HKQAA
HONG KONG QUALITY ASSURANCE AGENCY
香 港 品 質 保 證 局

HKQAA TRAINING PLANNER (JAN 2019 TO APR 2019)
Special Offer for HKSQ Members

Course Title	Duration	Discount Price for HKSQ Members	Course Code Jan	Course Code Feb	Course Code Mar	Course Code Apr
Quality & Integrated Management Systems						
ISO 9001:2015 Quality Management Systems – Understanding & Application	1 day	HK$1,580	VM1C/HK-01A 3-Jan	VM1C/HK-02A 13-Feb	VM1C/HK-03A 6-Mar	VM1C/HK-04A 1-Apr
ISO 9001:2015 Quality Management Systems – Internal QMS Auditor Training	2 days	HK$3,300	VM3CHK-01A 21-22 Jan	VM3C/HK-02A 18-19 Feb	VM3C/HK-03A 13-14 Mar	VM3C/HK-04A 23-24 Apr
ISO 9001:2015 Quality Management System Documentation	1 day	HK$1,580	QMS4C/HK-01A 16-Jan		QMS4C/HK-03A 29-Mar	
The Must-know Essentials for Quality System Management Representative	1 day	HK$1,580			MT23C/HK-03A 1-Mar	
ISO 9001:2015 Quality Management Systems - Advanced Internal Auditing Techniques	2 days	HK$3,300			QMS5C/HK-03A 28-29 Mar	
Environmental Conservation						
ISO 14001:2015 Environmental Management Systems – Understanding & Application	1 day	HK$1,630	EMS2C/HK-01A 23-Jan	EMS2C/HK-02A 21-Feb		EMS2C/HK-04A 23-Apr
ISO 14001:2015 Environmental Management Systems – Internal EMS Auditor Training	2 days	HK$3,300	EMS3C/HK-01A 28-29 Jan		EMS3C/HK-03A 18-19 Mar	
Risk and Opportunities based approach and Aspect Identification with Life Cycle Perspective	1 day	HK$1,680		EM19C/HK-02A 27-Feb		
ISO 50001:2011 Energy Management Systems - Understanding & Application	1 day	HK$1,080		EM07C/HK-02A 26-Feb		
ISO 50001:2011 Energy Management Systems - Internal Auditor Training	2 days	HK$3,30			EM08C/HK-03A 4-5 Mar	
ISO 50001:2018 Energy Management Systems Transition Training	1 day	HK$1,080				EM21C/HK-04A 1-Apr
ISO 50001:2011 Energy Management Systems Auditor/Lead Auditor Training Course	5 days	HK$8,000				EM10C/HK-04A 8-12 Apr
ISO 50001:2011 Energy Management Systems Auditor/Lead Auditor Conversion Training	3 days	HK$5,500				EM11C/HK-04A 8-10 Apr
GreenHouse Gas Verifier Training	2 days	HK$3,300			EM09C/HK-03A 28-29 Mar	
Occupational Health and Safety Management						
ISO 45001:2018 Occupational Health and Safety (OH&S) Management System - Understanding & Application	1 day	HK$1,630	OH19C/HK-01A 7-Jan		OH19C/HK-03A 18-Mar	
ISO 45001:2018 Occupational Health and Safety (OH&S) Management System - Internal Auditor Training	2 days	HK$3,300		OH20C/HK-02A 27-28 Feb		OH20C/HK-04A 23-24 Apr
Understanding of Factories & Industrial Undertakings (Safety Mgmt) Regulation (F&IU(SM)R) for OHSAS 18001 Practitioners	1 day	HK$1,500			OH15C/HK-03A 13-Mar	

