

**EMMANUEL CHURCH**  
**INCOME & EXPENSE STATEMENT**  
**AUGUST 2018**

**OPERATING - INCOME & EXPENSE**

	<u>AUG. 2018</u>	<u>YTD ACTUAL</u>	<u>ANNUAL BUDGET</u>
<b>INCOME</b>			
Pledges & Contributions	\$ 60,714.32	\$ 548,892.90	\$ 854,120.62
Rental Income	\$ -	\$ 400.00	\$ 8,000.00
Other Income	\$ 3,022.87	\$ 22,998.55	\$ 52,300.00
<b>TOTAL INCOME</b>	\$ 63,737.19	\$ 572,291.45	\$ 914,420.62
<b>EXPENSES</b>			
Salaries & Wages	\$ 35,542.78	\$ 252,415.79	\$ 375,964.85
Employee Benefits	\$ 9,582.80	\$ 96,063.23	\$ 142,065.43
Matching FICA	\$ 2,769.78	\$ 19,699.83	\$ 29,522.03
Beyond the Parish	\$ 10,572.53	\$ 78,039.11	\$ 122,277.00
Parish Programs	\$ 4,410.28	\$ 42,029.59	\$ 76,270.00
Operating Expenses	\$ 19,502.82	\$ 140,641.87	\$ 212,650.00
Other Expenses	\$ 411.96	\$ 6,769.85	\$ 14,425.00
<b>TOTAL EXPENSES</b>	\$ 82,792.95	\$ 635,659.27	\$ 973,174.31
<b>NET Income/(Loss)</b>	\$ (19,055.76)	\$ (63,367.82)	\$ (58,753.69)

**ENDOWMENT FUNDS - OPERATING INCOME**

Endowment Williams Rhodes Music	\$ -	\$ 2,221.71	\$ 2,955.19
Endowment Dearing Fund	\$ -	\$ 9,543.85	\$ 12,697.99
<b>NET Income/(Loss)</b>	\$ -	\$ 11,765.56	\$ 15,653.18
<b>Unrealized Pledges</b>	\$ -	\$ -	\$ -

<b>TOTAL NET INCOME/(LOSS)</b>	\$ (19,055.76)	\$ (51,602.26)	\$ (43,100.51)
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<b>IN/OUT - INCOME &amp; EXPENSE</b>	<b>YTD INCOME</b>	<b>YTD EXPENSE</b>	<b>YTD BALANCE</b>
Capital Fund Drive Income/Expense	\$ 48,766.50	\$ 48,766.50	\$ -

**CASH ON HAND - Synovus Accounts**

Construction Account		<u>\$ 22,707.32</u>
Operating Funds	\$ (51,602.26)	
Restricted Funds	\$ 611,622.94	
2018 Prepaid Pledges	\$ 26,490.44	
2019 Prepaid Pledges	\$ 4,000.00	
Operating Surplus Funds	\$ 392,892.99	\$ 983,404.11
Thrift House Surplus Funds	\$ 7,000.00	
Thrift House Funds	\$ 10,145.23	
Thrift House Sales Tax Held	\$ 596.75	\$ 17,741.98
Operating Account Total		<u>\$ 1,001,146.09</u>

**EMMANUEL CHURCH**  
**ENDOWMENT FUNDS INCOME**  
**8/31/2018**

FUND NAME	FUND USE	1ST QTR 2018 INCOME	2ND QTR 2018 INCOME	3RD QTR 2018 INCOME	4TH QTR 2018 INCOME	TOTAL INCOME
<b>General Fund Income</b>	Major Maintenance goes into 900020	\$ 7,368.00	\$ 7,293.00	\$ 7,293.00		\$ 21,954.00
<b>Williams/Rhodes Building Fund</b>	Funds accumulate in 900028 (25% of earnings)	\$ 7,547.50	\$ 7,334.75	\$ 7,334.75		\$ 22,217.00
<b>Williams/Rhodes Outreach</b>	Outreach Grants goes into 900021 (70% of earnings)	\$ 21,133.00	\$ 20,537.30	\$ 20,537.30		\$ 62,207.60
<b>Williams/Rhodes Discretionary</b>	Goes into 900022 then Check written out to Clergy Discretionary (2 1/2% of earnings)	\$ 754.75	\$ 733.47	\$ 733.47		\$ 2,221.69
<b>Williams/Rhodes Music</b>	Funds used in Operating Budget (2 1/2% of earnings)	\$ 754.75	\$ 733.48	\$ 733.48		\$ 2,221.71
<b>Joelson Fund</b>	Funds accumulate in 900029	\$ 1,405.35	\$ 1,369.98	\$ 1,369.98		\$ 4,145.31
<b>Jennie Smith/Sabbatical</b>	Accumulates in 900023 for Parish Support during Rector's Sabbatical	\$ 82.36	\$ 80.29	\$ 80.29		\$ 242.94
<b>Sexton Fund/Choir</b>	Music Program goes into 900700	\$ 2,717.88	\$ 2,649.48	\$ 2,649.48		\$ 8,016.84
<b>Altar Guild Trust Income</b>	Altar Guild goes into 900920	\$ 231.39	\$ 225.57	\$ 225.57		\$ 682.53
<b>E Long/Rector Discretionary</b>	Goes into 900024 then Check written out to Clergy Discretionary	\$ 6.54	\$ 6.37	\$ 6.37		\$ 19.28
<b>Vonderlieth-McLeroy Maint</b>	Accumulates in 900025 for Sunday School Room Maintenance	\$ 176.49	\$ 172.04	\$ 172.04		\$ 520.57
<b>Rhodes Trust/Ed of a Priest</b>	Accumulates in 900026 for Scholarships for Seminarians	\$ 814.45	\$ 793.95	\$ 793.95		\$ 2,402.35
<b>Leighton Ballew Fund</b>	Funds accumulate in 900030	\$ 2,698.27	\$ 2,630.36	\$ 2,630.36		\$ 7,958.99
<b>Mildred Dearing Fund</b>	Funds used in Operating Budget	\$ 3,235.57	\$ 3,154.14	\$ 3,154.14		\$ 9,543.85
<b>Bloomfield Fund/Children</b>	Accumulates in 900027 for assistance in the medical needs of the children of Athens Clarke County	\$ 1,704.70	\$ 1,661.82	\$ 1,661.82		\$ 5,028.34
	<b>TOTALS</b>	<b>\$ 50,631.00</b>	<b>\$ 49,376.00</b>	<b>\$ 49,376.00</b>	<b>\$ -</b>	<b>\$ 149,383.00</b>

CAPITAL CAMPAIGN SUMMARY									
Phase 2 - Sanctuary									
Phase 2 - Total Pledges \$1,387,074.00 as of 6/7/16									
August, 2018									
Funds Received							Construction Loan Draws	Construction Loan Draws Fees	Construction Loan Interest
Month	Gifts	Non Pledge	Grants	Endowment	Building Pledge 2	Total			
***Beginning balance from Phase 1									
2015 Totals	\$ 255,025.00	\$ 14,100.00	\$ -	\$ -	\$ 226,732.59	\$ 495,857.59	\$ -	\$ -	\$ -
2016 Totals	\$ 27,239.15	\$ 14,508.16	\$ -	\$ 1,000,000.00	\$ 478,788.12	\$ 1,520,535.43	\$ 585,000.00	\$ 2,925.00	\$ 11,169.67
2017 Totals	\$ 1,683.00	\$ -	\$ -	\$ -	\$ 337,030.92	\$ 338,713.92	\$ 5,000.00	\$ 725.00	\$ 21,964.50
January, 2018	\$ -	\$ -	\$ -	\$ -	\$ 15,984.00	\$ 15,984.00	\$ (135,000.00)		
February, 2018	\$ -	\$ -	\$ -	\$ -	\$ 6,084.00	\$ 6,084.00			\$ 5,439.47
March, 2018	\$ -	\$ -	\$ -	\$ -	\$ 4,113.00	\$ 4,113.00	\$ (30,000.00)		
April, 2018	\$ -	\$ -	\$ -	\$ -	\$ 6,650.00	\$ 6,650.00			
May, 2018	\$ -	\$ -	\$ -	\$ -	\$ 5,245.50	\$ 5,245.50	\$ (5,000.00)		\$ 4,398.51
June, 2018	\$ -	\$ -	\$ -	\$ -	\$ 4,471.50	\$ 4,471.50	\$ (8,000.00)		
July, 2018	\$ -	\$ -	\$ -	\$ -	\$ 6,218.50	\$ 6,218.50			
August, 2018	\$ 50.00	\$ -	\$ -	\$ -	\$ 10,961.50	\$ 11,011.50			
September, 2018									
October, 2018									
November, 2018									
December, 2018									
2018 Totals	\$ 50.00	\$ -	\$ -	\$ -	\$ 59,728.00	\$ 59,778.00	\$ (178,000.00)	\$ -	\$ 9,837.98
Grand Total	\$ 283,947.15	\$ 28,608.16	\$ -	\$ 1,000,000.00	\$ 1,102,279.63	\$ 2,585,244.02	\$ 412,000.00	\$ 3,650.00	\$ 33,134.17
Total 2015 Expenses							\$ 99,717.84		
Total 2016 Expenses							\$ 2,510,011.37		
Total 2017 Expenses							\$ 350,365.78		
Synovus							\$ 5,439.47	construction loan interest thru 2/17/2018	
Synovus							\$ 4,398.51	construction loan interest thru 5/17/2018	
Synovus							\$ 4,603.73	construction loan interest thru 8/17/2018	
Total 2018 Expenses							\$ 14,441.71		
BUILDING FUND BALANCE							\$ 22,707.32		
***Beginning Balance from Phase 1 calculations									
2015 income		\$ 495,857.59							
2015 expenses		\$ (99,717.84)							
		\$ 396,139.75							
2015 ending bank balance		\$ 566,498.83							
		\$ (396,139.75)							
Beginning Balance from Phase 1		\$ 170,359.08							

