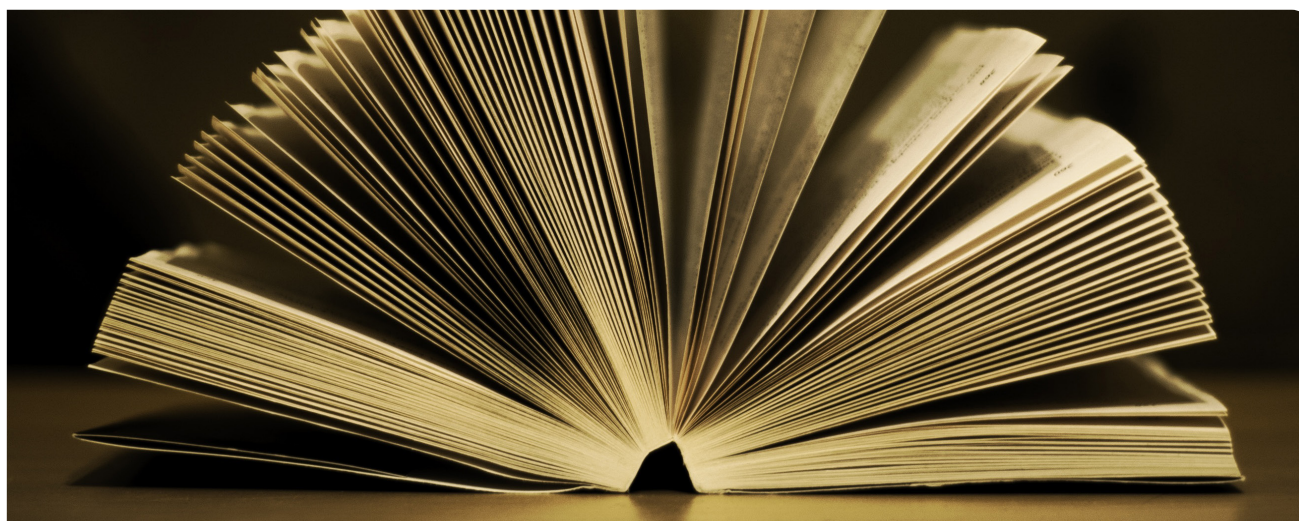


COMPANY INTRODUCTION & TRAINING PLANNER

2019 - 2020



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WHO ARE WE?

As an independent firm and a founder who have more than 40 years of experience in the fields of human resources and training, **Arctic Solutions** is successfully providing its clients with business and professional solutions, as well as expertise in the development of human resources.

Today, **Arctic Solutions** has resources available for its training projects include a solid network of Subject Matter Experts (SME's) who combine academic vigor and rigorous operational backgrounds, in addition to instructional teams having the ability to adapt to different types of cultural environments and can effectively transfer know-how across borders with ease.

Instructors in **Arctic Solutions** can also present customized, client directed courses in the areas of interest for clients' choice. All custom – designed courses, or events (hands-on and OJT Plans) can be expanded or condensed to fit the time available for implementing desired training. So that **Arctic Solutions** offers a comprehensive range of training bilingual programs to a large number of private and public organizations.

Our experienced professionals have successfully trained thousands and completed consulting assignments and research studies in these fields for most of the major organizations in the region, covering the following different areas:



Lean Thinking
Courses



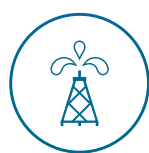
Accounting &
Finance Courses



Management
Courses



Technical
Courses



Oil & Gas
Courses



Marine
Courses

ARCTIC SOLUTIONS' VISION

To be the leading HRD firm that sets the highest standards of quality and service in the region, aiming at cultivating professional competence and providing state-of-the-art effective business and human capital solutions.

ARCTIC SOLUTIONS' MISSION

To consistently provide innovative high quality training services, and significantly raise the standard of HRD in the Arab World in order to be the best training company in the region. Building on the experience of our founders and experienced professionals, we continue to be the best choice for HRD services by:

- Compliance with the highest professional standards of quality, operational excellence and integrity.
- Relying on multi-lingual professionals who have international practical experience coupled with in-depth cross-cultural and industry-specific knowledge of the region.
- Building fruitful partnerships with our clients.
- Utilizing the state of the art and most effective technology in HRD.

OUR STRATEGIC PARTNERS

In its activities **Arctic Solutions** is benefiting from its own and founders' fully active professional association relationships with prominent international organizations and bodies, like:



ASSOCIATION FOR TALENT DEVELOPMENT (ATD)

The Association for Talent Development (ATD), formerly ASTD, is the world's largest association dedicated to those who develop talent in organizations. These professionals help others achieve their full potential by improving their knowledge, skills, and abilities.

ATD's members come from more than 120 countries and work in public and private organizations in every industry sector. ATD supports the work of professionals locally in more than 125 chapters, international strategic partners, and global member networks.



LEAN ENTERPRISE INSTITUTE, INC.

The Lean Enterprise Institute, Inc. (LEI), founded by James P. Womack in 1997, is a non-profit education, publishing, research, and conference organization with an action plan. Compared with traditional "think" tanks, they are a "do" tank. They carefully develop hypotheses about lean thinking and experiment to see which approaches work best in the real world. They then write up and teach what they discover, providing new methods for organizational transformation. They strive to answer the simple question of every manager, "What can I do on Monday morning to make a difference in my organization?" And, by creating a strong Lean Community through their website and public events they try to give managers the courage to become lean change agents.



PINNACLE PERFORMANCE COMPANY

Founded by Professional Actors and Fortune 500 Executives. Pinnacle Performance Company delivers its groundbreaking Performance-Based Training® to business professionals all over the world.

Arctic Solutions is the exclusive partner authorized to promote, sell and provide the full administrative support to clients in relations to Pinnacle Performance Company Products – The Pinnacle Intention-Based Communication Skills™ training and the "PINNACLE METHOD™" in Kuwait, Oman, and Egypt and all other Middle East Countries.

Pinnacle Performance Company won Eight World Human Resources Development Congress Awards in the last Five Years. Pinnacle won four World Human Resources Development (HRD) Congress Awards for 2015, including Training Provider of the Year, Best Service Provider in HR, Innovation in Learning Services for Training and Best Use of Technology for Training for its Virtual Coach. This year's awards join the 2013 Award for Innovation and Learning, the 2012 awards for Best Training Provider and Innovation in Learning and the award for Vendor Innovation in Learning and Training Management in 2011. For more information, visit www.pinper.com



INFINITY CONSULTING AND TRAINING SOLUTIONS (ICTS)

Infinity Consulting and Training Solutions (ICTS) is a trusted global management-consulting firm that partners with clients to provide solutions designed to improve their productivity, operating revenue, cost management, and profitability.

TRAINING METHODOLOGY



OUR TRAINING COURSES

In our training courses, the material is taught in a very purposeful sequence, such that participants often find that the next question or concept they are wondering about - is the very next topic covered. We work very hard to sequence our courses so that they mirror this natural training sequence.

We strive very hard to ensure that each of the topics and concepts covered in our courses are relevant, and necessary. We avoid unnecessary theory, and instead explain the hows and whys of each concept in as direct and simple a way as possible.

Our training focuses on challenging and improving your knowledge, skills, attitude and judgment through our extensive use of problem-based training as an interactive training approach. The participants usually encounter these problems and ask about them, the Instructor helps steer the participants to discovering the reasons, and/or understanding the concepts of the unexpected problem, we call this the "open-the-box" style of teaching, the participants form a question in a natural way in their mind (opening the box), and they fill it with the right answer. This approach is much more conducive to how our brains actually function, (dendrite linking, etc.), and results in a much more long-term understanding and better applicability of the concepts. One benefit of this style of training is that when the participant runs into that same 'question' years down the road, the linking is already built in to their brain for the right box/answer.

OUR INSTRUCTORS

Our Instructors are true 'Teachers'. They are friendly and easy-going. You will find your Instructor to be very knowledgeable and extremely experienced, but also honest about things they might not know. You will also find them to be extremely patient and truly concerned about each individual in a classroom.

Questions are a key part of the training process, and as such, we highly encourage questions from all participants. In addition, we continue to support all participants through ongoing thought leadership messages.

TRAINING METHODOLOGY



Are you looking to improve your managerial and/or technical skills? Here are two ways!

1. You come to us

Attend one of our management and/or technical open courses that we run at various locations throughout the world.

2. We come to you

If there are a number of you with the same training requirements, then we can come to you or at a location of your choice and design and deliver an in-house, bespoke long/short-term training course.

We can help your administrative and technical staff to:

- Make the transition from being «managers» into «leaders»
- Tackle performance issues more effectively
- Motivate and build their teams into high performing units
- Coach and develop their staff regularly and consistently
- Lead and implement your aggressive change agenda
- Plan out and manage their time and their workloads more effectively
- Delegate work in an empowering way
- Improve their communication and soft skills - working with others to achieve results
- Handle conflict in an appropriate manner
- Improve bottom line performance measures like sales, service and satisfaction
- Chair team meetings so that they finish on time with actionable output

All you need to do is provide us with what you want to achieve or tell us about the training requirements of the group and we will produce a course proposal for you along with the costs.

What makes us unique is that every manager who attends the course will receive unlimited amounts of email and telephone support from their course leader. This means that they can ask for some personal advice and tips whilst implementing what they have covered on the course.

IN-HOUSE TRAINING

All **Arctic Solutions'** courses can be offered as an In-House training program, either as is, or tailored to meet specific needs. The major benefit of In-House training is flexibility; content can be modified from existing material to ensure relevance to your industry.

Arctic Solutions will develop courses on demand to meet your organizational challenges and your need. Dates and training locations are flexible, with most organizations opting to train at their premises.

Benefits of In-House Training Programs:

COST EFFECTIVENESS

Minimize travel and associated costs by opting to train at your premises. Fees for In-House training are charged at a daily rate, resulting in staff training at a very low cost per person, particularly for eight or more participants.

FLEXIBILITY

Content and training materials can be tailored to suit your industry group or business sector. Course durations, dates and locations (your premises or off-site at a hotel or training center - the choice is yours!) are decided by you and can fit in with your work demands or internal professional development programs.

IMMEDIATE APPLICATION

Using real-life examples from your own organization and by learning together in familiar surroundings, participants find common understandings are quickly formed. Learning outcomes from In-House training are more readily implemented with immediate benefit to your organization.

Here are some In-House Training options to suit you:

REGULAR COURSE

A public program offered In-House with little or no modification to format and content.

TAILORED COURSE

A public program with tailored content, focus, length, examples and/or activities to meet your particular business needs.

CUSTOM-MADE COURSE

A course specifically developed to meet the exact requirements of your organization.

Tens of companies, both large and small, have benefited from the training expertise of our staff in providing them with a tailor made training solution to meet their specific requirements.

In-House courses are usually run for 1-10 days, if you are looking for a longer development programme (one month+) please contact us.

EXPERTISE

Here are some of the companies in which our founders and instructors have deep experience with.



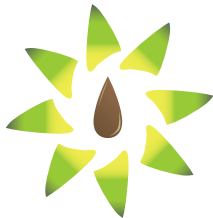
Occidental of Oman, Inc.
A subsidiary of Occidental Petroleum Corporation



الشركة السورية للنفط
Syrian Petroleum Company



شركة ناقلات النفط الكويتية س.م.ك.
KUWAIT OIL TANKER COMPANY S.A.K.