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OHSAS 18001 Auditor Course for Registered Safety Officers / Auditors	2 days	HK$3,200	OH16C/HK-01A 8-9 Jan			
Risk Assessment for Safety Management Implementation	1 day	HK$1,500			OH04C/HK-03A 19-Mar	
Hygiene, Food Safety & Wine Storage						
Implementing HACCP for Food Businesses Programme	2 days	HK$3,200		HA10C/HK-02A 13-14 Feb		
ISO 22000:2018 Food Safety Management Systems - Understanding and Application	1 day	HK$1,500		HA5C/HK-02A 20-Feb		
Hygiene Control System - Understanding & Implementation	1 day	HK$1,600	GP02C/HK-01A 9-Jan			
Foundation of HKQAA Wine Storage Management Systems Specifications	1 day	HK$1,500			QM04C/HK-03A 8-Mar	
食品衞生經理證書課程	3 days	HK$1,500	M091C/HK-01A 2-4 Jan		M091C/HK-03A 20-22 Mar	
餐飲業食品安全評估員	3 days	HK$3,500				M092C/HK-04A 24-26 Apr
Personal Enrichment & Certification						
TetraMap® Workshop - 無添加人際溝通與團隊合作工作坊	1 day	HK$2,500			M524C/HK-03A 1-Mar	
職場必備軟技巧 — 全腦轉數訓練班	1 day	HK$1,500	M098C/HK-01A 4-Jan			M098C/HK-04A 25-Apr
職場讀心術 —身體語言訓練班	1 day	HK$1,500			M099C/HK-03A 22-Mar	
全面塑造專業人士課程	2 days	HK$3,300	M121C/HK-01A 4 & 11 Jan			
優化技術專才的商務禮儀	1 day	HK$1,600		M122C/HK-02A 20-Feb		
商務禮儀工作坊	1 day	HK$1,600			M123C/HK-03A 22-Mar	
Mind Map® 思維導圖激發創造力及創意解難	1 day	HK$1,980	M504C/HK-01A 8-Jan			
"博贊®強力記憶法提升工作效率" 工作坊	1 day	HK$1,500		M522C/HK-02A 25-Feb		
邏輯思考解決問題工作坊	1 day	HK$1,500				M069C/HK-04A 11-Apr
Law and Legislation (Hong Kong, Macau & China)						
Fundamental Contract Law for Managers and Professionals	1 day	HK$1,500			M906C/HK-03A 20-Mar	
Fundamentals of Negligence for Managers and Professionals	1 day	HK$1,500	M907C/HK-01A 11-Jan			
Safety and Environmental Offences in Construction Projects	1 day	HK$1,500		M908C/HK-02A 28-Feb		
Negotiation and Mediation Skills for Managers and Professionals	1 day	HK$1,500			M911C/HK-03A 22-Mar	

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Law and Legislation (Hong Kong, Macau & China)						
Fundamental Law for Office Administrators	1 day	HK$1,500		M920C/HK-02A 20-Feb		
Legal Aspects of Food Safety Management in Hong Kong	1 day	HK$1,500				M922C/HK-04A 29-Apr
Essential Laws for Premises and Facilities Management	1 day	HK$1,500	M923C/HK-01A 4-Jan			
Introduction to Company Law for Non-lawyers	1 day	HK$1,500				M925C/HK-04A 25-Apr
Advanced Seminar on False Trade Description and Mis-selling	1 day	HK$1,500		M926C/HK-02A 25-Feb		
Essentials of Employment Contracts & Related HR Law	1 day	HK$1,500	M928C/HK-09A 21-Sep			
Legal Essentials for Business Uses of Social Media	1 day	HK$1,500				M929C/HK-04A 4-Apr
Legal Impacts and Recent Development of European Union GDPR and Hong Kong PDPO	1 day	HK$2,000	M102C/HK-01A 3-Jan			M102C/HK-04A 26-Apr
FinTech Series: Legal Training on “Bitcoin, ICO and Cryptocurrencies“, “Crowdfunding” and “Peer-to-Peer Money Lending”	1 day	HK$1,500		M113C/HK-02A 20-Feb		
Saying Sorry Without Legal Liability and the Impacts for the Enactment of New Apology Ordinance	1 day	HK$1,500			M114C/HK-03A 29-Mar	
Management Tools, Skill for Improvement						
ISO 37001 Anti-Bribery Management Systems - Introduction	Half-day	HK$980	A001C/HK-01A 14-Jan	A001C/HK-02A 28-Feb		
ISO 55001:2014 Asset Management System - Understanding & Application	1 day	HK$1,500			SM04C/HK-03A 12-Mar	
Implementation of HKQAA 5S in the Workplace Operation	1 day	HK$1,500		GP03C/HK-02A 19-Feb		
Tips for Being a "New-Gen" Supervisor	1 day	HK$1,500		EW63C/HK-02A 20-Feb		
Workshop on Developing Supervisory Skills & Leadership Charisma	1 day	HK$980			M022C/HK-03A 14-Mar	
Workshop on Strategic Compensation System Design	1 day	HK$980	M023C/HK-01A 17-Jan			
Workshop on Business Process Improvement	1 day	HK$980				M024C/HK-04A 2-Apr
Workshop on Effective Project Management	1 day	HK$980			M025C/HK-03A 20-Mar	
Workshop on Effective Performance Appraisal	1 day	HK$980	M026C/HK-01A 11-Jan			
Workshop on Effective Communication & Influencing Skills	1 day	HK$980			M028C/HK-03A 1-Mar	