**EMMANUEL CHURCH  
INCOME & EXPENSE STATEMENT COMPARISON**

**AUGUST, 2017**

**OPERATING - INCOME & EXPENSE**

	<u>AUG. 2017</u>	<u>YTD ACTUAL</u>	<u>ANNUAL BUDGET</u>
<b>INCOME</b>			
Pledges & Contributions	\$ 54,959.21	\$ 581,055.07	\$ 875,440.00
Rental Income	\$ -	\$ 950.00	\$ 8,000.00
Other Income	\$ 2,508.96	\$ 34,633.94	\$ 65,650.00
<b>TOTAL INCOME</b>	<b>\$ 57,468.17</b>	<b>\$ 616,639.01</b>	<b>\$ 949,090.00</b>
<b>EXPENSES</b>			
Salaries & Wages	\$ 25,747.51	\$ 234,952.94	\$ 356,888.45
Employee Benefits	\$ 8,841.65	\$ 96,440.72	\$ 149,290.96
Matching FICA	\$ 2,039.65	\$ 18,445.49	\$ 28,110.41
Beyond the Parish	\$ 8,566.41	\$ 79,151.74	\$ 119,317.00
Parish Programs	\$ 4,425.50	\$ 50,589.21	\$ 70,850.00
Operating Expenses	\$ 17,402.28	\$ 140,753.95	\$ 214,040.00
Other Expenses	\$ 328.63	\$ 12,415.74	\$ 15,275.00
<b>TOTAL EXPENSES</b>	<b>\$ 67,351.63</b>	<b>\$ 632,749.79</b>	<b>\$ 953,771.82</b>
<b>NET Income/(Loss)</b>	<b>\$ (9,883.46)</b>	<b>\$ (16,110.78)</b>	<b>\$ (4,681.82)</b>

**ENDOWMENT FUNDS - OPERATING INCOME**

Endowment Williams Rhodes Music	\$ -	\$ 2,398.27	\$ 3,153.02
Endowment Dearing Fund	\$ -	\$ 9,326.80	\$ 12,562.37
<b>NET Income/(Loss)</b>	<b>\$ -</b>	<b>\$ 11,725.07</b>	<b>\$ 15,715.39</b>
<b>Unrealized Pledges</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 6,538.90</b>
<b>TOTAL NET INCOME/(LOSS)</b>	<b>\$ (9,883.46)</b>	<b>\$ (4,385.71)</b>	<b>\$ 4,494.67</b>

<b>IN/OUT - INCOME &amp; EXPENSE</b>	<b>YTD INCOME</b>	<b>YTD EXPENSE</b>	<b>YTD BALANCE</b>
Capital Fund Drive Income/Expense	\$ 109,850.38	\$ 109,850.38	\$ -

**CASH ON HAND - Athens First Bank & Trust Accounts**

Construction Account	\$ 12,440.32
Operating Funds	\$ (4,385.71)
Restricted Funds	\$ 481,020.85
2017 Prepaid Pledges	\$ 15,098.86
Operating Surplus Funds	\$ 552,271.97
Thrift House Surplus Funds	\$ 3,723.30
Thrift House Funds	\$ 5,068.01
Thrift House Sales Tax Held	\$ 372.58
Operating Account Total	\$ 1,053,169.86
Cash On Hand Total	\$ 1,065,610.18

**AUGUST, 2018**

**OPERATING - INCOME & EXPENSE**

	<u>AUG. 2018</u>	<u>YTD ACTUAL</u>	<u>ANNUAL BUDGET</u>
<b>INCOME</b>			
Pledges & Contributions	\$ 60,714.32	\$ 548,892.90	\$ 854,120.62
Rental Income	\$ -	\$ 400.00	\$ 8,000.00
Other Income	\$ 3,022.87	\$ 22,998.55	\$ 52,300.00
<b>TOTAL INCOME</b>	<b>\$ 63,737.19</b>	<b>\$ 572,291.45</b>	<b>\$ 914,420.62</b>
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Salaries & Wages	\$ 35,542.78	\$ 252,415.79	\$ 375,964.85
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<b>TOTAL EXPENSES</b>	<b>\$ 82,792.95</b>	<b>\$ 635,659.27</b>	<b>\$ 973,174.31</b>
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<b>NET Income/(Loss)</b>	<b>\$ -</b>	<b>\$ 11,765.56</b>	<b>\$ 15,653.18</b>
<b>Unrealized Pledges</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>TOTAL NET INCOME/(LOSS)</b>	<b>\$ (19,055.76)</b>	<b>\$ (51,602.26)</b>	<b>\$ (43,100.51)</b>

<b>IN/OUT - INCOME &amp; EXPENSE</b>	<b>YTD INCOME</b>	<b>YTD EXPENSE</b>	<b>YTD BALANCE</b>
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Operating Surplus Funds	\$ 392,892.99
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Thrift House Funds	\$ 10,145.23
Thrift House Sales Tax Held	\$ 596.75
Operating Account Total	\$ 1,001,146.09

**EMMANUEL EPISCOPAL CHURCH**  
**Budget Analysis of Revenues & Expenses**  
**Department: EMMANUEL CHURCH**  
**January to August 2018**

