

Personal Project Supervisor Timeline Meeting Form

DATE	Supervisor Signature	Meeting Objectives	Completed
Before November 13 th		Establish that <i>this teacher or community member</i> will be your supervisor and complete the supervisor meeting form; start building your relationship by getting to know one another. Brainstorm passions & possible topics.	
November 17 th		Personal Project Proposal Due – Supervisor Chosen *Follow guidelines in personal project guide Step #6	<input type="checkbox"/>
November 28 th		First Meeting with Supervisor -Process Journal Entry #1 -Finalize Link to Global Context	<input type="checkbox"/>
December 11 th		Second Meeting with Supervisor -Criteria Rubric Review -Process Journal Entry #2	<input type="checkbox"/>
January 15 th		Third Meeting with Supervisor -Evidence of Product thus far -Detailed Project Planning Guide	<input type="checkbox"/>
March 5 th		Fourth Meeting with Supervisor -Final Product/Outcome Completed -Next steps to the finish line	<input type="checkbox"/>
May 17		Personal Project Fair – Rough Copy of Write-Up Due -Final feedback from Supervisor Before evaluation	<input type="checkbox"/>
May 31		Good Copy of Write Up Due	<input type="checkbox"/>