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# *HOME DAY CARE REVENUE AND EXPENSE WORKSHEET*

Client Name_____ ID #_____

Name of Day Care_____ Tax Year_____

Address _____

**What was the total number of hours your home was used for daycare during the year?** _____

## TOTAL ANNUAL DAYCARE REVENUES _____

## EXPENSES

***Office In Home***

*See separate office-in-home worksheet*

***Ordinary Supplies & Expenses***

| | | |
|---|---|---|
| Advertising | | _____ |
| Books & Magazines | | _____ |
| Business Tax | | _____ |
| Continuing Education | | _____ |
| CPR Training | | _____ |
| Food & Snacks | | _____ |
| Insurance | | _____ |
| License & Permits | | _____ |
| Payroll: | Wages | _____ |
| | Taxes | _____ |
| Professional Fees: Legal | | _____ |
| | Tax Preparation | _____ |
| Repairs | | _____ |
| Supplies: | Art | _____ |
| | Bottles, Diapers | _____ |
| | Child Proofing | _____ |
| | Cleaning | _____ |
| | Laundry | _____ |
| | Office | _____ |
| | Party | _____ |
| Telephone: Cell | | _____ |
| | Office | _____ |
| Tickets, fees, etc. (Field Trips) | | _____ |
| Toys | | _____ |
| Video Rentals | | _____ |
| Other | | _____ |
| | | _____ |

***Home Related Expenses***
***(subject to % of use)***

| | |
|---|---|
| Square Footage of Home | _____ |
| Square Footage Used For Daycare | _____ |
| Appliances | _____ |
| Computer Equipment | _____ |
| Electronics | _____ |
| Fencing | _____ |
| Mortgage Interest | _____ |
| Insurance | _____ |
| Real Estate Taxes | _____ |
| Rent (if Renter) | _____ |
| Repairs & Maintenance | _____ |
| Heat | _____ |
| Electricity | _____ |
| Trash | _____ |
| Water | _____ |
| Other: | _____ |

***Child Care Major Purchases***

***(Fully Deductible)***

| | |
|---|---|
| Car Seats | _____ |
| Cribs | _____ |
| High Chairs | _____ |
| Baby Furniture | _____ |
| Swing Sets/Slides | _____ |
| Other: | _____ |
| | _____ |
| | _____ |
| | _____ |