Accounts	MTD Actual (This Year)	MTD Budget (This Year)	YTD Actual (This Year)	YTD Budget (This Year)	Annual Budget (This Year)	Annual Budget Remaining (This Year)
<b>Revenues</b>						
<b>PLEDGES &amp; CONTRIBUTIONS</b>						
401000 - Pledges	\$47,822.61	\$58,147.55	\$456,607.49	\$465,180.40	\$697,770.62	\$241,163.13
401100 - Plate	\$1,176.71	\$2,083.33	\$8,476.25	\$16,666.64	\$25,000.00	\$16,523.75
401125 - Recordable Contributions	\$11,265.00	\$10,416.67	\$62,053.00	\$83,333.36	\$125,000.00	\$62,947.00
401200 - Christmas Offering	\$0.00	\$0.00	\$0.00	\$0.00	\$2,500.00	\$2,500.00
401250 - Good Friday Offering	\$0.00	\$0.00	\$326.04	\$300.00	\$300.00	(\$26.04)
401300 - Easter Offering	\$0.00	\$0.00	\$2,560.18	\$2,000.00	\$2,000.00	(\$560.18)
401310 - Thanksgiving Offering	\$0.00	\$0.00	\$0.00	\$0.00	\$300.00	\$300.00
401400 - Miscellaneous Income	\$0.00	\$20.83	\$12,474.94	\$166.64	\$250.00	(\$12,224.94)
401900 - 2017 Pledges Recorded 2018	\$450.00	\$0.00	\$6,395.00	\$1,000.00	\$1,000.00	(\$5,395.00)
<b>Total PLEDGES &amp; CONTRIBUTIONS</b>	<b>\$60,714.32</b>	<b>\$70,668.38</b>	<b>\$548,892.90</b>	<b>\$568,647.04</b>	<b>\$854,120.62</b>	<b>\$305,227.72</b>
<b>RENTALS</b>						
410600 - Parking Lot Rental	\$0.00	\$666.67	\$400.00	\$5,333.36	\$8,000.00	\$7,600.00
<b>Total RENTALS</b>	<b>\$0.00</b>	<b>\$666.67</b>	<b>\$400.00</b>	<b>\$5,333.36</b>	<b>\$8,000.00</b>	<b>\$7,600.00</b>
<b>OPERATING ENDOWMENT FUNDS</b>						
451225 - Williams Rhodes Music	\$0.00	\$0.00	\$2,221.71	\$2,221.71	\$2,955.19	\$733.48
451250 - Mildred Dearing Fund	\$0.00	\$0.00	\$9,543.85	\$9,543.85	\$12,697.99	\$3,154.14
<b>Total OPERATING ENDOWMENT FUNDS</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$11,765.56</b>	<b>\$11,765.56</b>	<b>\$15,653.18</b>	<b>\$3,887.62</b>
<b>OTHER INCOME</b>						
490100 - Interest	\$147.87	\$83.33	\$1,352.55	\$666.64	\$1,000.00	(\$352.55)
490250 - Columbarium	\$0.00	\$625.00	\$3,500.00	\$5,000.00	\$7,500.00	\$4,000.00
490300 - Designated Gifts	\$150.00	\$0.00	\$1,150.00	\$0.00	\$0.00	(\$1,150.00)
490320 - EEDS Contribution	\$750.00	\$750.00	\$6,000.00	\$6,000.00	\$9,000.00	\$3,000.00
490325 - EEDS Financial Services	\$400.00	\$400.00	\$3,200.00	\$3,200.00	\$4,800.00	\$1,600.00
490650 - Flower Guild Income	\$250.00	\$500.00	\$4,221.00	\$4,000.00	\$6,000.00	\$1,779.00
490750 - Wedding Income	\$0.00	\$500.00	\$1,550.00	\$4,000.00	\$6,000.00	\$4,450.00
<b>Fund Raising Events</b>						
490502 - Fundraising	\$1,325.00	\$0.00	\$2,025.00	\$0.00	\$18,000.00	\$15,975.00
<b>Total Fund Raising Events</b>	<b>\$1,325.00</b>	<b>\$0.00</b>	<b>\$2,025.00</b>	<b>\$0.00</b>	<b>\$18,000.00</b>	<b>\$15,975.00</b>
<b>Total OTHER INCOME</b>	<b>\$3,022.87</b>	<b>\$2,858.33</b>	<b>\$22,998.55</b>	<b>\$22,866.64</b>	<b>\$52,300.00</b>	<b>\$29,301.45</b>
<b>Total Revenues</b>	<b>\$63,737.19</b>	<b>\$74,193.38</b>	<b>\$584,057.01</b>	<b>\$608,612.60</b>	<b>\$930,073.80</b>	<b>\$346,016.79</b>
<b>Expenses</b>						
<b>SALARIES &amp; WAGES</b>						
501100 - Rector's Salary & Housing	\$10,197.10	\$10,197.10	\$81,576.80	\$81,576.80	\$122,365.25	\$40,788.45
502100 - Assoc Rector Youth Ministri	\$6,250.00	\$5,416.67	\$43,750.00	\$43,333.36	\$65,000.00	\$21,250.00
506100 - Parish Administrator	\$4,771.25	\$4,135.10	\$33,898.75	\$33,080.80	\$49,621.17	\$15,722.42
507100 - Director of Catechesis	\$1,087.80	\$942.66	\$7,614.60	\$7,541.28	\$11,311.88	\$3,697.28
508100 - Sexton I Wages	\$0.00	\$2,434.89	\$16,814.86	\$19,479.12	\$29,218.65	\$12,403.79
510100 - Choir Director	\$2,264.15	\$1,962.24	\$15,849.05	\$15,697.92	\$23,546.93	\$7,697.88
511100 - Organist	\$4,981.13	\$1,962.24	\$18,566.03	\$15,697.92	\$23,546.93	\$4,980.90
515100 - Part-Time Help	\$1,540.00	\$483.33	\$4,295.00	\$3,866.64	\$5,800.00	\$1,505.00
515150 - Supply Clergy	\$200.00	\$33.33	\$1,478.25	\$266.64	\$400.00	(\$1,078.25)
515200 - Nursery Worker Wages	\$650.00	\$641.67	\$3,363.00	\$5,133.36	\$7,700.00	\$4,337.00
515400 - Director of Finance	\$3,601.35	\$3,121.17	\$25,209.45	\$24,969.36	\$37,454.04	\$12,244.59
<b>Total SALARIES &amp; WAGES</b>	<b>\$35,542.78</b>	<b>\$31,330.40</b>	<b>\$252,415.79</b>	<b>\$250,643.20</b>	<b>\$375,964.85</b>	<b>\$123,549.06</b>
<b>EMPLOYEE BENEFITS</b>						
501200 - Rector's Travel	\$350.00	\$350.00	\$2,800.00	\$2,800.00	\$4,200.00	\$1,400.00
501300 - Rector's Pension Fund	\$1,975.89	\$1,975.89	\$15,807.12	\$15,807.12	\$23,710.71	\$7,903.59
501400 - Rectors Medical Insurance	\$1,767.00	\$1,767.00	\$14,136.00	\$14,136.00	\$21,204.00	\$7,068.00
501500 - Rector's Dental Insurance	\$142.00	\$142.00	\$1,136.00	\$1,136.00	\$1,704.00	\$568.00
501600 - Rector's Continuing Educa	\$0.00	\$166.67	\$50.00	\$1,333.36	\$2,000.00	\$1,950.00
501700 - Rector Group Life Insuran	\$27.50	\$27.50	\$220.00	\$220.00	\$330.00	\$110.00
502200 - Assoc Rector Travel	\$144.25	\$125.00	\$1,009.75	\$1,000.00	\$1,500.00	\$490.25
502300 - Assoc Rector Pension	\$1,049.59	\$1,049.59	\$9,435.26	\$8,396.72	\$12,595.05	\$3,159.79
502400 - Assoc Rector Med Ins	\$862.00	\$795.00	\$6,896.00	\$6,360.00	\$9,540.00	\$2,644.00
502500 - Assoc Rector Dental	\$70.00	\$70.00	\$560.00	\$560.00	\$840.00	\$280.00
502600 - Assoc Rector Cont.Ed	(\$169.95)	\$83.33	\$377.78	\$666.64	\$1,000.00	\$622.22
502700 - Assoc Rector Life	\$27.50	\$27.50	\$220.00	\$220.00	\$330.00	\$110.00

**EMMANUEL EPISCOPAL CHURCH**  
**Budget Analysis of Revenues & Expenses**  
**Department: EMMANUEL CHURCH**  
**January to August 2018**

