

## School Council Minutes

## Section 1: General Information

**Date:** Tuesday, Oct. 10, 2017**Time:** 6:30-8:30pm**Location:** Library**Prayer:** Bryan**Attendees:** Bryan, Karina, Pauline, Yvette, Mimi, Dolores, Lorri, Tsitsi, Virginia, Michelle**References**

1. Literacy
2. Numeracy
3. Catholic Faith Development, Community, Culture Building
4. Pathways
5. Facility

## Section 2: Agenda

	ITEM DESCRIPTION	Responsibility	Action Anticipated
1.	<b>Approval of Minutes</b>	Karina	
2.	<b>Carnival Update</b>	Yvette	<ul style="list-style-type: none"> <li>▪ \$1500 net was collected at the carnival. \$335.01 was paid for various expenses and \$165 remains. This was distributed between five families (one per division), \$200 per family</li> </ul>
3.	<b>Spirit Wear Update</b>	Pauline	<ul style="list-style-type: none"> <li>▪ Pauline met with various companies to gather quotes and information.</li> <li>▪ <u>Hall of Fame:</u> They create a website that parents can order from. Easy for teachers and for parents. Pauline did not have an overall good impression about this company and had heard some negative feedback about missing deadlines from other people who have used them.</li> <li>▪ <u>School Tee:</u> They use paper order forms. Suggested the option of doing it as a fundraiser where they set their prices and we add on a dollar or two per item. Deliver the items to the school, help with logo creation, provide samples, have lots of options for clothing choices. Same company that does grad sweaters. The school would have to collect the forms and money and forward it to the company.</li> </ul>

			<ul style="list-style-type: none"> <li>▪ <u>Lorri King</u> – Lorri brought in a sample of a shirt she created for Pioneer Park. She works for schools, local companies and sports teams. T-shirts would be between \$10 and \$13 depending on volume. With Pioneer Park they use a system similar to cash online to place orders and pay for them. Maybe we could figure out something similar. Lorri offers the same options as the other companies above hoodies, T-shirts, etc. Lorri said that the more local choices you have the more expensive it will be. Suggested we choose a simple, versatile logo. She also suggested we keep it to three options, for example, a hoodie, a raglan (baseball) shirt and a T-shirt.</li> <li>▪ Typically all companies have a two-week order time. And then a one-month turnaround time. Pauline is going to gather the last two quotes and then we will decide via email this week which company to go with.</li> <li>▪ <b>Our goal would be to choose a vendor this week via email discussion after Pauline collects the final info</b> and begin the ordering process Monday, October 16 and have it open for two weeks. This would allow for November to be the turnaround time and the items could arrive early December and be here well before Christmas. For items marked as a gift we would for those are packaged separately and discreetly.</li> <li>▪ Council decided not to do this as a fundraiser. We will just charge the price as set by the company and see what sort of interest we get. We could consider doing this as a fundraiser in future years, but since we are only just introducing this, we want to keep the cost as low as possible.</li> <li>▪ Bryan came up with the idea of the school buying colour house T-shirts for all the students. We did not conclude who would be paying for this, the school or school council or a combination. However, everyone thought it was a great idea.</li> </ul>
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4.	<b>Financial Update</b>	Pauline	<ul style="list-style-type: none"> <li>▪ \$450 was agreed upon for agendas at the last meeting and has been paid out. \$11 was paid out to Erin Rupert for mums for the front of the school.</li> <li>▪ There is \$3051.61 in the general account.</li> <li>▪ These are the allocations we are making as of the start of this year: \$500 for the playground contingency fund. There is currently \$1744 in the playground contingency fund. Council agreed to \$1300 for classroom support again this year. This includes the French and planning time teacher. <b>Virginia will communicate this to teachers.</b> They can submit receipts at any time. Final date for reimbursement is the end of May. \$200 for grad awards. \$500 general contingency to carry over into next year so that we don't start the year with zero dollars. \$200 for a pancake Tuesday.</li> <li>▪ Total fundraising amounts for last year: Magazines: \$1933.12 Cards: \$4867.15 Christmas greens: \$200</li> </ul>
5.	<b>Fundraising 2017/2018</b>		<ul style="list-style-type: none"> <li>▪ Our first fundraiser will be the dance-a-thon on October 31<sup>st</sup>. It will be held during the day in the gym. There will be a pumpkin carving contest with pumpkins supplied for each class by Council, DJ, snacks, drinks and glow accessories for sale. Each grade will get different time slots in the gym. It will end with the grade 8 school dance. The grade 8s will decorate the gym.</li> <li>▪ <b>Michelle agreed to do the pledge forms up.</b> We should indicate what the money is being raised for on the forms. Would like the forms to go out soon and have all the money and forms collected the day before the dance-a-thon so that nothing is being counted that day.</li> <li>▪ The committee will include Lorri, Yvette,</li> </ul>

			<p>Virginia, Tsitsi, Michelle, Pauline and Mimi.</p> <ul style="list-style-type: none"> <li>▪ <b>Michelle, Lorri and Mimi will reach out to people they know to see if they are available to DJ.</b></li> <li>▪ <b>Mimi will also meet with the co-chairs of Saint Gabriel's in Cambridge to gather information on how they run their dance-a-thon.</b></li> <li>▪ Dolores suggested putting the option of making a general donation to the school where you get a tax receipt on all correspondence home to families. <b>We will ask Bryan to put a note about this in the newsletter.</b></li> <li>▪ Christmas Dinner – This will be the second fundraiser of the year. As soon as we finish with the dance-a-thon we will need to get working on this. We need to set a date soon though and book the caterer. We will be using Little Mushroom Catering. Karina obtained a quote a few months ago when we chose the fundraiser. For this event, we will also have to send the forms home in advance and get commitment from families.</li> <li>▪ Future fundraising idea to bring forward to next year's planning meeting: Pauline suggested an art gallery fundraiser for the future we're children do art at school on little canvases and then there is an art night with the parents can come in and buy their children's art</li> </ul>
6.	<b>Colour House</b>		<ul style="list-style-type: none"> <li>▪ This is the school spirit initiative. The students are divided into five colors and are encouraged to wear their assigned colour on Fridays. The colours are St. Timothy's tiger colours. Friday was the first day and the kick off assembly was a big success. The students really got into it and many wore their designated colour. The colour groups were decided upon by two students who worked very hard to organize the groups.</li> </ul>