LERCO



شركة الخليج العربي للنفط

INPEX



**RAS LANUF OIL AND GAS
PROCESSING COMPANY**



REPSOL



TEIKOKU

OIL & GAS

DRILLING COURSES

arctic

Code	Title	Duration	Start Date	Location
DRL001	Basic Drilling Technology	5 Days	19 May 2019	Cairo
			18 August 2019	Dubai
			17 November 2019	Cairo
			16 February 2020	Dubai
DRL002	Drilling Principles and Practices	5 Days	14 April 2019	Dubai
			14 July 2019	Cairo
			13 October 2019	Dubai
			12 January 2020	Cairo
DRL003	Drilling Optimization and Well Planning	5 Days	7 April 2019	Cairo
			7 July 2019	Dubai
			6 October 2019	Cairo
			5 January 2020	Dubai
DRL004	Directional Drilling: Intermediate Level	5 Days	28 April 2019	Dubai
			28 July 2019	Cairo
			27 October 2019	Dubai
			26 January 2020	Cairo
DRL005	Advanced Drilling Fluids Technology	5 Days	9 June 2019	Cairo
			1 September 2019	Dubai
			1 December 2019	Cairo
			1 March 2020	Dubai
DRL006	Stuck Pipe and Fishing Operation	5 Days	19 May 2019	Dubai
			18 August 2019	Cairo
			17 November 2019	Dubai
			16 February 2020	Cairo
DRL007	Well Completion Design and Productivity: Advanced	5 Days	9 June 2019	Cairo
			1 September 2019	Dubai
			1 December 2019	Cairo
			1 March 2020	Dubai
DRL008	Advanced Well Control	5 Days	26 May 2019	Dubai
			25 August 2019	Cairo
			24 November 2019	Dubai
			23 February 2020	Cairo

Code	Title	Duration	Start Date	Location
DRL009	Drill Bit Technology	5 Days	12 May 2019	Dubai
			18 August 2019	Cairo
			10 November 2019	Dubai
			9 February 2020	Cairo
DRL010	Casing and Well Design	5 Days	7 April 2019	Dubai
			7 July 2019	Cairo
			6 October 2019	Dubai
			5 January 2020	Cairo
DRL011	Basic Drilling Fluids	5 Days	12 May 2019	Dubai
			18 August 2019	Cairo
			10 November 2019	Dubai
			9 February 2020	Cairo
DRL012	Cementing Technology	5 Days	14 April 2019	Cairo
			14 July 2019	Dubai
			13 October 2019	Cairo
			12 January 2020	Dubai
DRL013	Advanced Drill String Design	5 Days	26 May 2019	Dubai
			25 August 2019	Cairo
			24 November 2019	Dubai
			23 February 2020	Cairo
DRL014	Wireline and Formation Evaluation	5 Days	5 May 2019	Cairo
			4 August 2019	Dubai
			3 November 2019	Cairo
			2 February 2020	Dubai
DRL015	Basic Completion Program	5 Days	5 May 2019	Cairo
			4 August 2019	Dubai
			3 November 2019	Cairo
			2 February 2020	Dubai
DRL016	Drilling and Completion	5 Days	19 May 2019	Cairo
			18 August 2019	Dubai
			17 November 2019	Cairo
			16 February 2020	Dubai

Code	Title	Duration	Start Date	Location
DRL017	Casing and Cementing	5 Days	30 June 2019	Cairo
			22 September 2019	Dubai
			22 December 2019	Cairo
			22 March 2020	Dubai
DRL018	Managing Well site Operations	5 Days	26 May 2019	Dubai
			25 August 2019	Cairo
			24 November 2019	Dubai
			23 February 2020	Cairo
DRL020	Mud Technology	5 Days	12 May 2019	Dubai
			18 August 2019	Cairo
			10 November 2019	Dubai
			9 February 2020	Cairo
DRL021	Rock Mechanics and Well Bore Stability	5 Days	19 May 2019	Dubai
			18 August 2019	Cairo
			17 November 2019	Dubai
			16 February 2020	Cairo
DRL022	Advanced Casing Design	5 Days	28 April 2019	Dubai
			28 July 2019	Cairo
			27 October 2019	Dubai
			26 January 2020	Cairo
DRL023	Managed Pressure Drilling Well Design and Application	5 Days	23 June 2019	Cairo
			15 September 2019	Dubai
			15 December 2019	Cairo
			15 March 2020	Dubai
DRL024	Drilling Operation Management	5 Days	30 June 2019	Dubai
			22 September 2019	Cairo
			22 December 2019	Dubai
			22 March 2020	Cairo
DRL026	Rigging and Slings	5 Days	21 April 2019	Dubai
			21 July 2019	Cairo
			20 October 2019	Dubai
			19 January 2020	Cairo

Code	Title	Duration	Start Date	Location
DRL027	Advanced Drilling Operations Management	5 Days	16 June 2019	Dubai
			8 September 2019	Cairo
			8 December 2019	Dubai
			8 March 2020	Cairo
DRL028	Drilling Bit and Drilling Design	5 Days	9 June 2019	Cairo
			1 September 2019	Dubai
			1 December 2019	Cairo
			1 March 2020	Dubai
DRL029	Drilling Fluids, Mud Technology and Hydraulics	5 Days	23 June 2019	Cairo
			15 September 2019	Dubai
			15 December 2019	Cairo
			15 March 2020	Dubai
DRL030	Rig Inspection for HSE Personnel	5 Days	14 April 2019	Cairo
			14 July 2019	Dubai
			13 October 2019	Cairo
			12 January 2020	Dubai
DRL031	Stuck Pipe Prevention	5 Days	26 May 2019	Cairo
			25 August 2019	Dubai
			24 November 2019	Cairo
			23 February 2020	Dubai
DRL032	Slickline and Perforating Operation Fundamentals	5 Days	16 June 2019	Dubai
			8 September 2019	Cairo
			8 December 2019	Dubai
			8 March 2020	Cairo
DRL033	Drilling Fluids & Solid Control - Intermediate Level	5 Days	16 June 2019	Dubai
			8 September 2019	Cairo
			8 December 2019	Dubai
			8 March 2020	Cairo
DRL034	Well Design and Engineering	5 Days	23 June 2019	Cairo
			15 September 2019	Dubai
			15 December 2019	Cairo
			15 March 2020	Dubai

Code	Title	Duration	Start Date	Location
DRL035	Drilling and Workover Management	5 Days	26 May 2019	Dubai
			25 August 2019	Cairo
			24 November 2019	Dubai
			23 February 2020	Cairo
DRL036	X-Mas Tree & Wellhead Operations, Maintenance & Testing	5 Days	26 May 2019	Dubai
			25 August 2019	Cairo
			24 November 2019	Dubai
			23 February 2020	Cairo
DRL037	Advanced Completion Technology Design - Artificial Lift	5 Days	5 May 2019	Cairo
			4 August 2019	Dubai
			3 November 2019	Cairo
			2 February 2020	Dubai
DRL038	Fundamentals of Slickline Operations	5 Days	14 April 2019	Cairo
			14 July 2019	Dubai
			13 October 2019	Cairo
				Dubai



OIL & GAS

EXPLORATION COURSES

arctic

Code	Title	Duration	Start Date	Location
EXP001	Petroleum Exploration Overview	5 Days	21 April 2019	Dubai
			21 July 2019	Cairo
			20 October 2019	Dubai
			19 January 2020	Cairo
EXP002	Integration of Log and Seismic Data	5 Days	23 June 2019	Dubai
			15 September 2019	Cairo
			15 December 2019	Dubai
			15 March 2020	Cairo
EXP003	Basic Oil, Standard Test Method	5 Days	9 June 2019	Dubai
			1 September 2019	Cairo
			1 December 2019	Dubai
			1 March 2020	Cairo
EXP004	Petroleum Sedimentology	5 Days	12 May 2019	Cairo
			18 August 2019	Dubai
			10 November 2019	Cairo
			9 February 2020	Dubai
EXP005	Basin Analysis and Habitat of Hydrocarbons in Sedimentary Basins	5 Days	30 June 2019	Cairo
			22 September 2019	Dubai
			22 December 2019	Cairo
			22 March 2020	Dubai
EXP006	Basic Open Hole Log Interpretation	5 Days	16 June 2019	Cairo
			8 September 2019	Dubai
			8 December 2019	Cairo
			8 March 2020	Dubai
EXP007	Wireline Well Logging	5 Days	19 May 2019	Cairo
			18 August 2019	Dubai
			17 November 2019	Cairo
			16 February 2020	Dubai
EXP008	Wireline Formation Testing and Interpretation	5 Days	12 May 2019	Dubai
			18 August 2019	Cairo
			10 November 2019	Dubai
			9 February 2020	Cairo

Code	Title	Duration	Start Date	Location
EXP009	Formation Evaluation	5 Days	26 May 2019	Dubai
			25 August 2019	Cairo
			24 November 2019	Dubai
			23 February 2020	Cairo
EXP010	Reservoir Damage and Remedy	5 Days	19 May 2019	Dubai
			18 August 2019	Cairo
			17 November 2019	Dubai
			16 February 2020	Cairo
EXP011	Special Geophysical Techniques	5 Days	23 June 2019	Cairo
			15 September 2019	Dubai
			15 December 2019	Cairo
			15 March 2020	Dubai
EXP012	Petroleum Systems & Exploration & Development Geochemistry	5 Days	19 May 2019	Dubai
			18 August 2019	Cairo
			17 November 2019	Dubai
				Cairo



OIL & GAS

GEOLOGY COURSES

arctic

Code	Title	Duration	Start Date	Location
GEO001	Basic Structural Geology and Structural Styles	5 Days	14 April 2019	Cairo
			14 July 2019	Dubai
			13 October 2019	Cairo
			12 January 2020	Dubai
GEO002	Structural Geology in Petroleum Exploration and Development	5 Days	12 May 2019	Cairo
			18 August 2019	Dubai
			10 November 2019	Cairo
			9 February 2020	Dubai
GEO003	Production Geology Workshop	5 Days	23 June 2019	Cairo
			15 September 2019	Dubai
			15 December 2019	Cairo
			15 March 2020	Dubai
GEO004	Geological Overview for Petroleum Engineers	5 Days	7 April 2019	Dubai
			7 July 2019	Cairo
			6 October 2019	Dubai
			5 January 2020	Cairo
GEO005	Advanced Structural Geology	5 Days	19 May 2019	Cairo
			18 August 2019	Dubai
			17 November 2019	Cairo
			16 February 2020	Dubai
GEO006	Geological Engineering Mapping for Subsurface	5 Days	30 June 2019	Cairo
			22 September 2019	Dubai
			22 December 2019	Cairo
			22 March 2020	Dubai
GEO007	Reservoir Engineering for Geologists	5 Days	9 June 2019	Dubai
			1 September 2019	Cairo
			1 December 2019	Dubai
			1 March 2020	Cairo
GEO008	Petroleum Geochemistry	5 Days	28 April 2019	Cairo
			28 July 2019	Dubai
			27 October 2019	Cairo
			26 January 2020	Dubai

Code	Title	Duration	Start Date	Location
GEO009	Well-Site Geology and Operations	5 Days	28 April 2019	Dubai
			28 July 2019	Cairo
			27 October 2019	Dubai
			26 January 2020	Cairo
GEO010	Reservoir Geology for Petroleum Engineers	5 Days	23 June 2019	Dubai
			15 September 2019	Cairo
			15 December 2019	Dubai
			15 March 2020	Cairo
GEO011	Problem Solving using Geochemical Techniques	5 Days	14 April 2019	Dubai
			14 July 2019	Cairo
			13 October 2019	Dubai
			12 January 2020	Cairo
GEO012	Mapping Subsurface Structures	5 Days	16 June 2019	Dubai
			8 September 2019	Cairo
			8 December 2019	Dubai
				Cairo



OIL & GAS

GEOPHYSICS COURSES

arctic

Code	Title	Duration	Start Date	Location
GEP001	Petrophysics : Basics	5 Days	16 June 2019	Cairo
			8 September 2019	Dubai
			8 December 2019	Cairo
			8 March 2020	Dubai
GEP002	Petrophysics : Advanced	5 Days	9 June 2019	Dubai
			1 September 2019	Cairo
			1 December 2019	Dubai
			1 March 2020	Cairo
GEP003	Exploration Geophysics for Geologists and Engineers	5 Days	30 June 2019	Dubai
			22 September 2019	Cairo
			22 December 2019	Dubai
			22 March 2020	Cairo
GEP004	Seismic Data Interpretation	5 Days	23 June 2019	Cairo
			15 September 2019	Dubai
			15 December 2019	Cairo
			15 March 2020	Dubai
GEP005	Seismic Field Techniques	5 Days	30 June 2019	Dubai
			22 September 2019	Cairo
			22 December 2019	Dubai
			22 March 2020	Cairo
GEP006	Introduction to Seismic Stratigraphy	5 Days	14 April 2019	Cairo
			14 July 2019	Dubai
			13 October 2019	Cairo
			12 January 2020	Dubai
GEP007	Sequence Stratigraphy and Seismic Stratigraphy	5 Days	28 April 2019	Dubai
			28 July 2019	Cairo
			27 October 2019	Dubai
			26 January 2020	Cairo
GEP008	Nuclear Magnetic Resonance (NMR) Petrophysics	5 Days	16 June 2019	Cairo
			8 September 2019	Dubai
			8 December 2019	Cairo
			8 March 2020	Dubai