<b>Accounts</b>	<b>MTD Actual (This Year)</b>	<b>MTD Budget (This Year)</b>	<b>YTD Actual (This Year)</b>	<b>YTD Budget (This Year)</b>	<b>Annual Budget (This Year)</b>	<b>Annual Budget Remaining (This Year)</b>
506300 - Parish Administrator Pension	\$372.16	\$372.16	\$2,977.28	\$2,977.28	\$4,465.91	\$1,488.63
506400 - Parish Administrator Med Ins	\$862.00	\$862.00	\$6,896.00	\$6,896.00	\$10,344.00	\$3,448.00
508300 - Sexton I Pension	\$0.00	\$219.14	\$1,533.98	\$1,753.12	\$2,629.68	\$1,095.70
508400 - Sexton I Medical Insuranc	\$0.00	\$862.00	\$6,037.80	\$6,896.00	\$10,344.00	\$4,306.20
509500 - Director of Finance Pension	\$280.91	\$280.91	\$2,247.28	\$2,247.28	\$3,370.86	\$1,123.58
509600 - Director of Finance Med/Life	\$848.60	\$862.00	\$6,869.12	\$6,896.00	\$10,344.00	\$3,474.88
510300 - Choir Director Cont. Ed.	(\$60.00)	\$83.33	\$985.00	\$666.64	\$1,000.00	\$15.00
511200 - Organist Pension	\$176.60	\$176.60	\$1,412.80	\$1,412.80	\$2,119.22	\$706.42
511210 - Organist Medical Ins	\$856.75	\$862.00	\$6,893.25	\$6,896.00	\$10,344.00	\$3,450.75
530050 - Workers Comp Insurance	\$0.00	\$0.00	\$5,000.00	\$4,900.00	\$4,900.00	(\$100.00)
530100 - Staff Development	\$0.00	\$250.00	\$2,542.81	\$2,000.00	\$3,000.00	\$457.19
530110 - Nursery Workers Training E	\$0.00	\$20.83	\$20.00	\$166.64	\$250.00	\$230.00
<b>Total EMPLOYEE BENEFITS</b>	<b>\$9,582.80</b>	<b>\$11,430.45</b>	<b>\$96,063.23</b>	<b>\$96,343.60</b>	<b>\$142,065.43</b>	<b>\$46,002.20</b>
<b>MATCHING FICA</b>						
501101 - Rector: SECA	\$780.08	\$780.08	\$6,240.64	\$6,240.64	\$9,360.94	\$3,120.30
502101 - Assoc Rector Youth SECA	\$478.15	\$414.38	\$3,347.05	\$3,315.04	\$4,972.50	\$1,625.45
506101 - Parish Administrator FICA	\$365.00	\$316.34	\$2,593.25	\$2,530.72	\$3,796.02	\$1,202.77
506102 - Parish Administrator Ins FICA	\$65.94	\$65.94	\$527.52	\$527.52	\$791.32	\$263.80
507101 - Director of Catechesis FICA	\$83.20	\$72.11	\$582.40	\$576.88	\$865.36	\$282.96
508101 - Sexton I's FICA	\$0.00	\$186.27	\$1,286.48	\$1,490.16	\$2,235.23	\$948.75
510101 - Choir Director FICA	\$173.25	\$150.11	\$1,212.75	\$1,200.88	\$1,801.34	\$588.59
511101 - Director of Music FICA	\$381.09	\$150.11	\$1,420.59	\$1,200.88	\$1,801.34	\$380.75
515101 - Part-Time Help FICA	\$117.82	\$36.98	\$303.32	\$295.84	\$443.70	\$140.38
515201 - Nursery Worker's FICA	\$49.75	\$49.09	\$257.33	\$392.72	\$589.05	\$331.72
515401 - Director of Finance FICA	\$275.50	\$238.77	\$1,928.50	\$1,910.16	\$2,865.23	\$936.73
<b>Total MATCHING FICA</b>	<b>\$2,769.78</b>	<b>\$2,460.18</b>	<b>\$19,699.83</b>	<b>\$19,681.44</b>	<b>\$29,522.03</b>	<b>\$9,822.20</b>
<b>BEYOND THE PARISH</b>						
606000 - Diocesan Pledge	\$8,473.08	\$8,473.08	\$67,784.68	\$67,784.64	\$101,677.00	\$33,892.32
606200 - Missions & Outreach	\$2,099.45	\$1,666.67	\$9,928.39	\$13,333.36	\$20,000.00	\$10,071.61
606250 - Diocese of Jerusalem	\$0.00	\$0.00	\$326.04	\$300.00	\$300.00	(\$26.04)
606500 - Appleton Ministries	\$0.00	\$0.00	\$0.00	\$0.00	\$300.00	\$300.00
<b>Total BEYOND THE PARISH</b>	<b>\$10,572.53</b>	<b>\$10,139.75</b>	<b>\$78,039.11</b>	<b>\$81,418.00</b>	<b>\$122,277.00</b>	<b>\$44,237.89</b>
<b>PARISH PROGRAMS</b>						
650100 - Worship	\$0.00	\$104.17	\$712.84	\$833.36	\$1,250.00	\$537.16
650110 - Children's Formation/VBS	\$847.85	\$1,125.00	\$8,206.93	\$9,000.00	\$13,500.00	\$5,293.07
650115 - Adult Formation	\$0.00	\$208.33	\$884.35	\$1,666.64	\$2,500.00	\$1,615.65
650120 - Music & Choir	\$792.62	\$633.33	\$4,352.50	\$5,066.64	\$7,600.00	\$3,247.50
650122 - Children's Music	\$500.00	\$250.00	\$1,700.00	\$2,000.00	\$3,000.00	\$1,300.00
650155 - Youth Formation/EYC	\$238.25	\$850.00	\$2,005.26	\$6,800.00	\$10,200.00	\$8,194.74
650160 - Young Adult Formation	\$0.00	\$41.67	\$0.00	\$333.36	\$500.00	\$500.00
650170 - Vestry Retreat	\$0.00	\$416.67	\$4,287.27	\$3,333.36	\$5,000.00	\$712.73
650180 - Diocesan Council	\$0.00	\$125.00	\$0.00	\$1,000.00	\$1,500.00	\$1,500.00
650210 - Parish Life	\$1,548.06	\$1,012.50	\$9,802.95	\$8,100.00	\$12,150.00	\$2,347.05
650220 - Communications/Advertising	\$176.45	\$391.67	\$1,533.10	\$3,133.36	\$4,700.00	\$3,166.90
650225 - Pastoral Care	\$0.00	\$180.83	\$728.65	\$1,446.64	\$2,170.00	\$1,441.35
650230 - Stewardship	\$0.00	\$41.67	\$315.50	\$333.36	\$500.00	\$184.50
650240 - Archive Committee	\$0.00	\$41.67	\$0.00	\$333.36	\$500.00	\$500.00
650245 - Altar Guild	\$197.45	\$416.67	\$2,587.34	\$3,333.36	\$5,000.00	\$2,412.66
650250 - Flower Guild	\$109.60	\$500.00	\$4,912.90	\$4,000.00	\$6,000.00	\$1,087.10
650275 - Organ Maintenance	\$0.00	\$16.67	\$0.00	\$133.36	\$200.00	\$200.00
<b>Total PARISH PROGRAMS</b>	<b>\$4,410.28</b>	<b>\$6,355.85</b>	<b>\$42,029.59</b>	<b>\$50,846.80</b>	<b>\$76,270.00</b>	<b>\$34,240.41</b>
<b>OPERATING EXPENSES</b>						
750100 - Printing & Paper	\$182.16	\$1,000.00	\$3,869.91	\$8,000.00	\$12,000.00	\$8,130.09
750150 - Postage & Bulk Mail	\$256.00	\$375.00	\$2,164.67	\$3,000.00	\$4,500.00	\$2,335.33
750200 - Office Supplies	\$366.90	\$333.33	\$3,585.12	\$2,666.64	\$4,000.00	\$414.88
750250 - Contract Services	\$399.00	\$1,213.33	\$10,594.96	\$9,706.64	\$14,560.00	\$3,965.04
750255 - Janitorial Services	\$2,030.00	\$0.00	\$2,030.00	\$0.00	\$0.00	(\$2,030.00)
750260 - Grounds Maintenance	\$1,495.00	\$1,125.00	\$10,520.86	\$9,000.00	\$13,500.00	\$2,979.14
750300 - General Maintenance	\$4,032.74	\$2,500.00	\$19,219.59	\$20,000.00	\$30,000.00	\$10,780.41
750350 - Janitorial Supplies	\$857.32	\$750.00	\$7,451.09	\$6,000.00	\$9,000.00	\$1,548.91

**EMMANUEL EPISCOPAL CHURCH**  
**Budget Analysis of Revenues & Expenses**  
**Department: EMMANUEL CHURCH**  
**January to August 2018**

Accounts	MTD Actual (This Year)	MTD Budget (This Year)	YTD Actual (This Year)	YTD Budget (This Year)	Annual Budget (This Year)	Annual Budget Remaining (This Year)
750400 - Storm Water Fee	\$0.00	\$0.00	\$1,323.05	\$1,387.50	\$1,850.00	\$526.95
750410 - Water	\$409.52	\$516.67	\$3,708.75	\$4,133.36	\$6,200.00	\$2,491.25
750420 - Electricity	\$4,539.12	\$3,500.00	\$26,628.05	\$28,000.00	\$42,000.00	\$15,371.95
750430 - Gas	\$653.36	\$1,166.67	\$8,982.76	\$9,333.36	\$14,000.00	\$5,017.24
750450 - Telephone	\$329.15	\$358.33	\$2,593.85	\$2,866.64	\$4,300.00	\$1,706.15
750460 - Internet	\$31.00	\$45.00	\$235.25	\$360.00	\$540.00	\$304.75
750465 - Television/Video	\$186.88	\$191.67	\$1,486.94	\$1,533.36	\$2,300.00	\$813.06
750500 - Miscellaneous Expenses	\$260.79	\$66.67	\$469.34	\$533.36	\$800.00	\$330.66
750550 - Property/Casualty Insuranc	\$0.00	\$0.00	\$16,753.42	\$16,950.00	\$22,600.00	\$5,846.58
750600 - Equipment	\$231.22	\$416.67	\$7,532.53	\$3,333.36	\$5,000.00	(\$2,532.53)
750625 - Copier Costs - lease/copies	\$210.60	\$583.33	\$4,486.63	\$4,666.64	\$7,000.00	\$2,513.37
750650 - Electronic Equipment Maint	\$2,161.76	\$625.00	\$6,023.95	\$5,000.00	\$7,500.00	\$1,476.05
750700 - Audit or Account Review	\$0.00	\$0.00	\$0.00	\$0.00	\$7,700.00	\$7,700.00
750800 - Nursery Supplies	\$90.30	\$41.67	\$95.63	\$333.36	\$500.00	\$404.37
750999 - Professional/Legal Fees	\$780.00	\$0.00	\$780.00	\$0.00	\$0.00	(\$780.00)
760105 - Bus Gas & Maintenance	\$0.00	\$83.33	\$84.52	\$666.64	\$1,000.00	\$915.48
760110 - Bus Insurance, Tax & Tag	\$0.00	\$0.00	\$21.00	\$21.00	\$1,800.00	\$1,779.00
<b>Total OPERATING EXPENSES</b>	<b>\$19,502.82</b>	<b>\$14,891.67</b>	<b>\$140,641.87</b>	<b>\$137,491.86</b>	<b>\$212,650.00</b>	<b>\$72,008.13</b>
<b>OTHER EXPENSES</b>						
845100 - Bank Charges	\$111.96	\$77.08	\$800.36	\$616.64	\$925.00	\$124.64
845250 - Columbarium Expense	\$0.00	\$41.67	\$498.24	\$333.36	\$500.00	\$1.76
845500 - Designated Gifts Expense	\$300.00	\$0.00	\$1,150.00	\$0.00	\$0.00	(\$1,150.00)
845750 - Wedding Expense	\$0.00	\$458.33	\$1,150.00	\$3,666.64	\$5,500.00	\$4,350.00
<b>Fund Raising Expenses</b>						
845802 - Fundraising Expenses	\$0.00	\$0.00	\$3,171.25	\$0.00	\$7,500.00	\$4,328.75
<b>Total Fund Raising Expenses</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$3,171.25</b>	<b>\$0.00</b>	<b>\$7,500.00</b>	<b>\$4,328.75</b>
<b>Total OTHER EXPENSES</b>	<b>\$411.96</b>	<b>\$577.08</b>	<b>\$6,769.85</b>	<b>\$4,616.64</b>	<b>\$14,425.00</b>	<b>\$7,655.15</b>
<b>UNCOLLECTED PLEDGES</b>						
890999 - Uncollected Pledges 1%	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<b>Total UNCOLLECTED PLEDGES</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>
<b>DEPRECIATION</b>						
890000 - Depreciation Expense	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<b>Total DEPRECIATION</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>
<b>Total Expenses</b>	<b>\$82,792.95</b>	<b>\$77,185.38</b>	<b>\$635,659.27</b>	<b>\$641,041.54</b>	<b>\$973,174.31</b>	<b>\$337,515.04</b>
<b>Net Total</b>	<b>(\$19,055.76)</b>	<b>(\$2,992.00)</b>	<b>(\$51,602.26)</b>	<b>(\$32,428.94)</b>	<b>(\$43,100.51)</b>	<b>\$8,501.75</b>
<b>Other Revenues</b>						
<b>TRANSFER IN</b>						
490845 - Common Room Renovation	\$128,715.31	\$0.00	\$200,373.31	\$0.00	\$0.00	(\$200,373.31)
<b>Total TRANSFER IN</b>	<b>\$128,715.31</b>	<b>\$0.00</b>	<b>\$200,373.31</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>(\$200,373.31)</b>
<b>Capital/Building Fund Campaign</b>						
490849 - Building Fund Phase 2 Pledge	\$10,961.50	\$0.00	\$59,728.00	\$0.00	\$0.00	(\$59,728.00)
490851 - Building Fund Non-Pledge	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
490852 - Building Fund Gifts	\$50.00	\$0.00	\$50.00	\$0.00	\$0.00	(\$50.00)
<b>Total Capital/Building Fund Campaign</b>	<b>\$11,011.50</b>	<b>\$0.00</b>	<b>\$59,778.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>(\$59,778.00)</b>
<b>Total Other Revenues</b>	<b>\$139,726.81</b>	<b>\$0.00</b>	<b>\$260,151.31</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>(\$260,151.31)</b>
<b>Other Expenses</b>						
<b>TRANSFER OUT</b>						
845525 - Common Room Renovation	\$128,715.31	\$0.00	\$200,373.31	\$0.00	\$0.00	(\$200,373.31)
845850 - Capital Fund Drive Expense	\$11,011.50	\$0.00	\$59,778.00	\$0.00	\$0.00	(\$59,778.00)
<b>Total TRANSFER OUT</b>	<b>\$139,726.81</b>	<b>\$0.00</b>	<b>\$260,151.31</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>(\$260,151.31)</b>
<b>Total Other Expenses</b>	<b>\$139,726.81</b>	<b>\$0.00</b>	<b>\$260,151.31</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>(\$260,151.31)</b>
<b>Net Operating Total</b>	<b>(\$19,055.76)</b>	<b>(\$2,992.00)</b>	<b>(\$51,602.26)</b>	<b>(\$32,428.94)</b>	<b>(\$43,100.51)</b>	<b>\$8,501.75</b>