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Management Tools, Skill for Improvement						
Workshop on Transforming HR Role as Strategic Partners	1 day	HK$980		M063C/HK-02A 13-Feb		
Retail Strategy Planning with SMART Goal Setting	1 day	HK1,200			M096C/HK-03A 7-Mar	
Introduction to Design Thinking	1 day	HK$1,500	M084C/HK-01A 8-Jan		M084C/HK-03A 18-Mar	
Business continuity Management, Risk and Crises Management						
ISO 22301 Business Continuity Management Systems - Understanding & Application	1 day	HK$1,500	RM01C/HK-01A 28-Jan			
ISO 31000:2009 Principles and Guidelines for Risk Management - Understanding & Application	1 day	HK$1,500	RM04C/HK-01A 28-Jan			
Customer Service: From Good To Great						
ISO 10002:2014 Customer Satisfaction - Guidelines for Complaints Handling - Understanding & Application	1 day	HK$1,280	MT14C/HK-01A 10-Jan	MT14C/HK-02A 20-Feb		
ISO 10002:2014 Customer Satisfaction - Guidelines for Complaints Handling - Internal Auditor Training	2 days	HK$3,000			MT56C/HK-03A 13-14 Mar	
Effective Compliant Handling and Risk Management in the Customer Service Centre	1 day	HK$1,280	EW53C/HK-01A 11-Jan		EW53C/HK-03A 18-Mar	
Corporate Social Responsibility						
How to Prepare Corporate Sustainability Report?	1 day	HK$1,600			SR01C/HK-03A 13-Mar	
Innovative Technologies and Application						
國內營銷學 - 微營銷攻略 (進階)	Half-day	HK$980	M100C/HK-01A 11-Jan		M100C/HK-03A 20-Mar	
國內營銷學 - 全方位新營銷攻略 (深進)	1 day	HK$1,800				M101C?HK-04A 23-Apr
Telecommunications, Information Security and Management						
ISO/IEC 27001:2013 Information Security Management Systems - Understanding & Application	1 day	HK$1,500	ISE3C/HK-01A 4-Jan			
Implementation of ISO/IEC 27001:2013 Information Security Management Systems	2 days	HK$3,000			ISE5C/HK-03A 27-28 Mar	
ISO/IEC 27001:2013 Information Security Management Systems - Internal Auditor Training	2 days	HK$3,200				ISE7C/HK-04A 25-26 Apr
TL 9000 R6.0/R5.5 Quality Management System Auditing (QuEST Forum Sanctioned Training) (English)	3 days	10500/ 10200**			TL02E/HK-03A 26-28 Mar	
HKQAA Sustainable Building Index (HKQAA SBI)						
HKQAA Sustainable Building Index (HKQAA SBI) - Understanding & Verification	1 day	HK$1,550			SBI1C/HK-03A 13-Mar	

** QuEST Forum member

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