UNIVERSITY OF ARKANSAS | J. William Fulbright College of Arts & Sciences

# Cooperative Education Employer Evaluation

**Student:** Please fill out the top section and give this form to your supervisor to complete.
Your Name: _____ Major: _____
Company Name: _____ Supervisor's Name: _____

**Supervisor's Instructions:** Please evaluate the student in an objective manner on the following area. You may return this form to our office by email or give it to the student to return to the office.

| RELATIONS WITH OTHERS | ATTITUDE – APPLICATION TO WORK |
|---|---|
| ○ Exceptionally well accepted | ○ Outstanding in enthusiasm |
| ○ Works well with others | ○ Very interested and industrious |
| ○ Gets along satisfactorily | ○ Average in diligence and interest |
| ○ Has some difficulty working with others | ○ Somewhat indifferent |
| ○ Works very poorly with others | ○ Definitely not interested |
| **JUDGEMENT** | **DEPENDABILITY** |
| ○ Exceptionally mature | ○ Completely dependable |
| ○ Above average in making decisions | ○ Above average in dependability |
| ○ Usually makes the right decision | ○ Usually dependable |
| ○ Often uses poor judgement | ○ Sometimes neglectful or careless |
| ○ Consistently uses bad judgment | ○ Unreliable |
| **ABILITY TO LEARN** | **QUALITY OF WORK** |
| ○ Learns very quickly | ○ Excellent |
| ○ Learns readily | ○ Very good |
| ○ Average in learning | ○ Average |
| ○ Rather slow to learn | ○ Below Average |
| ○ Very slow to learn | ○ Very poor |
| **ATTENDANCE:** ○ Regular ○ Irregular | **PUNCTUALITY:** ○ Regular ○ Irregular |

**OVER-ALL PERFORMANCE:** ○ Outstanding ○ Very Good ○ Average ○ Marginal ○ Unsatisfactory

**What traits help or hinder the student's advancement?**

**Additional Remarks:**

**This report has been discussed with student** ○ Yes ○ No

**(Signed)**_____ **Date**_____
(Supervisor)

**(Phone)**_____

Revised June 1999

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