Code	Title	Duration	Start Date	Location
GEP009	Seismic Recovery and Evaluation of Reservoir	5 Days	7 April 2019	Cairo
			7 July 2019	Dubai
			6 October 2019	Cairo
			5 January 2020	Dubai
GEP010	Cross Well Seismic Technology	5 Days	23 June 2019	Cairo
			15 September 2019	Dubai
			15 December 2019	Cairo
			15 March 2020	Dubai
GEP011	Petrophysical Data Integration	5 Days	26 May 2019	Cairo
			25 August 2019	Dubai
			24 November 2019	Cairo
			23 February 2020	Dubai
GEP012	Shaly Sand - Petrophysics	5 Days	12 May 2019	Dubai
			18 August 2019	Cairo
			10 November 2019	Dubai
				Cairo



OIL & GAS

PROCESS ENGINEERING COURSES

arctic

Code	Title	Duration	Start Date	Location
PRE001	Basics of Oil and Gas Facilities	5 Days	9 June 2019	Dubai
			1 September 2019	Cairo
			1 December 2019	Dubai
			1 March 2020	Cairo
PRE002	Basics of Oil Processing	5 Days	16 June 2019	Cairo
			8 September 2019	Dubai
			8 December 2019	Cairo
			8 March 2020	Dubai
PRE003	Basics of Gas Processing	5 Days	26 May 2019	Cairo
			25 August 2019	Dubai
			24 November 2019	Cairo
			23 February 2020	Dubai
PRE004	Gas Drying, Sweetening and Processing	5 Days	19 May 2019	Dubai
			18 August 2019	Cairo
			17 November 2019	Dubai
			16 February 2020	Cairo
PRE005	Gas Processing Operations: Advanced	5 Days	9 June 2019	Dubai
			1 September 2019	Cairo
			1 December 2019	Dubai
			1 March 2020	Cairo
PRE006	Process Operations Troubleshooting	5 Days	5 May 2019	Dubai
			4 August 2019	Cairo
			3 November 2019	Dubai
			2 February 2020	Cairo
PRE007	Process Plant Start-up Commissioning and Troubleshooting	5 Days	12 May 2019	Cairo
			18 August 2019	Dubai
			10 November 2019	Cairo
			9 February 2020	Dubai
PRE008	Process Operation Plant and Troubleshooting	5 Days	28 April 2019	Dubai
			28 July 2019	Cairo
			27 October 2019	Dubai
			26 January 2020	Cairo

Code	Title	Duration	Start Date	Location
PRE009	Basic Operational Troubleshooting in Oil and Gas Industry	5 Days	30 June 2019	Cairo
			22 September 2019	Dubai
			22 December 2019	Cairo
			22 March 2020	Dubai
PRE010	Basic Operational Troubleshooting and Instrumentation Control in Crude Oil Production	5 Days	23 June 2019	Dubai
			15 September 2019	Cairo
			15 December 2019	Dubai
				Cairo



OIL & GAS

PRODUCTION & OPERATION TECHNOLOGY COURSES

arctic

Code	Title	Duration	Start Date	Location
PRD001	Production Technology	5 Days	28 April 2019	Dubai
			28 July 2019	Cairo
			27 October 2019	Dubai
			26 January 2020	Cairo
PRD002	Production Optimization For Mature Fields	5 Days	7 April 2019	Cairo
			7 July 2019	Dubai
			6 October 2019	Cairo
			5 January 2020	Dubai
PRD003	Well Planning and Engineering	5 Days	7 April 2019	Cairo
			7 July 2019	Dubai
			6 October 2019	Cairo
			5 January 2020	Dubai
PRD004	Modern Methods of Heavy Oil Production	5 Days	14 April 2019	Dubai
			14 July 2019	Cairo
			13 October 2019	Dubai
			12 January 2020	Cairo
PRD005	Modern Techniques to Mending of Casing tubes	5 Days	21 April 2019	Cairo
			21 July 2019	Dubai
			20 October 2019	Cairo
			19 January 2020	Dubai
PRD006	Well Service Engineering and Operations	5 Days	14 April 2019	Dubai
			14 July 2019	Cairo
			13 October 2019	Dubai
			12 January 2020	Cairo
PRD007	Artificial Lift Systems	5 Days	30 June 2019	Dubai
			22 September 2019	Cairo
			22 December 2019	Dubai
			22 March 2020	Cairo
PRD008	Gas Lift and Gas Pumping	5 Days	26 May 2019	Cairo
			25 August 2019	Dubai
			24 November 2019	Cairo
			23 February 2020	Dubai

Code	Title	Duration	Start Date	Location
PRD009	Beam Pumps	5 Days	7 April 2019	Dubai
			7 July 2019	Cairo
			6 October 2019	Dubai
			5 January 2020	Cairo
PRD010	Electrical Submersible Pumps	5 Days	12 May 2019	Dubai
			18 August 2019	Cairo
			10 November 2019	Dubai
			9 February 2020	Cairo
PRD011	Natural Gas Production Technology	5 Days	26 May 2019	Dubai
			25 August 2019	Cairo
			24 November 2019	Dubai
			23 February 2020	Cairo
PRD012	Coiled Tubing Interventions	5 Days	5 May 2019	Dubai
			4 August 2019	Cairo
			3 November 2019	Dubai
			2 February 2020	Cairo
PRD013	Natural Gas Dehydration for Operators	5 Days	19 May 2019	Cairo
			18 August 2019	Dubai
			17 November 2019	Cairo
			16 February 2020	Dubai
PRD014	Crude Oil Supply Movement and Techniques Proficiency	5 Days	7 April 2019	Cairo
			7 July 2019	Dubai
			6 October 2019	Cairo
			5 January 2020	Dubai
PRD015	Surface Development and Operations	5 Days	30 June 2019	Dubai
			22 September 2019	Cairo
			22 December 2019	Dubai
			22 March 2020	Cairo
PRD016	Surface Production Facilities	5 Days	7 April 2019	Cairo
			7 July 2019	Dubai
			6 October 2019	Cairo
			5 January 2020	Dubai

Code	Title	Duration	Start Date	Location
PRD017	Production Problem Solving	5 Days	14 April 2019	Dubai
			14 July 2019	Cairo
			13 October 2019	Dubai
			12 January 2020	Cairo
PRD018	Plant Shutdown Systems	5 Days	28 April 2019	Dubai
			28 July 2019	Cairo
			27 October 2019	Dubai
			26 January 2020	Cairo
PRD019	Production Equipment Systems in Oil Fields	5 Days	9 June 2019	Cairo
			1 September 2019	Dubai
			1 December 2019	Cairo
			1 March 2020	Dubai
PRD020	Production Subsurface Operations	5 Days	21 April 2019	Cairo
			21 July 2019	Dubai
			20 October 2019	Cairo
			19 January 2020	Dubai
PRD021	Surface Production Operations	5 Days	14 April 2019	Dubai
			14 July 2019	Cairo
			13 October 2019	Dubai
			12 January 2020	Cairo
PRD022	Offshore Operation	5 Days	30 June 2019	Cairo
			22 September 2019	Dubai
			22 December 2019	Cairo
			22 March 2020	Dubai
PRD023	Advanced Production Operations, Reporting and Control Systems	5 Days	5 May 2019	Cairo
			4 August 2019	Dubai
			3 November 2019	Cairo
			2 February 2020	Dubai
PRD024	Advanced GC Processes	5 Days	30 June 2019	Dubai
			22 September 2019	Cairo
			22 December 2019	Dubai
			22 March 2020	Cairo

Code	Title	Duration	Start Date	Location
PRD025	Transportation and Flow Measurement Foundations	5 Days	5 May 2019	Dubai
			4 August 2019	Cairo
			3 November 2019	Dubai
			2 February 2020	Cairo
PRD026	Carry Out Commissioning and Decommissioning of Equipment and Piping	5 Days	9 June 2019	Dubai
			1 September 2019	Cairo
			1 December 2019	Dubai
			1 March 2020	Cairo
PRD027	Water Treatment and Injection Technology	5 Days	12 May 2019	Dubai
			18 August 2019	Cairo
			10 November 2019	Dubai
			9 February 2020	Cairo
PRD028	Gas Compression Systems	5 Days	5 May 2019	Dubai
			4 August 2019	Cairo
			3 November 2019	Dubai
			2 February 2020	Cairo
PRD029	Crude Oil Testing - Equipment & Corrosion Control	5 Days	14 April 2019	Dubai
			14 July 2019	Cairo
			13 October 2019	Dubai
			12 January 2020	Cairo
PRD030	Transportation and Distribution Foundations	5 Days	21 April 2019	Dubai
			21 July 2019	Cairo
			20 October 2019	Dubai
			19 January 2020	Cairo
PRD031	Operations of Wellhead, Flowline, and Filters	5 Days	30 June 2019	Cairo
			22 September 2019	Dubai
			22 December 2019	Cairo
			22 March 2020	Dubai
PRD032	Optimize Chemical Injection	5 Days	7 April 2019	Dubai
			7 July 2019	Cairo
			6 October 2019	Dubai
			5 January 2020	Cairo

Code	Title	Duration	Start Date	Location
PRD033	Production Follow-up (Review Production Reports & Take Necessary Corrective Actions)	5 Days	16 June 2019	Dubai
			8 September 2019	Cairo
			8 December 2019	Dubai
			8 March 2020	Cairo
PRD034	Practical Pigging Operations	5 Days	16 June 2019	Dubai
			8 September 2019	Cairo
			8 December 2019	Dubai
			8 March 2020	Cairo
PRD035	Standard and Procedures of Equipment/Pipeline Operations	5 Days	30 June 2019	Dubai
			22 September 2019	Cairo
			22 December 2019	Dubai
			22 March 2020	Cairo
PRD036	Lifting Equipment and Tools	5 Days	30 June 2019	Dubai
			22 September 2019	Cairo
			22 December 2019	Dubai
			22 March 2020	Cairo
PRD037	Production Operations, Control & Well Commissioning	5 Days	30 June 2019	Dubai
			22 September 2019	Cairo
			22 December 2019	Dubai
			22 March 2020	Cairo
PRD038	Gas Dehydration & Booster Station Utilities	5 Days	12 May 2019	Cairo
			18 August 2019	Dubai
			10 November 2019	Cairo
			9 February 2020	Dubai
PRD039	Direct Assessment for Pipelines	5 Days	21 April 2019	Cairo
			21 July 2019	Dubai
			20 October 2019	Cairo
			19 January 2020	Dubai
PRD040	In-Line Inspection	5 Days	9 June 2019	Dubai
			1 September 2019	Cairo
			1 December 2019	Dubai
			1 March 2020	Cairo

Code	Title	Duration	Start Date	Location
PRD041	Piping Inspection	5 Days	14 April 2019	Cairo
			14 July 2019	Dubai
			13 October 2019	Cairo
			12 January 2020	Dubai
PRD042	API Calculation to Determine Oil Volume	5 Days	9 June 2019	Cairo
			1 September 2019	Dubai
			1 December 2019	Cairo
			1 March 2020	Dubai
PRD043	Well Completions Design & Performance for Production Engineering	5 Days	16 June 2019	Dubai
			8 September 2019	Cairo
			8 December 2019	Dubai
			8 March 2020	Cairo
PRD044	Gas Compression Foundations	5 Days	28 April 2019	Cairo
			28 July 2019	Dubai
			27 October 2019	Cairo
			26 January 2020	Dubai
PRD045	Power Balance Technology on Beam Pumps	5 Days	12 May 2019	Dubai
			18 August 2019	Cairo
			10 November 2019	Dubai
			9 February 2020	Cairo
PRD046	Artificial Lift - ESP Troubleshooting	5 Days	23 June 2019	Cairo
			15 September 2019	Dubai
			15 December 2019	Cairo
			15 March 2020	Dubai
PRD047	Pipeline Operations and Maintenance	5 Days	7 April 2019	Dubai
			7 July 2019	Cairo
			6 October 2019	Dubai
			5 January 2020	Cairo
PRD048	Oilfield Water Treatment Program	5 Days	28 April 2019	Dubai
			28 July 2019	Cairo
			27 October 2019	Dubai
			26 January 2020	Cairo

