College Application Checklist

(Traducción al español disponible a petición.)

Use this checklist to help you stay on top of your application tasks, paperwork, and deadlines.

APPLICATION CHECKLIST	College 1	College 2	College 3
Applications			
Obtain or access application			
Regular application deadline			
Early application deadline			
Safety? Probable? Reach?			
Grades			
Request high school transcript sent			
Request midyear grade reports sent			
Test Scores			
SAT, ACT, or other admission test required?			
SAT Subject Tests required?			
Send SAT scores			
Send SAT Subject Test scores			
Send ACT scores			
Send AP scores			
Letters of Recommendation			
Request recommendations			
Send thank you notes			
Essays			
Draft initial essays			
Proofread essays for spelling and grammar			
Have two or more people read your essays			
Revise your essays			
Proofread your revisions			
Interviews			
Interview at college campuses			
Alumni interview			
Send thank you notes to interviewers			

APPLICATION CHECKLIST (page 2)	College 1	College 2	College 3
Send and Track Your Application			
Make copies of all application materials			
Tell school counselor that you applied			
Pay application fee			
Sign application and send			
Confirm receipt of application materials			
Send supplemental material, if needed			
Financial Aid Forms			
Priority financial aid deadline			
Regular financial aid deadline			
Submit FAFSA			
Submit PROFILE, if needed			
Submit institutional aid form, if needed			
Submit state aid form, if needed			
After You Send Your Application			
Receive letter from office of admission			
Receive financial aid award letter			
Meet deadline to accept admission and send deposit			
Accept financial aid offer			
Notify the other colleges you will not attend			