**EMMANUEL EPISCOPAL CHURCH**  
**Restricted Accounts Summary**  
**Department: Temporary Restricted**  
**January to August 2018**

Accounts	Beginning Balance	Restricted Revenue	Restricted Expenses	Ending Balance
<b>Temporary Restricted</b>				
<b>RESTRICTED ACCOUNT FUNDS</b>				
900020 - MAJOR MAINTENANCE	\$56,109.88	\$21,954.00	\$4,327.40	\$73,736.48
900022 - WR DISCRETIONARY	\$0.00	\$2,221.69	\$2,221.69	\$0.00
900023 - SABBATICAL FUND	\$8,064.65	\$242.94	\$0.00	\$8,307.59
900024 - EMMA LONG FUND/DISCRETIONARY	\$0.00	\$19.28	\$19.28	\$0.00
900025 - VONDERLIETH/McLEROY MAINT	\$9,263.86	\$520.57	\$0.00	\$9,784.43
900026 - RHODES TRUST/Ed of Priest	\$21,784.60	\$2,402.35	\$0.00	\$24,186.95
900027 - BLOOMFIELD FUND	\$35,487.52	\$5,098.34	\$3,942.21	\$36,643.65
900028 - WR BUILDING FUND	\$69,397.64	\$22,217.00	\$0.00	\$91,614.64
900060 - COLUMBARIUM	\$28,251.65	\$0.00	\$0.00	\$28,251.65
900081 - PAVER DEDICATION PROGRAM	\$9,950.00	\$0.00	\$500.00	\$9,450.00
900090 - PROPERTY RESERVE	\$52,507.96	\$0.00	\$0.00	\$52,507.96
900092 - FUTURE RENOVATIONS	\$33,693.06	\$20,302.92	\$0.00	\$53,995.98
900095 - ADULT EDUCATION FUND	\$341.93	\$0.00	\$0.00	\$341.93
900100 - YAC MISSION TRIP FUND	\$559.10	\$0.00	\$0.00	\$559.10
900105 - JOURNEY TO ADULTHOOD	\$367.39	\$0.00	\$0.00	\$367.39
900130 - HISPANIC MINISTRY	\$0.00	\$165.00	\$0.00	\$165.00
900140 - BROTHERHOOD OF ST. ANDREW	\$708.74	\$250.00	\$341.00	\$617.74
900175 - BAPTISMAL FUND	\$242.01	\$0.00	\$127.51	\$114.50
900250 - NATURAL SPIRITUALITY FUND	\$2,779.17	\$297.00	\$492.13	\$2,584.04
900265 - NATURAL SPIRITUALITY GATHERING	\$10,031.59	\$5,681.00	\$7,850.39	\$7,862.20
900375 - MEMORIALS FUND	\$61,521.02	\$3,250.00	\$3,418.95	\$61,352.07
900475 - INTERFAITH HOSPITALITY NETWORK	\$3,396.36	\$0.00	\$1,884.74	\$1,511.62
900550 - HAITI FUND	\$0.00	\$0.00	\$0.00	\$0.00
900570 - COMMUNITY THANKSGIVING DINNER	\$0.00	\$0.00	\$0.00	\$0.00
900700 - MUSIC & CHOIR FUND	\$5,024.89	\$8,016.84	\$500.00	\$12,541.73
900750 - KITCHEN FUND	\$1,727.12	\$0.00	\$582.66	\$1,144.46
900800 - ACOLYTE PROGRAM FUND	\$145.25	\$0.00	\$0.00	\$145.25
900805 - DAUGHTERS OF THE KING	\$3,000.00	\$0.00	\$0.00	\$3,000.00
900890 - NON BUDGET MISCELLANEOUS	\$27,425.70	\$0.00	\$0.00	\$27,425.70
900920 - FLOWER/ALTAR GUILD	\$17,819.75	\$682.53	\$0.00	\$18,502.28
<b>OUTREACH</b>				
900021 - WR OUTREACH FUND	\$16,025.15	\$60,857.60	\$60,183.51	\$16,699.24
900029 - JOELSON FUNDS	\$30,438.34	\$4,145.31	\$6,500.00	\$28,083.65
900030 - LEIGHTON BALLEW FUND	\$0.00	\$6,102.50	\$6,102.50	\$0.00
900600 - OUTREACH FUNDS	\$9,388.70	\$6,000.00	\$10,211.10	\$5,177.60
900601 - OUTREACH/Emergency	\$15,062.01	\$0.00	\$0.00	\$15,062.01
900602 - OUTREACH/Future Project Savings	\$6,478.25	\$4,000.00	\$4,000.00	\$6,478.25
900603 - OUTREACH/Mission & Research	\$1,705.92	\$0.00	\$0.00	\$1,705.92
900604 - OUTREACH/Smart Lunch Smart Kid	\$1,621.52	\$0.00	\$0.00	\$1,621.52
900605 - OUTREACH/Thrift House	\$0.00	\$13,174.41	\$6,400.00	\$6,774.41
900606 - OUTREACH/Camp Scholarships	\$0.00	\$5,100.00	\$1,794.00	\$3,306.00
<b>Total OUTREACH</b>	<b>\$80,719.89</b>	<b>\$99,379.82</b>	<b>\$95,191.11</b>	<b>\$84,908.60</b>
<b>Total RESTRICTED ACCOUNT FUNDS</b>	<b>\$540,320.73</b>	<b>\$192,701.28</b>	<b>\$121,399.07</b>	<b>\$611,622.94</b>
<b>Total Temporary Restricted</b>	<b>\$540,320.73</b>	<b>\$192,701.28</b>	<b>\$121,399.07</b>	<b>\$611,622.94</b>



**EMMANUEL EPISCOPAL CHURCH**  
**Budget Analysis of Revenues & Expenses Summary**  
**Department: EMMANUEL CHURCH**  
**January to August 2018**