Code	Title	Duration	Start Date	Location
PRD049	Achieving Operational Excellence in Oil Production	5 Days	21 April 2019	Cairo
			21 July 2019	Dubai
			20 October 2019	Cairo
			19 January 2020	Dubai
PRD050	Problem Solving and Production Operation Optimization in Oil Companies	5 Days	7 April 2019	Cairo
			7 July 2019	Dubai
			6 October 2019	Cairo
			5 January 2020	Dubai
PRD051	Formation Damage & Simulation	5 Days	19 May 2019	Cairo
			18 August 2019	Dubai
			17 November 2019	Cairo
			16 February 2020	Dubai
PRD052	Sand Management & Control	5 Days	9 June 2019	Cairo
			1 September 2019	Dubai
			1 December 2019	Cairo
			1 March 2020	Dubai



OIL & GAS

REFINING AND PETROCHEMICALS COURSES

arctic

Code	Title	Duration	Start Date	Location
RFP001	Oil Refining: From Crude Oil To Petroleum Products	5 Days	21 April 2019	Cairo
			21 July 2019	Dubai
			20 October 2019	Cairo
			19 January 2020	Dubai
RFP002	Basic Refinery Operations	5 Days	7 April 2019	Dubai
			7 July 2019	Cairo
			6 October 2019	Dubai
			5 January 2020	Cairo
RFP003	Atmospheric and Vacuum Distillation	5 Days	7 April 2019	Cairo
			7 July 2019	Dubai
			6 October 2019	Cairo
			5 January 2020	Dubai
RFP004	Hydro-treating and Catalytic Reforming	5 Days	28 April 2019	Dubai
			28 July 2019	Cairo
			27 October 2019	Dubai
			26 January 2020	Cairo
RFP005	Crude Distillation Tower Operations	5 Days	30 June 2019	Dubai
			22 September 2019	Cairo
			22 December 2019	Dubai
			22 March 2020	Cairo
RFP006	Blending Operations	5 Days	28 April 2019	Cairo
			28 July 2019	Dubai
			27 October 2019	Cairo
				Dubai



OIL & GAS

RESERVOIR ENGINEERING COURSES

arctic

Code	Title	Duration	Start Date	Location
RSE001	Basics of Reservoir Engineering	5 Days	23 June 2019	Dubai
			15 September 2019	Cairo
			15 December 2019	Dubai
			15 March 2020	Cairo
RSE002	Reserves Estimation	5 Days	5 May 2019	Dubai
			4 August 2019	Cairo
			3 November 2019	Dubai
			2 February 2020	Cairo
RSE003	Reservoir Engineering Appraisal and Development	5 Days	26 May 2019	Cairo
			25 August 2019	Dubai
			24 November 2019	Cairo
			23 February 2020	Dubai
RSE004	Well Test Design and Analysis	5 Days	21 April 2019	Cairo
			21 July 2019	Dubai
			20 October 2019	Cairo
			19 January 2020	Dubai
RSE005	Water-flooding Field Applications and Monitoring Performance	5 Days	19 May 2019	Cairo
			18 August 2019	Dubai
			17 November 2019	Cairo
			16 February 2020	Dubai
RSE006	Advanced Coring and Core Analysis	5 Days	19 May 2019	Cairo
			18 August 2019	Dubai
			17 November 2019	Cairo
			16 February 2020	Dubai
RSE007	Miscible Gas Injection	5 Days	30 June 2019	Dubai
			22 September 2019	Cairo
			22 December 2019	Dubai
			22 March 2020	Cairo
RSE008	Improved Water Flooding	5 Days	12 May 2019	Dubai
			18 August 2019	Cairo
			10 November 2019	Dubai
			9 February 2020	Cairo

Code	Title	Duration	Start Date	Location
RSE009	Well Log Interpretation	5 Days	30 June 2019	Dubai
			22 September 2019	Cairo
			22 December 2019	Dubai
			22 March 2020	Cairo
RSE010	Management of Condensate Oil and Gas Reservoir for Carbonate Fractured Rocks	5 Days	30 June 2019	Dubai
			22 September 2019	Cairo
			22 December 2019	Dubai
			22 March 2020	Cairo
RSE011	Advanced Oil Reservoir Engineering	5 Days	21 April 2019	Cairo
			21 July 2019	Dubai
			20 October 2019	Cairo
			19 January 2020	Dubai
RSE012	Advanced Gas Reservoir Engineering	5 Days	23 June 2019	Cairo
			15 September 2019	Dubai
			15 December 2019	Cairo
			15 March 2020	Dubai
RSE013	Cased Hole Drill Stem Testing	5 Days	16 June 2019	Cairo
			8 September 2019	Dubai
			8 December 2019	Cairo
			8 March 2020	Dubai
RSE014	Mechanism of Work and Operate Modern (LOG) station and its Calibration	5 Days	9 June 2019	Cairo
			1 September 2019	Dubai
			1 December 2019	Cairo
			1 March 2020	Dubai
RSE015	Reservoir Characterization: A Multi-Disciplinary Team Approach	5 Days	12 May 2019	Cairo
			18 August 2019	Dubai
			10 November 2019	Cairo
			9 February 2020	Dubai
RSE016	Improving Calcareous and Sandy Oil Reservoirs	5 Days	19 May 2019	Cairo
			18 August 2019	Dubai
			17 November 2019	Cairo
			16 February 2020	Dubai

Code	Title	Duration	Start Date	Location
RSE017	Methods of Oil Production from Water Flooded Reservoirs	5 Days	23 June 2019	Cairo
			15 September 2019	Dubai
			15 December 2019	Cairo
			15 March 2020	Dubai
RSE018	Reservoir Fluid Properties:(Preparation for Reservoir Engineering and Simulation Studies)	5 Days	16 June 2019	Cairo
			8 September 2019	Dubai
			8 December 2019	Cairo
			8 March 2020	Dubai
RSE019	Reservoir Simulation Strategies	5 Days	30 June 2019	Cairo
			22 September 2019	Dubai
			22 December 2019	Cairo
			22 March 2020	Dubai
RSE020	Water Quality Parameters for Reservoir Management	5 Days	5 May 2019	Cairo
			4 August 2019	Dubai
			3 November 2019	Cairo
			2 February 2020	Dubai
RSE021	Reservoir Souring and Water Breakthrough	5 Days	7 April 2019	Dubai
			7 July 2019	Cairo
			6 October 2019	Dubai
			5 January 2020	Cairo
RSE022	Integrated Reservoir Modeling	5 Days	16 June 2019	Cairo
			8 September 2019	Dubai
			8 December 2019	Cairo
				Dubai



TECHNICAL

ELECTRICAL COURSES

arctic

Code	Title	Duration	Start Date	Location
ELC001	Basics of Electrical Equipment	5 Days	19 May 2019	Dubai
			18 August 2019	Cairo
			17 November 2019	Dubai
			16 February 2020	Cairo
ELC002	Electrical Maintenance Principles and Applications	5 Days	30 June 2019	Dubai
			22 September 2019	Cairo
			22 December 2019	Dubai
			22 March 2020	Cairo
ELC003	Electrical Installations in the Oil Industry	5 Days	16 June 2019	Dubai
			8 September 2019	Cairo
			8 December 2019	Dubai
			8 March 2020	Cairo
ELC004	Electrical Installations in Petroleum Industry (NEC) Regulations	5 Days	9 June 2019	Cairo
			1 September 2019	Dubai
			1 December 2019	Cairo
			1 March 2020	Dubai
ELC005	Maintenance and Protection of Transformer Stations	5 Days	28 April 2019	Dubai
			28 July 2019	Cairo
			27 October 2019	Dubai
			26 January 2020	Cairo
ELC006	Underground Cables Design, Installation and Protection	5 Days	26 May 2019	Cairo
			25 August 2019	Dubai
			24 November 2019	Cairo
			23 February 2020	Dubai
ELC007	Electrical Power System and Power Generator Control	5 Days	21 April 2019	Cairo
			21 July 2019	Dubai
			20 October 2019	Cairo
			19 January 2020	Dubai
ELC008	Safety Grounding	5 Days	26 May 2019	Cairo
			25 August 2019	Dubai
			24 November 2019	Cairo
			23 February 2020	Dubai

Code	Title	Duration	Start Date	Location
ELC009	Reactive Power Management and Power Factor Correction	5 Days	28 April 2019	Cairo
			28 July 2019	Dubai
			27 October 2019	Cairo
			26 January 2020	Dubai
ELC010	Protection of Electrical Systems	5 Days	26 May 2019	Dubai
			25 August 2019	Cairo
			24 November 2019	Dubai
			23 February 2020	Cairo
ELC011	Power System Operation (LDC)	5 Days	9 June 2019	Cairo
			1 September 2019	Dubai
			1 December 2019	Cairo
			1 March 2020	Dubai
ELC012	Voltage Control in Power Plants	5 Days	7 April 2019	Dubai
			7 July 2019	Cairo
			6 October 2019	Dubai
			5 January 2020	Cairo
ELC013	Transient Performance of Electric Power Systems	5 Days	14 April 2019	Cairo
			14 July 2019	Dubai
			13 October 2019	Cairo
			12 January 2020	Dubai
ELC014	Electrical Preventive Maintenance	5 Days	28 April 2019	Dubai
			28 July 2019	Cairo
			27 October 2019	Dubai
			26 January 2020	Cairo
ELC015	Electric Distribution Systems (Operation, Testing and Maintenance)	5 Days	12 May 2019	Dubai
			18 August 2019	Cairo
			10 November 2019	Dubai
			9 February 2020	Cairo
ELC016	Electric Power Generation, Transmission and Planning	5 Days	19 May 2019	Cairo
			18 August 2019	Dubai
			17 November 2019	Cairo
			16 February 2020	Dubai

Code	Title	Duration	Start Date	Location
ELC017	Electrical Control and Drawings	5 Days	26 May 2019	Dubai
			25 August 2019	Cairo
			24 November 2019	Dubai
			23 February 2020	Cairo
ELC018	Electrical Load Forecasting	5 Days	23 June 2019	Cairo
			15 September 2019	Dubai
			15 December 2019	Cairo
			15 March 2020	Dubai
ELC019	Electrical Motors	5 Days	7 April 2019	Cairo
			7 July 2019	Dubai
			6 October 2019	Cairo
			5 January 2020	Dubai
ELC020	Electrical Power Substation Maintenance	5 Days	14 April 2019	Dubai
			14 July 2019	Cairo
			13 October 2019	Dubai
			12 January 2020	Cairo
ELC021	Electrical Safety	5 Days	5 May 2019	Cairo
			4 August 2019	Dubai
			3 November 2019	Cairo
			2 February 2020	Dubai
ELC022	Electrical Switchgear for Engineers	5 Days	19 May 2019	Cairo
			18 August 2019	Dubai
			17 November 2019	Cairo
			16 February 2020	Dubai
ELC023	Transformer Principles and Applications	5 Days	7 April 2019	Dubai
			7 July 2019	Cairo
			6 October 2019	Dubai
			5 January 2020	Cairo
ELC024	Power System Analysis and Control	5 Days	26 May 2019	Dubai
			25 August 2019	Cairo
			24 November 2019	Dubai
			23 February 2020	Cairo

Code	Title	Duration	Start Date	Location
ELC025	Electrical Technical Report Writing	5 Days	26 May 2019	Dubai
			25 August 2019	Cairo
			24 November 2019	Dubai
			23 February 2020	Cairo
ELC026	Protection Relay Maintenance, Application and Testing	5 Days	9 June 2019	Cairo
			1 September 2019	Dubai
			1 December 2019	Cairo
			1 March 2020	Dubai
ELC027	Variable Speed Drives: Operation, Troubleshooting and Maintenance	5 Days	23 June 2019	Dubai
			15 September 2019	Cairo
			15 December 2019	Dubai
			15 March 2020	Cairo
ELC028	UPS Systems & Battery Chargers: Maintenance & Troubleshooting	5 Days	9 June 2019	Dubai
			1 September 2019	Cairo
			1 December 2019	Dubai
			1 March 2020	Cairo



