeholders		
13 h 10	Coordination Workshop Results and Discussion		Roche
13 h 40	CIAC		Laurin

13 h 50	CCPS		Henselwood
13 h 55		The Center for Chemical Process Safety (CCPS) and European Process Safety Center (EPSC) will jointly host the European Conference on Process Safety and Big Data at the DECHEMA-House in Frankfurt am Main, Germany.	Roche
14 h 00	Minerva		Norval
14 h 05	Others		
14 h 10	PSMD Focus (Priorities and Proposals)		Roche
14 h 25		Publication Maintenance Program	Roche
14 h 25		Others?	
14 h 25	Other Business		
14 h 25	Next Meeting		
14 h 25		Suggestions: May 3rd after CIAC conference (Gatineau) or June 18 before CSA (Ottawa)?	
14 h 35	Future Meetings Preparation (to be confirmed)		
14 h 35		AGM: October 24th, Halifax Meeting: October 24th, Halifax	
14 h 40	Technical Meeting		Roche
14 h 45		Lessons learned: Recent Significant Canadian Process Incidents and Investigations	Roche
15 h 00		Environmental Risk Assessment: River Modelling (Temporary title)	Marta
15 h 45	Meeting closure. Room to be cleared by 16:00		