Accounts	MTD Actual (This Year)	MTD Budget (This Year)	YTD Actual (This Year)	YTD Budget (This Year)	Annual Budget (This Year)	Annual Budget Remaining (This Year)
<b>Revenues</b>						
PLEDGES & CONTRIBUTIONS	\$60,714.32	\$70,668.38	\$548,892.90	\$568,647.04	\$854,120.62	\$305,227.72
RENTALS	\$0.00	\$666.67	\$400.00	\$5,333.36	\$8,000.00	\$7,600.00
OPERATING ENDOWMENT FUNDS	\$0.00	\$0.00	\$11,765.56	\$11,765.56	\$15,653.18	\$3,887.62
OTHER INCOME						
Fund Raising Events	\$1,325.00	\$0.00	\$2,025.00	\$0.00	\$18,000.00	\$15,975.00
Total OTHER INCOME	\$3,022.87	\$2,858.33	\$22,998.55	\$22,866.64	\$52,300.00	\$29,301.45
Total Revenues	\$63,737.19	\$74,193.38	\$584,057.01	\$608,612.60	\$930,073.80	\$346,016.79
<b>Expenses</b>						
SALARIES & WAGES	\$35,542.78	\$31,330.40	\$252,415.79	\$250,643.20	\$375,964.85	\$123,549.06
EMPLOYEE BENEFITS	\$9,582.80	\$11,430.45	\$96,063.23	\$96,343.60	\$142,065.43	\$46,002.20
MATCHING FICA	\$2,769.78	\$2,460.18	\$19,699.83	\$19,681.44	\$29,522.03	\$9,822.20
BEYOND THE PARISH	\$10,572.53	\$10,139.75	\$78,039.11	\$81,418.00	\$122,277.00	\$44,237.89
PARISH PROGRAMS	\$4,410.28	\$6,355.85	\$42,029.59	\$50,846.80	\$76,270.00	\$34,240.41
OPERATING EXPENSES	\$19,502.82	\$14,891.67	\$140,641.87	\$137,491.86	\$212,650.00	\$72,008.13
OTHER EXPENSES						
Fund Raising Expenses	\$0.00	\$0.00	\$3,171.25	\$0.00	\$7,500.00	\$4,328.75
Total OTHER EXPENSES	\$411.96	\$577.08	\$6,769.85	\$4,616.64	\$14,425.00	\$7,655.15
UNCOLLECTED PLEDGES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
DEPRECIATION	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Total Expenses	\$82,792.95	\$77,185.38	\$635,659.27	\$641,041.54	\$973,174.31	\$337,515.04
<b>Net Total</b>	(\$19,055.76)	(\$2,992.00)	(\$51,602.26)	(\$32,428.94)	(\$43,100.51)	\$8,501.75
<b>Other Revenues</b>						
TRANSFER IN	\$128,715.31	\$0.00	\$200,373.31	\$0.00	\$0.00	(\$200,373.31)
Capital/Building Fund Campaign	\$11,011.50	\$0.00	\$59,778.00	\$0.00	\$0.00	(\$59,778.00)
Total Other Revenues	\$139,726.81	\$0.00	\$260,151.31	\$0.00	\$0.00	(\$260,151.31)
<b>Other Expenses</b>						
TRANSFER OUT	\$139,726.81	\$0.00	\$260,151.31	\$0.00	\$0.00	(\$260,151.31)
Total Other Expenses	\$139,726.81	\$0.00	\$260,151.31	\$0.00	\$0.00	(\$260,151.31)
<b>Net Operating Total</b>	(\$19,055.76)	(\$2,992.00)	(\$51,602.26)	(\$32,428.94)	(\$43,100.51)	\$8,501.75

**EMMANUEL EPISCOPAL CHURCH**  
**Analysis of Revenues & Expenses - Detail**  
**Department: Thrift House**  
**January to August 2018**

<b>Accounts</b>	<b>MTD Actual (This Year)</b>	<b>MTD Budget (This Year)</b>	<b>YTD Actual (This Year)</b>	<b>YTD Budget (This Year)</b>	<b>Annual Budget (This Year)</b>	<b>Annual Budget Remaining (This Year)</b>
<b>Revenues</b>						
<b>THRIFT HOUSE REVENUE</b>						
404100 - Sales - Cash	\$3,270.48	\$2,812.50	\$23,717.62	\$22,500.00	\$33,750.00	\$10,032.38
404101 - Sales - Credit/ Debit Card	\$4,189.01	\$2,812.50	\$26,320.60	\$22,500.00	\$33,750.00	\$7,429.40
404110 - Sales Tax Vendor's Compens	\$13.77	\$13.33	\$110.94	\$106.64	\$160.00	\$49.06
404200 - Miscellaneous Income	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<b>Total THRIFT HOUSE REVENUE</b>	<b>\$7,473.26</b>	<b>\$5,638.33</b>	<b>\$50,149.16</b>	<b>\$45,106.64</b>	<b>\$67,660.00</b>	<b>\$17,510.84</b>
<b>Total Revenues</b>	<b>\$7,473.26</b>	<b>\$5,638.33</b>	<b>\$50,149.16</b>	<b>\$45,106.64</b>	<b>\$67,660.00</b>	<b>\$17,510.84</b>
<b>Expenses</b>						
<b>SALARIES &amp; WAGES</b>						
520100 - Thrift House Manager	\$2,957.15	\$2,562.88	\$20,700.05	\$20,503.04	\$30,754.50	\$10,054.45
<b>Total SALARIES &amp; WAGES</b>	<b>\$2,957.15</b>	<b>\$2,562.88</b>	<b>\$20,700.05</b>	<b>\$20,503.04</b>	<b>\$30,754.50</b>	<b>\$10,054.45</b>
<b>EMPLOYEE BENEFITS</b>						
520101 - Thrift House Mgr Medical Ins	\$862.00	\$862.00	\$6,896.00	\$6,896.00	\$10,344.00	\$3,448.00
520202 - Thrift House Mgr Pension	\$230.66	\$230.66	\$1,845.28	\$1,845.28	\$2,767.91	\$922.63
<b>Total EMPLOYEE BENEFITS</b>	<b>\$1,092.66</b>	<b>\$1,092.66</b>	<b>\$8,741.28</b>	<b>\$8,741.28</b>	<b>\$13,111.91</b>	<b>\$4,370.63</b>
<b>MATCHING FICA</b>						
520105 - Thrift House Mgr FICA	\$226.25	\$196.06	\$1,583.75	\$1,568.48	\$2,352.72	\$768.97
<b>Total MATCHING FICA</b>	<b>\$226.25</b>	<b>\$196.06</b>	<b>\$1,583.75</b>	<b>\$1,568.48</b>	<b>\$2,352.72</b>	<b>\$768.97</b>
<b>Thrift House Operating Expense</b>						
740100 - Advertising TH	\$20.00	\$25.00	\$20.00	\$200.00	\$300.00	\$280.00
740125 - Electricity TH	\$408.84	\$308.33	\$1,975.02	\$2,466.64	\$3,700.00	\$1,724.98
740130 - Gas TH	\$65.07	\$125.00	\$845.79	\$1,000.00	\$1,500.00	\$654.21
740135 - Water TH	\$28.36	\$100.00	\$668.19	\$800.00	\$1,200.00	\$531.81
740140 - Telephone TH	\$60.66	\$58.33	\$473.94	\$466.64	\$700.00	\$226.06
740145 - Internet TH	\$129.80	\$108.33	\$787.30	\$866.64	\$1,300.00	\$512.70
740220 - Bank Credit Card Fees TH	\$195.24	\$183.33	\$1,785.52	\$1,466.64	\$2,200.00	\$414.48
740225 - Business Taxes TH	\$0.00	\$0.00	\$100.00	\$100.00	\$100.00	\$0.00
740230 - Workers Comp Insurance TH	\$0.00	\$0.00	\$285.00	\$285.00	\$285.00	\$0.00
740250 - Audit TH	\$0.00	\$0.00	\$0.00	\$0.00	\$1,000.00	\$1,000.00
740290 - Equipment TH	\$0.00	\$25.00	\$20.00	\$200.00	\$300.00	\$280.00
740300 - Supplies TH	\$109.40	\$100.00	\$871.42	\$800.00	\$1,200.00	\$328.58
740305 - Cash Over/Short	(\$8.33)	\$0.00	(\$7.50)	\$0.00	\$0.00	\$7.50
740310 - Miscellaneous TH	\$0.00	\$8.33	\$70.00	\$66.64	\$100.00	\$30.00
740315 - Maintenance TH	\$15.00	\$100.00	\$1,084.17	\$800.00	\$1,200.00	\$115.83
<b>Total Thrift House Operating Expense</b>	<b>\$1,024.04</b>	<b>\$1,141.65</b>	<b>\$8,978.85</b>	<b>\$9,518.20</b>	<b>\$15,085.00</b>	<b>\$6,106.15</b>
<b>Total Expenses</b>	<b>\$5,300.10</b>	<b>\$4,993.25</b>	<b>\$40,003.93</b>	<b>\$40,331.00</b>	<b>\$61,304.13</b>	<b>\$21,300.20</b>
<b>Net Total</b>	<b>\$2,173.16</b>	<b>\$645.08</b>	<b>\$10,145.23</b>	<b>\$4,775.64</b>	<b>\$6,355.87</b>	<b>(\$3,789.36)</b>