TECHNICAL

HEALTH, SAFETY AND ENVIRONMENT COURSES

arctic

Code	Title	Duration	Start Date	Location
HSE001	Process Operation Safety Technology	5 Days	5 May 2019	Cairo
			4 August 2019	Dubai
			3 November 2019	Cairo
			2 February 2020	Dubai
HSE002	Risk Assessment within Production Operations	5 Days	26 May 2019	Cairo
			25 August 2019	Dubai
			24 November 2019	Cairo
			23 February 2020	Dubai
HSE004	Accident & Incident Investigation: Detailed RCA & Corrective Actions	5 Days	7 April 2019	Cairo
			7 July 2019	Dubai
			6 October 2019	Cairo
			5 January 2020	Dubai
HSE005	Basic Safety and Loss Prevention	5 Days	14 April 2019	Cairo
			14 July 2019	Dubai
			13 October 2019	Cairo
			12 January 2020	Dubai
HSE006	Process Safety Management and Compliance	5 Days	12 May 2019	Cairo
			18 August 2019	Dubai
			10 November 2019	Cairo
			9 February 2020	Dubai
HSE007	Oil and Gas Operational Safety	5 Days	7 April 2019	Cairo
			7 July 2019	Dubai
			6 October 2019	Cairo
			5 January 2020	Dubai
HSE008	Chemical Hazard Awareness	5 Days	28 April 2019	Cairo
			28 July 2019	Dubai
			27 October 2019	Cairo
			26 January 2020	Dubai
HSE009	Chemical and Hazard Material in Oil Industry	5 Days	21 April 2019	Dubai
			21 July 2019	Cairo
			20 October 2019	Dubai
			19 January 2020	Cairo

Code	Title	Duration	Start Date	Location
HSE010	Fire Fighting in Oil Industry: Basic	5 Days	14 April 2019	Dubai
			14 July 2019	Cairo
			13 October 2019	Dubai
			12 January 2020	Cairo
HSE011	Fire Fighting in Oil Industry: Advanced	5 Days	7 April 2019	Cairo
			7 July 2019	Dubai
			6 October 2019	Cairo
			5 January 2020	Dubai
HSE012	Hazard Operability Studies (HAZOP)	5 Days	28 April 2019	Dubai
			28 July 2019	Cairo
			27 October 2019	Dubai
			26 January 2020	Cairo
HSE013	Safety Compliance and Site Inspection	5 Days	16 June 2019	Dubai
			8 September 2019	Cairo
			8 December 2019	Dubai
			8 March 2020	Cairo
HSE014	Oil Spill Control	5 Days	21 April 2019	Cairo
			21 July 2019	Dubai
			20 October 2019	Cairo
			19 January 2020	Dubai
HSE015	Safe Use and Handling Various Hazardous and Sensitive Materials	5 Days	9 June 2019	Cairo
			1 September 2019	Dubai
			1 December 2019	Cairo
			1 March 2020	Dubai
HSE016	How to Deal with the Explosive Materials	5 Days	5 May 2019	Dubai
			4 August 2019	Cairo
			3 November 2019	Dubai
			2 February 2020	Cairo
HSE017	Management of QHSE activities	5 Days	26 May 2019	Dubai
			25 August 2019	Cairo
			24 November 2019	Dubai
			23 February 2020	Cairo

Code	Title	Duration	Start Date	Location
HSE018	Quantitative Risk Assessment	5 Days	19 May 2019	Cairo
			18 August 2019	Dubai
			17 November 2019	Cairo
			16 February 2020	Dubai
HSE019	Effective Safety Inspection	5 Days	9 June 2019	Dubai
			1 September 2019	Cairo
			1 December 2019	Dubai
			1 March 2020	Cairo
HSE021	Crane and Lifting Loose gear maintenance and inspection	5 Days	12 May 2019	Dubai
			18 August 2019	Cairo
			10 November 2019	Dubai
			9 February 2020	Cairo
HSE022	Environment and Pollutions Controls in Oil Industry	5 Days	16 June 2019	Cairo
			8 September 2019	Dubai
			8 December 2019	Cairo
			8 March 2020	Dubai
HSE024	Contractor Safety Management	5 Days	5 May 2019	Dubai
			4 August 2019	Cairo
			3 November 2019	Dubai
			2 February 2020	Cairo
HSE025	Delivering Safety Culture Change Using the Hearts and Minds Toolkit	5 Days	26 May 2019	Cairo
			25 August 2019	Dubai
			24 November 2019	Cairo
			23 February 2020	Dubai
HSE026	Managing Environmental Responsibilities	5 Days	9 June 2019	Cairo
			1 September 2019	Dubai
			1 December 2019	Cairo
			1 March 2020	Dubai
HSE027	Threat Risk Management	5 Days	30 June 2019	Dubai
			22 September 2019	Cairo
			22 December 2019	Dubai
			22 March 2020	Cairo

Code	Title	Duration	Start Date	Location
HSE028	Facilitate Risk Assessment, Propose Recos Liaise & Follow Up	5 Days	30 June 2019	Cairo
			22 September 2019	Dubai
			22 December 2019	Cairo
			22 March 2020	Dubai
HSE029	Environmental Performance- Procedures, Practices and Plans	5 Days	23 June 2019	Dubai
			15 September 2019	Cairo
			15 December 2019	Dubai
			15 March 2020	Cairo
HSE030	HSE Standards Monitoring & Improvement Procedural Programs	5 Days	12 May 2019	Cairo
			18 August 2019	Dubai
			10 November 2019	Cairo
			9 February 2020	Dubai
HSE031	Warehouse Safety Practices	5 Days	7 April 2019	Dubai
			7 July 2019	Cairo
			6 October 2019	Dubai
			5 January 2020	Cairo
HSE032	Operating Security Access Control Systems	5 Days	28 April 2019	Cairo
			28 July 2019	Dubai
			27 October 2019	Cairo
			26 January 2020	Dubai
HSE033	Safety in Gas Plants and Facilities	5 Days	23 June 2019	Dubai
			15 September 2019	Cairo
			15 December 2019	Dubai
			15 March 2020	Cairo
HSE034	Incident Command System	5 Days	19 May 2019	Dubai
			18 August 2019	Cairo
			17 November 2019	Dubai
			16 February 2020	Cairo
HSE036	Naturally Occurring Radioactive Material - Level 1	5 Days	16 June 2019	Cairo
			8 September 2019	Dubai
			8 December 2019	Cairo
			8 March 2020	Dubai

Code	Title	Duration	Start Date	Location
HSE037	Naturally Occurring Radioactive Material - Level 2	5 Days	23 June 2019	Dubai
			15 September 2019	Cairo
			15 December 2019	Dubai
			15 March 2020	Cairo
HSE038	Naturally Occurring Radioactive Material - Level 3	5 Days	30 June 2019	Cairo
			22 September 2019	Dubai
			22 December 2019	Cairo
			22 March 2020	Dubai
HSE039	Oil Spill Combating Operation for First Responders (IMO 1)	5 Days	14 April 2019	Dubai
			14 July 2019	Cairo
			13 October 2019	Dubai
			12 January 2020	Cairo
HSE040	Fire Fighting Training	5 Days	21 April 2019	Cairo
			21 July 2019	Dubai
			20 October 2019	Cairo
			19 January 2020	Dubai
HSE041	Crisis Management and Emergency Response	5 Days	19 May 2019	Dubai
			18 August 2019	Cairo
			17 November 2019	Dubai
			16 February 2020	Cairo



TECHNICAL

INDUSTRIAL SECURITY COURSES

arctic

Code	Title	Duration	Start Date	Location
SEC001	Security Coordination & Management	5 Days	9 June 2019	Cairo
			1 September 2019	Dubai
			1 December 2019	Cairo
			1 March 2020	Dubai
SEC002	Security Crisis Management	5 Days	16 June 2019	Dubai
			8 September 2019	Cairo
			8 December 2019	Dubai
			8 March 2020	Cairo
SEC003	Strategic Security Management	5 Days	21 April 2019	Dubai
			21 July 2019	Cairo
			20 October 2019	Dubai
			19 January 2020	Cairo
SEC004	Security Investigation Reporting Procedures	5 Days	23 June 2019	Cairo
			15 September 2019	Dubai
			15 December 2019	Cairo
			15 March 2020	Dubai
SEC005	Security Management and Asset Detection	5 Days	30 June 2019	Dubai
			22 September 2019	Cairo
			22 December 2019	Dubai
			22 March 2020	Cairo
SEC006	Planning of Security Operations	5 Days	19 May 2019	Cairo
			18 August 2019	Dubai
			17 November 2019	Cairo
			16 February 2020	Dubai
SEC007	Investigation Techniques	5 Days	12 May 2019	Dubai
			18 August 2019	Cairo
			10 November 2019	Dubai
			9 February 2020	Cairo
SEC008	Basic Incident Root Cause Analysis & Take Action	5 Days	9 June 2019	Dubai
			1 September 2019	Cairo
			1 December 2019	Dubai
			1 March 2020	Cairo

Code	Title	Duration	Start Date	Location
SEC009	Supervisory Skills in Industrial Security	5 Days	28 April 2019	Cairo
			28 July 2019	Dubai
			27 October 2019	Cairo
			26 January 2020	Dubai
SEC010	Risks, Accidents and Emergency Situation within the Company	5 Days	26 May 2019	Cairo
			25 August 2019	Dubai
			24 November 2019	Cairo
			23 February 2020	Dubai
SEC011	Basic Safety and Loss Prevention	5 Days	16 June 2019	Dubai
			8 September 2019	Cairo
			8 December 2019	Dubai
			8 March 2020	Cairo
SEC012	Effective Industrial Security Personnel: Fundamental Soft Skills of Industrial Security man	5 Days	30 June 2019	Cairo
			22 September 2019	Dubai
			22 December 2019	Cairo
			22 March 2020	Dubai
SEC014	Security Procedures for Persons, Documents and Information	5 Days	14 April 2019	Dubai
			14 July 2019	Cairo
			13 October 2019	Dubai
			12 January 2020	Cairo
SEC015	Function and Responsibilities of Industrial Security Personnel	5 Days	5 May 2019	Dubai
			4 August 2019	Cairo
			3 November 2019	Dubai
			2 February 2020	Cairo
SEC016	Developing and Upgrading Security Leadership	5 Days	23 June 2019	Dubai
			15 September 2019	Cairo
			15 December 2019	Dubai
			15 March 2020	Cairo
SEC017	Security Operations (Control Room)	5 Days	7 April 2019	Cairo
			7 July 2019	Dubai
			6 October 2019	Cairo
				Dubai

TECHNICAL

INSTRUMENTATION AND PROCESS CONTROL COURSES

arctic

Code	Title	Duration	Start Date	Location
IPC001	Basics of Automatic Process Control	5 Days	5 May 2019	Dubai
			4 August 2019	Cairo
			3 November 2019	Dubai
			2 February 2020	Cairo
IPC002	Programmable Logic Controllers – Basics (PLC I)	5 Days	5 May 2019	Cairo
			4 August 2019	Dubai
			3 November 2019	Cairo
			2 February 2020	Dubai
IPC003	Digital and Micro Telecommunication Systems	5 Days	14 April 2019	Dubai
			14 July 2019	Cairo
			13 October 2019	Dubai
			12 January 2020	Cairo
IPC004	Basics of Electrical and Electronic Measuring Instruments	5 Days	12 May 2019	Cairo
			18 August 2019	Dubai
			10 November 2019	Cairo
			9 February 2020	Dubai
IPC005	Applications of Programmable Logic Controllers - Advanced (PLC II)	5 Days	16 June 2019	Dubai
			8 September 2019	Cairo
			8 December 2019	Dubai
			8 March 2020	Cairo
IPC006	Calibration of Electrical and Electronic Measuring Instruments	5 Days	26 May 2019	Cairo
			25 August 2019	Dubai
			24 November 2019	Cairo
			23 February 2020	Dubai
IPC007	Electronic Instrumentation for Industrial Processes	5 Days	9 June 2019	Cairo
			1 September 2019	Dubai
			1 December 2019	Cairo
			1 March 2020	Dubai
IPC008	Process Control Instrumentation Technology	5 Days	21 April 2019	Cairo
			21 July 2019	Dubai
			20 October 2019	Cairo
			19 January 2020	Dubai

