

PRESCHOOL DAILY SCHEDULE

- 7:30 am DOORS OPEN: adults sign children in on the office sign in/out sheet. Parents help their child wash their hands; find their cubby to put away jackets or extra clothing. Parents leave child's lunch on cart (yellow & blue rooms) or refrigerator (in red room). Children find their "Ticket to Play" and name tag. Parents help children put on their name tag and bring child to which ever classroom is open. Children then sign in on "Ticket to Play" Board. Parents sign in on the classroom sign in/out sheet. Children will remain in the open classroom till 8:30.
- 8:30 am INSIDE/OUTSIDE TIME: children go outside with their homeroom teacher to the playground north of the Farmer Bldg. (Note: When the weather is very hot, children may start outside in the morning and have work time last.) Adults sign children in on the office sign in/out sheet. Parents help their child wash their hands; find their cubby to put away jackets or extra clothing. Parents leave child's lunch on cart (yellow & blue rooms) or refrigerator (in red room). Children find their "Ticket to Play" and name tag. Parents help children put on their name tag and children then sign in on "Ticket to Play" Board. Parents sign in on the classroom sign in/out sheet. Parent takes child to the playground.
- 8:45 am TRANSITION TO HOMEROOM: the teachers for each classroom greet their children and take them inside to wash their hands and then to their homeroom .
- 9:00 am SNACK TIME: Classroom children and teachers wash hands and sit down together for snack in their homerooms
- 9:15 am GREETING TIME: Children and teachers share items of interest, songs, a book, activity choices, and news.
- 9:30 am SMALL GROUP / Planning TIME: Class breaks into small groups; teacher and assistant teacher lead their group through a focused activity.
Children and Teachers plan where and what activities they plan to do filling out the "Look what we did today"
- 9:45 am WORK TIME: Children begin to do their activities such as: painting, art work, dramatic play, blocks, sand, etc. The teachers in that area assist children with their endeavors. Children may change their activity and room as often as they like by taking their "ticket to play" to another room.
- 10:45 am CLEAN-UP TIME: each child helps to clean up and then they go to their homeroom.
- 11:00 am RECALL AND STORY TIME: children recall their activities, listen to a story, and have music time.
- 11:15 am OUTSIDE TIME
- 12:00 noon LUNCH TIME: Children come inside and wash hands before eating lunch in their homeroom.
- 12:30 pm REST AND QUIET TIME: children begin rest/quiet time with soft music and low lighting. Each child lays on a rest mat with a laundered sheet (provided by preschool) and a blanket from home. A nap toy and a pillow are optional.
- 2:30 pm SNACK TIME: children and teachers wash hands and sit down together for snack in their homerooms.
- 2:45 pm GATHERING/PLANNING TIME: children help plan what classroom or outside activity they wish to do.
- 3:30 pm WORK TIME (inside or outside): painting, artwork, dramatic play, blocks, sand, planting, water play, etc. Children go to the room they have chosen, put their "ticket to play" on the room's board and then do the chosen activity; the teachers in that area assist children with their endeavors. Children participate in clean up. (4:00 pm Regular-day children leave)
- 4:30 pm Extended-day children go outside with their homeroom teacher.
- 5:15 pm Children and teachers come inside and get ready to go home.
- 5:30 pm END OF THE SCHOOL DAY: all children must be picked up by 5:30 pm. Parents "touch base" with the teacher and sign child out on the sign in/out sheets.