**EMMANUEL DAY SCHOOL  
INCOME & EXPENSE STATEMENT  
AUGUST, 2018**

**OPERATING - INCOME & EXPENSE**

	<u>AUG. 2018</u>	<u>YEAR TO DATE</u>
<b><u>INCOME</u></b>		
Registration fees	\$ 17,250.00	\$ 17,250.00
Tuition	\$ 55,660.00	\$ 55,660.00
Late Fees	\$ 20.00	\$ 20.00
Early Morning Drop Off Fees	\$ -	\$ -
Miscellaneous	\$ -	\$ -
Interest Income	\$ -	\$ -
Summer Camp	\$ -	\$ -
Emmanuel Church Donations	\$ 6,084.63	\$ 6,084.63
<b>TOTAL INCOME</b>	<b>\$ 79,014.63</b>	<b>\$ 79,014.63</b>
<b><u>EXPENSES</u></b>		
Salaries	\$ 15,344.94	\$ 15,344.94
Matching FICA/Medicare	\$ 1,154.57	\$ 1,154.57
Workers Comp Insurance	\$ -	\$ -
Professional Development	\$ -	\$ -
Advertising	\$ 4.97	\$ 4.97
Dues & Subscriptions	\$ 218.00	\$ 218.00
Classroom Supplies	\$ 979.37	\$ 979.37
Office Supplies	\$ -	\$ -
Equipment	\$ 504.01	\$ 504.01
Janitorial Services	\$ -	\$ -
Maintenance	\$ -	\$ -
Audit	\$ -	\$ -
Miscellaneous	\$ 307.52	\$ 307.52
Bank Charges	\$ 23.50	\$ 23.50
Value of Rent	\$ 6,084.63	\$ 6,084.63
Emmanuel Church Rent	\$ 750.00	\$ 750.00
Emmanuel Church Financial Services	\$ 400.00	\$ 400.00
Tuition Refund	\$ 325.00	\$ 325.00
Summer Camp Salaries	\$ -	\$ -
Summer Camp Matching Fica	\$ -	\$ -
Summer Camp Supplies	\$ -	\$ -
Summer Camp Refund	\$ -	\$ -
<b>TOTAL EXPENSES</b>	<b>\$ 26,096.51</b>	<b>\$ 26,096.51</b>
<b>TOTAL NET INCOME/(LOSS)</b>	<b>\$ 52,918.12</b>	<b>\$ 52,918.12</b>

**CASH ON HAND**

Operating Account Balance	
Money Market Balance	\$ 61,248.13
Surplus	\$ 20,617.58
Prepaid Registration	\$ -
Prepaid Tuition	\$ -
Prepaid Late Fees	\$ -
Prepaid Early Drop Off Fees	\$ -

Total Cash On Hand

EMMANUEL EPISCOPAL DAY SCHOOL  
Analysis of Revenues & Expenses - Operating Account  
August 2018

Accounts	MTD Actual (This Year)	YTD Actual (This Year)	Annual Budget (This Year)	Annual Budget Remaining (This Year)
<b>Revenues</b>				
401100 - Registration Fees	\$17,250.00	\$17,250.00	\$15,750.00	(\$1,500.00)
401300 - Tuition	\$55,660.00	\$55,660.00	\$242,400.00	\$186,740.00
401400 - Late Fees	\$20.00	\$20.00	\$200.00	\$180.00
401410 - Early Morning Drop Off Fees	\$0.00	\$0.00	\$1,000.00	\$1,000.00
401600 - Summer Camp	\$0.00	\$0.00	\$0.00	\$0.00
410100 - Interest Income	\$0.00	\$0.00	\$220.00	\$220.00
410200 - Miscellaneous Income	\$0.00	\$0.00	\$400.00	\$400.00
410300 - Emmanuel Church Donations	\$6,084.63	\$6,084.63	\$73,016.00	\$66,931.37
<b>Total Revenues</b>	<b>\$79,014.63</b>	<b>\$79,014.63</b>	<b>\$332,986.00</b>	<b>\$253,971.37</b>
<b>Expenses</b>				
<b>Salaries</b>				
501100 - Director	\$2,889.16	\$2,889.16	\$34,670.00	\$31,780.84
501200 - Director Pension	\$252.45	\$252.45	\$3,120.30	\$2,867.85
501300 - Director Benefit	\$416.67	\$416.67	\$5,000.00	\$4,583.33
502100 - Teacher 5 day 4	\$1,717.92	\$1,717.92	\$20,615.00	\$18,897.08
503100 - Teacher 5 day 4	\$845.83	\$845.83	\$10,150.00	\$9,304.17
504100 - Teacher 4 day 4	\$1,162.50	\$1,162.50	\$13,950.00	\$12,787.50
505100 - Teacher 5 day 3	\$730.00	\$730.00	\$8,760.00	\$8,030.00
506100 - Teacher 4 day 4	\$609.17	\$609.17	\$7,310.00	\$6,700.83
507100 - Teacher 5 day 3	\$945.83	\$945.83	\$11,350.00	\$10,404.17
508100 - Teacher 5 day 3	\$566.67	\$566.67	\$6,800.00	\$6,233.33
509100 - Teacher 5 day 3	\$875.00	\$875.00	\$10,500.00	\$9,625.00
510100 - Teacher 3 day 3	\$583.33	\$583.33	\$7,000.00	\$6,416.67
511100 - Teacher 3 day 3	\$425.00	\$425.00	\$5,100.00	\$4,675.00
512100 - Teacher 5 day 2	\$919.58	\$919.58	\$11,035.00	\$10,115.42
513100 - Teacher 5 day 2	\$730.00	\$730.00	\$8,760.00	\$8,030.00
514100 - Teacher 3/2 day 2	\$945.83	\$945.83	\$11,350.00	\$10,404.17
515100 - Teacher 3/2 day 2	\$730.00	\$730.00	\$8,760.00	\$8,030.00
516100 - Music /Spanish Education	\$0.00	\$0.00	\$1,200.00	\$1,200.00
517100 - Substitute Teachers	\$0.00	\$0.00	\$4,750.00	\$4,750.00
518100 - Playground Supervision	\$0.00	\$0.00	\$600.00	\$600.00
530100 - Christmas Bonus	\$0.00	\$0.00	\$1,500.00	\$1,500.00
530500 - Service Appreciation Bonus	\$0.00	\$0.00	\$900.00	\$900.00
<b>Total Salaries</b>	<b>\$15,344.94</b>	<b>\$15,344.94</b>	<b>\$193,180.30</b>	<b>\$177,835.36</b>
<b>Matching Fica/Medicare</b>				
501101 - Director	\$221.02	\$221.02	\$2,652.26	\$2,431.24
501301 - Director Benefit	\$31.87	\$31.87	\$382.50	\$350.63
502101 - Teacher 5 day 4	\$131.42	\$131.42	\$1,577.05	\$1,445.63
503101 - Teacher 5 day 4	\$64.70	\$64.70	\$776.48	\$711.78
504101 - Teacher 4 day 4	\$88.94	\$88.94	\$1,067.18	\$978.24
505101 - Teacher 5 day 3	\$55.85	\$55.85	\$670.14	\$614.29
506101 - Teacher 4 day 4	\$46.60	\$46.60	\$559.22	\$512.62
507101 - Teacher 5 day 3	\$72.35	\$72.35	\$868.28	\$795.93
508101 - Teacher 5 day 3	\$43.35	\$43.35	\$520.20	\$476.85
509101 - Teacher 5 day 3	\$66.94	\$66.94	\$803.25	\$736.31
510101 - Teacher 3 day 3	\$44.63	\$44.63	\$535.50	\$490.87
511101 - Teacher 3 day 3	\$32.51	\$32.51	\$390.15	\$357.64
512101 - Teacher 5 day 2	\$70.34	\$70.34	\$844.18	\$773.84
513101 - Teacher 5 day 2	\$55.85	\$55.85	\$670.14	\$614.29
514101 - Teacher 3/2 day 2	\$72.35	\$72.35	\$868.28	\$795.93
515101 - Teacher 3/2 day 2	\$55.85	\$55.85	\$670.14	\$614.29
516101 - Music/Spanish Education	\$0.00	\$0.00	\$91.80	\$91.80
517101 - Substitute Teachers	\$0.00	\$0.00	\$363.38	\$363.38
518101 - Playground Supervision	\$0.00	\$0.00	\$45.90	\$45.90
530101 - Christmas Bonus	\$0.00	\$0.00	\$114.75	\$114.75
530501 - Service Appreciation Bonus	\$0.00	\$0.00	\$68.85	\$68.85
<b>Total Matching Fica/Medicare</b>	<b>\$1,154.57</b>	<b>\$1,154.57</b>	<b>\$14,539.63</b>	<b>\$13,385.06</b>
<b>Operating</b>				

EMMANUEL EPISCOPAL DAY SCHOOL  
Analysis of Revenues & Expenses - Operating Account  
August 2018