Code	Title	Duration	Start Date	Location
IPC009	Laboratory Operations Management	5 Days	12 May 2019	Dubai
			18 August 2019	Cairo
			10 November 2019	Dubai
			9 February 2020	Cairo
IPC010	Maintenance of Electrical and Electronic Measuring Instruments	5 Days	12 May 2019	Dubai
			18 August 2019	Cairo
			10 November 2019	Dubai
			9 February 2020	Cairo
IPC011	Distribution Control System (DCS)	5 Days	5 May 2019	Cairo
			4 August 2019	Dubai
			3 November 2019	Cairo
			2 February 2020	Dubai
IPC012	Advanced Control Systems	5 Days	12 May 2019	Dubai
			18 August 2019	Cairo
			10 November 2019	Dubai
			9 February 2020	Cairo
IPC013	Control System in Station (DCS /PLC)	5 Days	30 June 2019	Dubai
			22 September 2019	Cairo
			22 December 2019	Dubai
			22 March 2020	Cairo
IPC014	Advanced Process Control	5 Days	28 April 2019	Dubai
			28 July 2019	Cairo
			27 October 2019	Dubai
			26 January 2020	Cairo
IPC015	Maintenance of Field Instruments & Systems	5 Days	16 June 2019	Dubai
			8 September 2019	Cairo
			8 December 2019	Dubai
			8 March 2020	Cairo
IPC016	Advanced Instrumentation - Flow, Temp, Pressure & Level	5 Days	14 April 2019	Dubai
			14 July 2019	Cairo
			13 October 2019	Dubai
			12 January 2020	Cairo

Code	Title	Duration	Start Date	Location
IPC018	Oil and Gas Process Instrumentation: Measurement and Sensors	5 Days	14 April 2019	Dubai
			14 July 2019	Cairo
			13 October 2019	Dubai
			12 January 2020	Cairo
IPC019	Process Plants and Alarm Management	5 Days	19 May 2019	Dubai
			18 August 2019	Cairo
			17 November 2019	Dubai
				Cairo



TECHNICAL

LABORATORIES COURSES

arctic

Code	Title	Duration	Start Date	Location
LAB001	Sea Water Desalination	5 Days	16 June 2019	Dubai
			8 September 2019	Cairo
			8 December 2019	Dubai
			8 March 2020	Cairo
LAB002	Industrial Wastewater and Sewage Water Treatment	5 Days	26 May 2019	Cairo
			25 August 2019	Dubai
			24 November 2019	Cairo
			23 February 2020	Dubai
LAB004	Separation of Water and Oil in Surface Facilities and Development	5 Days	21 April 2019	Cairo
			21 July 2019	Dubai
			20 October 2019	Cairo
			19 January 2020	Dubai
LAB006	Water Analysis and Treatment in Petroleum Industry	5 Days	21 April 2019	Cairo
			21 July 2019	Dubai
			20 October 2019	Cairo
				Dubai



TECHNICAL

MAINTENANCE ENGINEERING COURSES

arctic

Code	Title	Duration	Start Date	Location
MNE001	Planning and Managing Plant Turnaround	5 Days	21 April 2019	Dubai
			21 July 2019	Cairo
			20 October 2019	Dubai
			19 January 2020	Cairo
MNE002	Principles of RBI, RCA, RCM	5 Days	30 June 2019	Dubai
			22 September 2019	Cairo
			22 December 2019	Dubai
			22 March 2020	Cairo
MNE003	Fitness for Service	5 Days	12 May 2019	Dubai
			18 August 2019	Cairo
			10 November 2019	Dubai
			9 February 2020	Cairo
MNE004	Risk Based Inspection	5 Days	28 April 2019	Dubai
			28 July 2019	Cairo
			27 October 2019	Dubai
			26 January 2020	Cairo
MNE005	Operations Abnormalities Prevention and Investigation Using Database Logging System	5 Days	23 June 2019	Dubai
			15 September 2019	Cairo
			15 December 2019	Dubai
			15 March 2020	Cairo
MNE006	Risk Reliability Management	5 Days	12 May 2019	Dubai
			18 August 2019	Cairo
			10 November 2019	Dubai
				Cairo



TECHNICAL

MECHANICAL COURSES

arctic

Code	Title	Duration	Start Date	Location
MCE001	Mechanical Maintenance of Electrical Equipment	5 Days	12 May 2019	Dubai
			18 August 2019	Cairo
			10 November 2019	Dubai
			9 February 2020	Cairo
MCE002	General Maintenance for Gas Turbines and Gas Compressors	5 Days	23 June 2019	Dubai
			15 September 2019	Cairo
			15 December 2019	Dubai
			15 March 2020	Cairo
MCE003	Operation and Maintenance of Rotating Equipment	5 Days	9 June 2019	Dubai
			1 September 2019	Cairo
			1 December 2019	Dubai
			1 March 2020	Cairo
MCE004	Pumps Technology	5 Days	23 June 2019	Cairo
			15 September 2019	Dubai
			15 December 2019	Cairo
			15 March 2020	Dubai
MCE005	Pump Maintenance and Troubleshooting	5 Days	16 June 2019	Dubai
			8 September 2019	Cairo
			8 December 2019	Dubai
			8 March 2020	Cairo
MCE006	Pressure Vessels Design	5 Days	23 June 2019	Cairo
			15 September 2019	Dubai
			15 December 2019	Cairo
			15 March 2020	Dubai
MCE007	Boiler Operations and Maintenance	5 Days	5 May 2019	Dubai
			4 August 2019	Cairo
			3 November 2019	Dubai
			2 February 2020	Cairo
MCE008	Control Valve Technology	5 Days	7 April 2019	Cairo
			7 July 2019	Dubai
			6 October 2019	Cairo
			5 January 2020	Dubai

Code	Title	Duration	Start Date	Location
MCE010	Welding Technology	5 Days	26 May 2019	Dubai
			25 August 2019	Cairo
			24 November 2019	Dubai
			23 February 2020	Cairo
MCE011	Radiographic Tests	5 Days	21 April 2019	Dubai
			21 July 2019	Cairo
			20 October 2019	Dubai
			19 January 2020	Cairo
MCE012	Operation and Maintenance of Gas Turbines	5 Days	12 May 2019	Cairo
			18 August 2019	Dubai
			10 November 2019	Cairo
			9 February 2020	Dubai
MCE013	Steam Turbines Operation and Troubleshooting	5 Days	21 April 2019	Cairo
			21 July 2019	Dubai
			20 October 2019	Cairo
			19 January 2020	Dubai
MCE014	Diesel Engine Operation and Troubleshooting	5 Days	7 April 2019	Cairo
			7 July 2019	Dubai
			6 October 2019	Cairo
			5 January 2020	Dubai
MCE015	Pipe Work Design and Fabrication	5 Days	30 June 2019	Cairo
			22 September 2019	Dubai
			22 December 2019	Cairo
			22 March 2020	Dubai
MCE016	Storage Tanks	5 Days	28 April 2019	Dubai
			28 July 2019	Cairo
			27 October 2019	Dubai
			26 January 2020	Cairo
MCE017	Operation and Maintenance of Heat Exchangers	5 Days	19 May 2019	Dubai
			18 August 2019	Cairo
			17 November 2019	Dubai
			16 February 2020	Cairo

Code	Title	Duration	Start Date	Location
MCE018	Maintenance of Hydraulic Systems	5 Days	26 May 2019	Dubai
			25 August 2019	Cairo
			24 November 2019	Dubai
			23 February 2020	Cairo
MCE020	Operation, Maintenance and Inspection of Static / Rotary Equipment	5 Days	16 June 2019	Cairo
			8 September 2019	Dubai
			8 December 2019	Cairo
			8 March 2020	Dubai
MCE021	Efficiency of Power Plant Machinery	5 Days	5 May 2019	Cairo
			4 August 2019	Dubai
			3 November 2019	Cairo
			2 February 2020	Dubai
MCE022	Vibration Analysis for Predictive Maintenance	5 Days	30 June 2019	Cairo
			22 September 2019	Dubai
			22 December 2019	Cairo
			22 March 2020	Dubai
MCE023	Testing of Welded Joints	5 Days	19 May 2019	Cairo
			18 August 2019	Dubai
			17 November 2019	Cairo
			16 February 2020	Dubai
MCE024	Static and Dynamic Balancing of Rotating Equipment	5 Days	7 April 2019	Cairo
			7 July 2019	Dubai
			6 October 2019	Cairo
			5 January 2020	Dubai
MCE025	Tank Maintenance and Repair	5 Days	21 April 2019	Cairo
			21 July 2019	Dubai
			20 October 2019	Cairo
			19 January 2020	Dubai
MCE026	Operation and Maintenance of Pneumatic Control Systems	5 Days	26 May 2019	Cairo
			25 August 2019	Dubai
			24 November 2019	Cairo
			23 February 2020	Dubai

Code	Title	Duration	Start Date	Location
MCE027	Corrosion Engineering	5 Days	28 April 2019	Dubai
			28 July 2019	Cairo
			27 October 2019	Dubai
			26 January 2020	Cairo
MCE028	Operating, Testing and Troubleshooting Industrial Diesel Engines	5 Days	5 May 2019	Dubai
			4 August 2019	Cairo
			3 November 2019	Dubai
			2 February 2020	Cairo
MCE029	Centrifugal Pumps	5 Days	21 April 2019	Dubai
			21 July 2019	Cairo
			20 October 2019	Dubai
			19 January 2020	Cairo
MCE030	Combined Cycle System Design and Operation	5 Days	12 May 2019	Cairo
			18 August 2019	Dubai
			10 November 2019	Cairo
			9 February 2020	Dubai
MCE031	Control Valves and Actuators	5 Days	14 April 2019	Dubai
			14 July 2019	Cairo
			13 October 2019	Dubai
			12 January 2020	Cairo
MCE032	Corrosion, Erosion Engineering and Cathodic Protection	5 Days	12 May 2019	Dubai
			18 August 2019	Cairo
			10 November 2019	Dubai
			9 February 2020	Cairo
MCE033	Machinery Failure Analysis and Prevention	5 Days	21 April 2019	Cairo
			21 July 2019	Dubai
			20 October 2019	Cairo
			19 January 2020	Dubai
MCE034	Bearings and Lubrication	5 Days	14 April 2019	Cairo
			14 July 2019	Dubai
			13 October 2019	Cairo
			12 January 2020	Dubai

Code	Title	Duration	Start Date	Location
MCE035	Inventory of Electric and Mechanical Equipment	5 Days	28 April 2019	Cairo
			28 July 2019	Dubai
			27 October 2019	Cairo
			26 January 2020	Dubai
MCE036	Power Plant Safety	5 Days	19 May 2019	Cairo
			18 August 2019	Dubai
			17 November 2019	Cairo
			16 February 2020	Dubai
MCE038	Maintenance Planning, Scheduling and Control	5 Days	9 June 2019	Cairo
			1 September 2019	Dubai
			1 December 2019	Cairo
			1 March 2020	Dubai
MCE039	Corrosion Monitoring, Inspection and Control	5 Days	5 May 2019	Cairo
			4 August 2019	Dubai
			3 November 2019	Cairo
			2 February 2020	Dubai
MCE040	Fundamental of Steam Turbine Design and Operation	5 Days	23 June 2019	Dubai
			15 September 2019	Cairo
			15 December 2019	Dubai
			15 March 2020	Cairo
MCE042	Motors and Movement Caring Equipment and Hydraulic Circuits	5 Days	5 May 2019	Cairo
			4 August 2019	Dubai
			3 November 2019	Cairo
			2 February 2020	Dubai
MCE043	Typical Methods to Exploitation all Types of Oil Pumps	5 Days	19 May 2019	Dubai
			18 August 2019	Cairo
			17 November 2019	Dubai
			16 February 2020	Cairo
MCE044	Material Handling Storage and Safe Lifting	5 Days	7 April 2019	Cairo
			7 July 2019	Dubai
			6 October 2019	Cairo
			5 January 2020	Dubai

Code	Title	Duration	Start Date	Location
MCE045	Mechanical Seals	5 Days	19 May 2019	Cairo
			18 August 2019	Dubai
			17 November 2019	Cairo
			16 February 2020	Dubai
MCE046	Mechanical Troubleshooting for Pumps, Compressors, Bearings and Lubrication	5 Days	26 May 2019	Dubai
			25 August 2019	Cairo
			24 November 2019	Dubai
			23 February 2020	Cairo
MCE047	Pipe Line Design and Maintenance	5 Days	23 June 2019	Dubai
			15 September 2019	Cairo
			15 December 2019	Dubai
			15 March 2020	Cairo
MCE048	Modifying and Maintaining Oil Engines to Gas Engine	5 Days	28 April 2019	Dubai
			28 July 2019	Cairo
			27 October 2019	Dubai
			26 January 2020	Cairo
MCE049	Steam Turbine Maintenance	5 Days	14 April 2019	Dubai
			14 July 2019	Cairo
			13 October 2019	Dubai
			12 January 2020	Cairo
MCE050	Valves (Selection, Maintenance & Repair)	5 Days	16 June 2019	Cairo
			8 September 2019	Dubai
			8 December 2019	Cairo
			8 March 2020	Dubai
MCE053	Engine Management System	5 Days	16 June 2019	Dubai
			8 September 2019	Cairo
			8 December 2019	Dubai
			8 March 2020	Cairo
MCE054	Complex Operational Troubleshooting	5 Days	26 May 2019	Cairo
			25 August 2019	Dubai
			24 November 2019	Cairo
			23 February 2020	Dubai

Code	Title	Duration	Start Date	Location
MCE055	Maintenance of Gas Compressors	5 Days	19 May 2019	Cairo
			18 August 2019	Dubai
			17 November 2019	Cairo
			16 February 2020	Dubai
MCE056	Maintenance of Centrifugal Pumps	5 Days	5 May 2019	Cairo
			4 August 2019	Dubai
			3 November 2019	Cairo
			2 February 2020	Dubai
MCE057	Gas Turbine Operations and Control	5 Days	16 June 2019	Cairo
			8 September 2019	Dubai
			8 December 2019	Cairo
			8 March 2020	Dubai
MCE058	Learn Complex Operational Troubleshooting & Take Basic Corrective Actions	5 Days	16 June 2019	Dubai
			8 September 2019	Cairo
			8 December 2019	Dubai
			8 March 2020	Cairo
MCE059	Material Selection and Properties	5 Days	14 April 2019	Dubai
			14 July 2019	Cairo
			13 October 2019	Dubai
			12 January 2020	Cairo
MCE060	Damage Mechanisms	5 Days	12 May 2019	Dubai
			18 August 2019	Cairo
			10 November 2019	Dubai
			9 February 2020	Cairo
MCE061	CSWIP Welding Inspector	5 Days	21 April 2019	Cairo
			21 July 2019	Dubai
			20 October 2019	Cairo
			19 January 2020	Dubai
MCE062	Aboveground Storage Tank Inspector	5 Days	7 April 2019	Dubai
			7 July 2019	Cairo
			6 October 2019	Dubai
			5 January 2020	Cairo

Code	Title	Duration	Start Date	Location
MCE063	Heat Treatment	5 Days	21 April 2019	Cairo
			21 July 2019	Dubai
			20 October 2019	Cairo
			19 January 2020	Dubai
MCE064	Metallurgy for The Non-Metallurgist	5 Days	16 June 2019	Dubai
			8 September 2019	Cairo
			8 December 2019	Dubai
			8 March 2020	Cairo
MCE065	Interpreting Engineering Drawings	5 Days	30 June 2019	Cairo
			22 September 2019	Dubai
			22 December 2019	Cairo
			22 March 2020	Dubai
MCE066	Mechanical Equipment and RCA in Oil and Gas Industry	5 Days	5 May 2019	Cairo
			4 August 2019	Dubai
			3 November 2019	Cairo
			2 February 2020	Dubai
MCE068	Water Network Systems Operations and Maintenance	5 Days	28 April 2019	Dubai
			28 July 2019	Cairo
			27 October 2019	Dubai
			26 January 2020	Cairo
MCE069	Design Operation, Maintenance and Inspection of Static Equipment	5 Days	9 June 2019	Dubai
			1 September 2019	Cairo
			1 December 2019	Dubai
			1 March 2020	Cairo
MCE070	Corrosion Control in Gas, Oil and Water	5 Days	21 April 2019	Cairo
			21 July 2019	Dubai
			20 October 2019	Cairo
				Dubai



TECHNICAL

ROADS & STRUCTURES COURSES

arctic

Code	Title	Duration	Start Date	Location
RSM001	Basic Types of Roads and Pavement Structures	5 Days	28 April 2019	Cairo
			28 July 2019	Dubai
			27 October 2019	Cairo
			26 January 2020	Dubai
RSM002	Geometric & Pavement Design of Highway	5 Days	14 April 2019	Cairo
			14 July 2019	Dubai
			13 October 2019	Cairo
			12 January 2020	Dubai
RSM003	Parking Rules & Road Safety Signs for Buildings & Roads	5 Days	14 April 2019	Cairo
			14 July 2019	Dubai
			13 October 2019	Cairo
			12 January 2020	Dubai



ACCOUNTING & FINANCE

arctic

Code	Title	Duration	Start Date	Location
AUD005	Auditing Projects, Project Management, Outsourced Contracts and Project Risk	5 Days	21 April 2019	Cairo
			21 July 2019	Dubai
			20 October 2019	Cairo
			19 January 2020	Dubai
AUD007	Auditing in the Oil and Gas Industry	5 Days	14 April 2019	Dubai
			14 July 2019	Cairo
			13 October 2019	Dubai
			12 January 2020	Cairo

FINANCIAL COURSES

Code	Title	Duration	Start Date	Location
FIN002	Financial Management In Oil Companies	5 Days	28 April 2019	Cairo
			28 July 2019	Dubai
			27 October 2019	Cairo
			26 January 2020	Dubai
FIN004	Petroleum Project Economics & Risk Analysis	5 Days	5 May 2019	Dubai
			4 August 2019	Cairo
			3 November 2019	Dubai
			2 February 2020	Cairo



Code	Title	Duration	Start Date	Location
FAC002	Accounting in Oil and Gas Companies	10 Days	14 April 2019	Dubai
			14 July 2019	Cairo
			13 October 2019	Dubai
			12 January 2020	Cairo
FAC003	Financial Accounting for Non Accountants	5 Days	14 April 2019	Cairo
			14 July 2019	Dubai
			13 October 2019	Cairo
			12 January 2020	Dubai
FAC004	Cost and Management Accounting	5 Days	26 May 2019	Dubai
			25 August 2019	Cairo
			24 November 2019	Dubai
			23 February 2020	Cairo
FAC005	Basic Accounting Principles	5 Days	28 April 2019	Dubai
			28 July 2019	Cairo
			27 October 2019	Dubai
			26 January 2020	Cairo
FAC006	Financial Accounting	5 Days	7 April 2019	Dubai
			7 July 2019	Cairo
			6 October 2019	Dubai
			5 January 2020	Cairo
FAC007	Cost Analysis, Estimation & Control for Oil & Gas Capital Projects	5 Days	19 May 2019	Cairo
			18 August 2019	Dubai
			17 November 2019	Cairo
				Dubai



			21 April 2019	Dubai
			21 July 2019	Cairo
MAC003	Financial Analysis in Oil and Gas Companies	5 Days	20 October 2019	Dubai
			19 January 2020	Cairo
			9 June 2019	Cairo
			1 September 2019	Dubai
MAC004	Cost Management Workshop	5 Days	1 December 2019	Cairo
			1 March 2020	Dubai
			23 June 2019	Dubai
			15 September 2019	Cairo
MAC005	Cash Flow Management	5 Days	15 December 2019	Dubai
			15 March 2020	Cairo
			5 May 2019	Dubai
			4 August 2019	Cairo
MAC007	Financial Planning and Budgeting in Oil and Gas Companies	5 Days	3 November 2019	Dubai
			2 February 2020	Cairo
			7 April 2019	Dubai
			7 July 2019	Cairo
MAC011	Oil and Gas Accounting and Performance Measurement	5 Days	6 October 2019	Dubai
			5 January 2020	Cairo
			26 May 2019	Dubai
			25 August 2019	Cairo
MAC012	The Balanced Scorecard	5 Days	24 November 2019	Dubai
			23 February 2020	Cairo
			28 April 2019	Dubai
			28 July 2019	Cairo
MAC015	Effective Budgeting and Cost Control	5 Days	27 October 2019	Dubai
			26 January 2020	Cairo
			9 June 2019	Cairo
			1 September 2019	Dubai
MAC018	The Complete Course on Budgeting	5 Days	1 December 2019	Cairo
				Dubai

MANAGEMENT

COMMUNICATION COURSES

arctic

Code	Title	Duration	Start Date	Location
COM001	Dealing with Others	5 Days	26 May 2019	Dubai
			25 August 2019	Cairo
			24 November 2019	Dubai
			23 February 2020	Cairo
COM002	Customer Satisfaction	5 Days	5 May 2019	Cairo
			4 August 2019	Dubai
			3 November 2019	Cairo
			2 February 2020	Dubai
COM003	Building Communication and Interpersonal Skills	5 Days	12 May 2019	Cairo
			18 August 2019	Dubai
			10 November 2019	Cairo
			9 February 2020	Dubai



MANAGEMENT

HUMAN RESOURCES MANAGEMENT COURSES

arctic

Code	Title	Duration	Start Date	Location
HRM001	Fundamentals of Human Resource Management	5 Days	30 June 2019	Cairo
			22 September 2019	Dubai
			22 December 2019	Cairo
			22 March 2020	Dubai
HRM005	Linking Training to Organisational Goals	5 Days	7 April 2019	Cairo
			7 July 2019	Dubai
			6 October 2019	Cairo
			5 January 2020	Dubai
HRM006	Manpower Organisation, Succession Planning and Trend Analysis	5 Days	9 June 2019	Cairo
			1 September 2019	Dubai
			1 December 2019	Cairo
			1 March 2020	Dubai
HRM007	Advanced HRM Systems	5 Days	7 April 2019	Cairo
			7 July 2019	Dubai
			6 October 2019	Cairo
			5 January 2020	Dubai
HRM009	Training Needs Analysis	5 Days	23 June 2019	Dubai
			15 September 2019	Cairo
			15 December 2019	Dubai
			15 March 2020	Cairo
HRM010	Training of Trainers (TOT)	5 Days	30 June 2019	Cairo
			22 September 2019	Dubai
			22 December 2019	Cairo
			22 March 2020	Dubai
HRM012	Successful Performance Management	5 Days	9 June 2019	Dubai
			1 September 2019	Cairo
			1 December 2019	Dubai
			1 March 2020	Cairo
HRM014	Compensation and Benefits	5 Days	19 May 2019	Dubai
			18 August 2019	Cairo
			17 November 2019	Dubai
			16 February 2020	Cairo

Code	Title	Duration	Start Date	Location
HRM015	Identifying Training Needs and Preparing a Development Plan	5 Days	5 May 2019	Cairo
			4 August 2019	Dubai
			3 November 2019	Cairo
				Dubai

arctic

MANAGEMENT

MANAGEMENT AND LEADERSHIP COURSES

arctic

Code	Title	Duration	Start Date	Location
MAL002	Managerial Skills for Supervisors	5 Days	21 April 2019	Dubai
			21 July 2019	Cairo
			20 October 2019	Dubai
			19 January 2020	Cairo
MAL004	Basic Managerial Skills	5 Days	26 May 2019	Cairo
			25 August 2019	Dubai
			24 November 2019	Cairo
			23 February 2020	Dubai
MAL005	Managerial Skills for New Managers	5 Days	14 April 2019	Cairo
			14 July 2019	Dubai
			13 October 2019	Cairo
			12 January 2020	Dubai
MAL007	Change Management	5 Days	28 April 2019	Cairo
			28 July 2019	Dubai
			27 October 2019	Cairo
			26 January 2020	Dubai
MAL008	Crisis Management	5 Days	16 June 2019	Cairo
			8 September 2019	Dubai
			8 December 2019	Cairo
			8 March 2020	Dubai
MAL010	Self Directed Work Teams (Workshop)	5 Days	14 April 2019	Dubai
			14 July 2019	Cairo
			13 October 2019	Dubai
			12 January 2020	Cairo
MAL011	From an Operational Manager to a Strategic Leader	5 Days	9 June 2019	Cairo
			1 September 2019	Dubai
			1 December 2019	Cairo
			1 March 2020	Dubai
MAL016	Conflict Resolution and Change Management Strategies	5 Days	9 June 2019	Dubai
			1 September 2019	Cairo
			1 December 2019	Dubai
			1 March 2020	Cairo

Code	Title	Duration	Start Date	Location
MAL017	Team Leadership	5 Days	5 May 2019	Cairo
			4 August 2019	Dubai
			3 November 2019	Cairo
			2 February 2020	Dubai
MAL019	Time Management	5 Days	16 June 2019	Cairo
			8 September 2019	Dubai
			8 December 2019	Cairo
			8 March 2020	Dubai
MAL020	Managing Stress and Pressure at Work	5 Days	12 May 2019	Dubai
			18 August 2019	Cairo
			10 November 2019	Dubai
			9 February 2020	Cairo
MAL021	Knowledge Management	5 Days	5 May 2019	Cairo
			4 August 2019	Dubai
			3 November 2019	Cairo
			2 February 2020	Dubai
MAL022	Developing Self Capabilities	5 Days	30 June 2019	Dubai
			22 September 2019	Cairo
			22 December 2019	Dubai
			22 March 2020	Cairo
MAL023	Managing Dynamic Work Environments	5 Days	5 May 2019	Dubai
			4 August 2019	Cairo
			3 November 2019	Dubai
			2 February 2020	Cairo
MAL024	Business Ethics	5 Days	19 May 2019	Dubai
			18 August 2019	Cairo
			17 November 2019	Dubai
			16 February 2020	Cairo
MAL025	Strategic Planning	5 Days	5 May 2019	Cairo
			4 August 2019	Dubai
			3 November 2019	Cairo
			2 February 2020	Dubai

Code	Title	Duration	Start Date	Location
MAL026	Essential Management Skills	5 Days	23 June 2019	Cairo
			15 September 2019	Dubai
			15 December 2019	Cairo
			15 March 2020	Dubai
MAL027	Leading Effective Meetings	5 Days	19 May 2019	Cairo
			18 August 2019	Dubai
			17 November 2019	Cairo
			16 February 2020	Dubai
MAL028	Fundamentals of Teamworking	5 Days	21 April 2019	Dubai
			21 July 2019	Cairo
			20 October 2019	Dubai
			19 January 2020	Cairo
MAL029	Introduction to Adaptability and Learning	5 Days	7 April 2019	Dubai
			7 July 2019	Cairo
			6 October 2019	Dubai
			5 January 2020	Cairo
MAL030	Developing Effective Partnerships	5 Days	23 June 2019	Cairo
			15 September 2019	Dubai
			15 December 2019	Cairo
			15 March 2020	Dubai
MAL031	Terminal Crisis Management and Incident Investigation	5 Days	12 May 2019	Dubai
			18 August 2019	Cairo
			10 November 2019	Dubai
				Cairo



MANAGEMENT

MARKETING & SALES COURSES

arctic

Code	Title	Duration	Start Date	Location
MAS005	Customer Relationship Management	5 Days	28 April 2019	Dubai
			28 July 2019	Cairo
			27 October 2019	Dubai
			26 January 2020	Cairo
MAS006	Quality Customer Services: Introduction	5 Days	14 April 2019	Dubai
			14 July 2019	Cairo
			13 October 2019	Dubai
			12 January 2020	Cairo
MAS007	Quality Customer Services - Advanced	5 Days	7 April 2019	Cairo
			7 July 2019	Dubai
			6 October 2019	Cairo
			5 January 2020	Dubai
MAS010	Dealing With Open Sources To Collect Information	5 Days	19 May 2019	Cairo
			18 August 2019	Dubai
			17 November 2019	Cairo
			16 February 2020	Dubai
MAS011	Measuring, Monitoring and Improving Customer Experience	5 Days	28 April 2019	Dubai
			28 July 2019	Cairo
			27 October 2019	Dubai
			26 January 2020	Cairo



MANAGEMENT

OFFICE MANAGEMENT COURSES

arctic

Code	Title	Duration	Start Date	Location
OFM001	Office Management and Effective Administration Skills	5 Days	23 June 2019	Dubai
			15 September 2019	Cairo
			15 December 2019	Dubai
			15 March 2020	Cairo

arctic

MANAGEMENT

PROCUREMENT AND INVENTORY COURSES

arctic

Code	Title	Duration	Start Date	Location
PIN001	Procurement Management	5 Days	26 May 2019	Dubai
			25 August 2019	Cairo
			24 November 2019	Dubai
			23 February 2020	Cairo
PIN003	Services Contracts	5 Days	5 May 2019	Cairo
			4 August 2019	Dubai
			3 November 2019	Cairo
			2 February 2020	Dubai
PIN005	Materials Storing and their Classification	5 Days	21 April 2019	Cairo
			21 July 2019	Dubai
			20 October 2019	Cairo
			19 January 2020	Dubai
PIN007	Logistics and Liaison Administration in Oil Field	5 Days	14 April 2019	Dubai
			14 July 2019	Cairo
			13 October 2019	Dubai
			12 January 2020	Cairo
PIN008	Supply Chain, Warehouse and Inventory Management	5 Days	23 June 2019	Cairo
			15 September 2019	Dubai
			15 December 2019	Cairo
			15 March 2020	Dubai
PIN009	Managing Tenders, Specifications and Contracts	5 Days	19 May 2019	Cairo
			18 August 2019	Dubai
			17 November 2019	Cairo
			16 February 2020	Dubai
PIN010	Mitigation Measures of Contract Risks	5 Days	7 April 2019	Cairo
			7 July 2019	Dubai
			6 October 2019	Cairo
			5 January 2020	Dubai
PIN011	Contracts Administration: Basics of Indemnity and Liability Provisions	5 Days	23 June 2019	Cairo
			15 September 2019	Dubai
			15 December 2019	Cairo
			15 March 2020	Dubai

Code	Title	Duration	Start Date	Location
PIN012	Warehouse Operations and Stores Management	5 Days	14 April 2019	Cairo
			14 July 2019	Dubai
			13 October 2019	Cairo
			12 January 2020	Dubai
PIN013	Transportation and Distribution Management	5 Days	28 April 2019	Cairo
			28 July 2019	Dubai
			27 October 2019	Cairo
			26 January 2020	Dubai
PIN014	Purchasing Techniques, Negotiating and Cost Reduction	5 Days	30 June 2019	Dubai
			22 September 2019	Cairo
			22 December 2019	Dubai
			22 March 2020	Cairo
PIN015	Bid And Tendering Management Leading To Contract	5 Days	21 April 2019	Dubai
			21 July 2019	Cairo
			20 October 2019	Dubai
			19 January 2020	Cairo
PIN016	Supply Chain Logistics Management	5 Days	16 June 2019	Dubai
			8 September 2019	Cairo
			8 December 2019	Dubai
			8 March 2020	Cairo
PIN017	Negotiation Strategies for Better Purchasing Value (Project, Contract & Procurement)	5 Days	9 June 2019	Dubai
			1 September 2019	Cairo
			1 December 2019	Dubai
			1 March 2020	Cairo



MANAGEMENT

PROJECT MANAGEMENT COURSES

arctic

Code	Title	Duration	Start Date	Location
PRM002	Project Planning, Scheduling and Monitoring	5 Days	19 May 2019	Cairo
			18 August 2019	Dubai
			17 November 2019	Cairo
			16 February 2020	Dubai
PRM005	Project Feasibility Study	5 Days	12 May 2019	Dubai
			18 August 2019	Cairo
			10 November 2019	Dubai
			9 February 2020	Cairo
PRM008	Advanced Project Management	5 Days	12 May 2019	Dubai
			18 August 2019	Cairo
			10 November 2019	Dubai
			9 February 2020	Cairo
PRM009	Risk Management Concepts	5 Days	5 May 2019	Cairo
			4 August 2019	Dubai
			3 November 2019	Cairo
			2 February 2020	Dubai
PRM014	Construction Management	5 Days	16 June 2019	Cairo
			8 September 2019	Dubai
			8 December 2019	Cairo
			8 March 2020	Dubai
PRM015	Management of Engineering Contracts	5 Days	7 April 2019	Cairo
			7 July 2019	Dubai
			6 October 2019	Cairo
			5 January 2020	Dubai
PRM016	Managing Contractual Liabilities	5 Days	28 April 2019	Cairo
			28 July 2019	Dubai
			27 October 2019	Cairo
			26 January 2020	Dubai



LEAN THINKING COURSES

arctic

Code	Title	Duration	Start Date	Location
LET001	Developing a Lean Culture	5 Days	16 June 2019	Cairo
			8 September 2019	Dubai
			8 December 2019	Cairo
			8 March 2020	Dubai
LET006	Lean Manufacturing in the Oilfield Services Industry	5 Days	9 June 2019	Cairo
			1 September 2019	Dubai
			1 December 2019	Cairo
			1 March 2020	Dubai
LET007	Lean Accounting Workshop	5 Days	26 May 2019	Dubai
			25 August 2019	Cairo
			24 November 2019	Dubai
			23 February 2020	Cairo



MARINE

MARINE MANAGMENT COURSES

arctic

Code	Title	Duration	Start Date	Location
MAM001	Introduction to Shipping	5 Days	21 April 2019	Dubai
			21 July 2019	Cairo
			20 October 2019	Dubai
			19 January 2020	Cairo
MAM002	Legal Principles in Shipping	5 Days	23 June 2019	Cairo
			15 September 2019	Dubai
			15 December 2019	Cairo
			15 March 2020	Dubai
MAM003	Shipping Business	5 Days	9 June 2019	Cairo
			1 September 2019	Dubai
			1 December 2019	Cairo
			1 March 2020	Dubai
MAM004	Marine Insurance	5 Days	30 June 2019	Dubai
			22 September 2019	Cairo
			22 December 2019	Dubai
			22 March 2020	Cairo
MAM005	Port Management and Operations	5 Days	5 May 2019	Cairo
			4 August 2019	Dubai
			3 November 2019	Cairo
			2 February 2020	Dubai
MAM006	Ship Operations and Management	5 Days	26 May 2019	Dubai
			25 August 2019	Cairo
			24 November 2019	Dubai
			23 February 2020	Cairo
MAM007	Tanker Chartering	5 Days	28 April 2019	Dubai
			28 July 2019	Cairo
			27 October 2019	Dubai
			26 January 2020	Cairo



MARINE

MARINE TECHNICAL COURSES

arctic

Code	Title	Duration	Start Date	Location
MAR001	Tugs, Boats Handling and Maneuvering Simulation	5 Days	12 May 2019	Cairo
			18 August 2019	Dubai
			10 November 2019	Cairo
			9 February 2020	Dubai
MAR002	Fundamentals of Seamanship, Buoyage System and International Signals	5 Days	7 April 2019	Dubai
			7 July 2019	Cairo
			6 October 2019	Dubai
			5 January 2020	Cairo
MAR003	Marine Hazards Prevention & Control	5 Days	23 June 2019	Cairo
			15 September 2019	Dubai
			15 December 2019	Cairo
			15 March 2020	Dubai
MAR004	Fundamental of Coastal Navigation, Rule of the Road and Chart Work	5 Days	14 April 2019	Cairo
			14 July 2019	Dubai
			27 October 2019	Cairo
			12 January 2020	Dubai
MAR005	Ship Handling and Pilotage Simulation	5 Days	21 April 2019	Cairo
			21 July 2019	Dubai
			3 November 2019	Cairo
			19 January 2020	Dubai
MAR006	Basic Training for Oil and Chemical Tanker Cargo Operations	5 Days	21 April 2019	Dubai
			21 July 2019	Cairo
			20 October 2019	Dubai
			19 January 2020	Cairo
MAR007	Dry-Docking and Under Water Repairs	5 Days	21 April 2019	Cairo
			21 July 2019	Dubai
			20 October 2019	Cairo
			19 January 2020	Dubai

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