Accounts	MTD Actual (This Year)	YTD Actual (This Year)	Annual Budget (This Year)	Annual Budget Remaining (This Year)
650050 - Workers Comp Insurance	\$0.00	\$0.00	\$1,250.00	\$1,250.00
650075 - Professional Development	\$0.00	\$0.00	\$3,000.00	\$3,000.00
650100 - Advertising	\$4.97	\$4.97	\$500.00	\$495.03
650200 - Dues & Subscriptions	\$218.00	\$218.00	\$500.00	\$282.00
650300 - Classroom Supplies	\$979.37	\$979.37	\$8,500.00	\$7,520.63
650350 - Office Supplies	\$0.00	\$0.00	\$1,000.00	\$1,000.00
650500 - Equipment	\$504.01	\$504.01	\$2,000.00	\$1,495.99
650545 - Janitorial Services	\$0.00	\$0.00	\$13,000.00	\$13,000.00
650550 - Maintenance	\$0.00	\$0.00	\$3,500.00	\$3,500.00
650575 - Audit	\$0.00	\$0.00	\$1,700.00	\$1,700.00
650600 - Miscellaneous	\$307.52	\$307.52	\$1,200.00	\$892.48
Total Operating	\$2,013.87	\$2,013.87	\$36,150.00	\$34,136.13
Summer Camp				
700100 - Camp Salaries	\$0.00	\$0.00	\$0.00	\$0.00
700101 - Camp Matching Fica	\$0.00	\$0.00	\$0.00	\$0.00
700200 - Camp Supplies	\$0.00	\$0.00	\$0.00	\$0.00
700300 - Camp Miscellaneous	\$0.00	\$0.00	\$0.00	\$0.00
700400 - Summer Camp Refund	\$0.00	\$0.00	\$0.00	\$0.00
Total Summer Camp	\$0.00	\$0.00	\$0.00	\$0.00
Other Expenses				
800100 - Bank Charges	\$23.50	\$23.50	\$650.00	\$626.50
800300 - Value of Rent	\$6,084.63	\$6,084.63	\$73,016.00	\$66,931.37
800325 - Emmanuel Church Rent	\$750.00	\$750.00	\$9,000.00	\$8,250.00
800330 - Financial Services	\$400.00	\$400.00	\$4,800.00	\$4,400.00
800400 - Tuition Refund	\$325.00	\$325.00	\$0.00	(\$325.00)
Total Other Expenses	\$7,583.13	\$7,583.13	\$87,466.00	\$79,882.87
Total Expenses	\$26,096.51	\$26,096.51	\$331,335.93	\$305,239.42
Net Total	\$52,918.12	\$52,918.12	\$1,650.07	(\$51,268.05)
Other Revenues				
401150 - Prepaid Registration Fees	\$0.00	\$0.00	\$0.00	\$0.00
401250 - Prepaid Drop Off Fees	\$0.00	\$0.00	\$0.00	\$0.00
401350 - Prepaid Tuition	\$0.00	\$0.00	\$0.00	\$0.00
401425 - Prepaid Late Fees	\$0.00	\$0.00	\$0.00	\$0.00
Total Other Revenues	\$0.00	\$0.00	\$0.00	\$0.00
Other Expenses				
800150 - Prepaid Registration Fees to MM	\$0.00	\$0.00	\$0.00	\$0.00
800225 - Prepaid Late Fees to MM	\$0.00	\$0.00	\$0.00	\$0.00
800250 - Prepaid Drop Off Fees to MM	\$0.00	\$0.00	\$0.00	\$0.00
800350 - Prepaid Tuition to MM	\$0.00	\$0.00	\$0.00	\$0.00
800375 - Prepaid Tuition Refund	\$0.00	\$0.00	\$0.00	\$0.00
Total Other Expenses	\$0.00	\$0.00	\$0.00	\$0.00
Net Operating Total	\$52,918.12	\$52,918.12	\$1,650.07	(\$51,268.05)

**EMMANUEL EPISCOPAL DAY SCHOOL**  
**Summary of Restricted Accounts - Money Market**  
**August 2018**

<b>Accounts</b>	<b>Beginning Balance</b>	<b>Restricted Revenue</b>	<b>Restricted Expenses</b>	<b>Ending Balance</b>
<b><u>Temporary Restricted</u></b>				
900100 - Operating Fund	\$0.00	\$72,930.00	\$20,011.88	\$52,918.12
900200 - Interest/Charges	\$0.00	\$7.75	\$0.00	\$7.75
900310 - Scholarship Fund	\$8,742.26	\$60.00	\$480.00	\$8,322.26
900500 - Surplus	\$20,617.58	\$0.00	\$0.00	\$20,617.58
<b>Total Temporary Restricted</b>	<b>\$29,359.84</b>	<b>\$72,997.75</b>	<b>\$20,491.88</b>	<b>\$81,865.71</b>



**Emmanuel Episcopal Church**  
**Finance/Administrative Committee Meeting Minutes**

**September 20, 2018**

**Attending:** Phil Bettendorf, Bob Davis, Rich Connelly, Terrie Seward, Betty Varnadore and Karen Holland

**I. Review of Previous Minutes**

- No changes – minutes were approved

**II. Review of Financial Numbers**

**A. August 2018 Financial Numbers for Church**

- **Cash on Hand: \$1,023,853.41**
  - (\$51,602.26) in operating
  - \$611,622.94 in restricted funds
  - \$26,490.44 in 2018 prepaid pledges
  - \$4,000.00 in 2019 prepaid pledges
  - \$17,741.98 from Thrift House
  - \$22,707.32 in construction account
  - \$392,892.99 in accumulated surplus funds from previous years

<b>For the Month:</b>	Total Revenue	\$63,737.19
	Total Expense	<u>\$82,792.95</u>
	Expenses Exceeded Revenues	(\$19,055.76)

<b>Year to Date:</b>	Total Revenue	\$584,057.01
	Total Expense	<u>\$635,659.27</u>
	Expenses Exceeded Revenues	(\$51,602.26)

- There is \$12,000 in misc. income that we have not been able to identify.
- The annual payment for our ministry scheduling system posted this month.

- The auditor, James Jordan, has been on site. We anticipate receiving our audit results in the near future.
- Our budget process for 2019 has begun. Commission chairs were given a 2019 budget worksheet, the previous one from 2018 for a historical perspective and asked to submit on or before October 15<sup>th</sup>. (Thank you to Brian F. for Adult Formation, Bill Fox for Grounds and Bob David for Stewardship for already submitting their requests)
- We reviewed the comparison of revenues and expenses from 2017 and 2018.
- Karen recommended using restricted kitchen funds to help offset the cost of new dishes for the kitchen. (\$1,144.46 is available for use).

#### B. Phase 2 Revenue collections

- **August 2018 Revenue Collections** \$ 11,011.50
- |                                   |                |  |
|-----------------------------------|----------------|--|
| Total Collections                 | \$2,414,884.94 | Includes pledges, non-pledges, gifts & endowment |
| Total <b>Pledged</b> as of 6/7/16 | \$1,387,074.00 |  |
| Pledges Collected to Date         | \$1,102,279.63 | <b>80% for Phase 2 campaign</b>                  |
| Pledges Still Due                 | \$ 284,794.37  |  |
- |                        |           |
|------------------------|-----------|
| Line of credit balance | \$412,000 |
|------------------------|-----------|
- We have one pledge for \$200,000 that is expected to be paid with half in 2018 and the other is 2019.
- We are recommending that **\$12,000 principal payment** be made this month toward the line of credit.

#### C. Thrift House

- For the Month:
 

Total Revenue	\$7,473.26
Total Expense	<u>\$5,300.10</u>
Revenues Exceeded Expenses	\$2,173.16
- Year to Date:
 

Total Revenue	\$50,149.16
Total Expense	<u>\$40,003.93</u>
Revenues Exceeded Expenses	\$10,145.23



#### D. Day School Financial Numbers

- **Cash on hand: \$86,865.71**

Operating	\$ 5,000.00		
Money Market	\$81,865.71	\$ 20,617.58	<i>surplus</i>
		\$ 000	<i>prepaid tuition</i>
		\$ 000	<i>prepaid registration</i>
		\$ 000	<i>prepaid late fees</i>
		\$61,248.13	<i>operating</i>

- For the month: Revenues \$79,014.63  
Expenses \$ 26,096.51  
Revenues Exceeded Expenses \$ 52,918.12
- Year to Date: Revenues \$79,014.63  
Expenses \$26,096.51  
Revenues Exceeded Expenses \$ 52,918.12
- The Day School fiscal budget is August 1 to July 31<sup>st</sup>, so it ended it fiscal year (Teachers and staff are paid on a 12 month period).

#### III. Commission Reports

- Stewardship
  - Bob presented the potential communication pieces for the stewardship campaign this fall. The Vestry has already been asked to complete their pledge cards.
- Cornerstone-
  - Bob Davis reported that an enhanced communication and engagement program for planned giving is being developed with a targeted roll out in the first quarter of 2019.
- Endowment-
  - As of August 31, there was **\$5,340,012.47** in the endowment.
  - Members of the endowment include: Shooter Roberts (Vice Chair), Alice McDonald, Phil Bettendorf, Gordon Sligh (Chair), Terrie Seward and Jan Wheeler (Secretary).
  - Funds are with State Street Global Advisors with guidance and support from the Episcopal Church Foundation.
- Treasurer:
  - Betty reported that the August statements were reconciled.

- Journal entries for August were reviewed and approved.
- There were no significant items to report other than the expected transfers for the common room renovation.
- Director of Finance:
  - Karen shared that the Church Insurance Agency Corporation also provides us with cyber liability protection.

#### **IV. Next Meeting**

- The next meeting is Thursday, October 18<sup>th</sup> at **5:15**.

**Emmanuel Episcopal Church**  
**Pastoral Care Ministries**  
**Report to the Vestry, Anna Alexander, Jan Wheeler**  
**September 2018**

Below are reports from those ministries who submitted information for this month.

**Foster Family Support Team**

The children are now in the custody of their mother. The foster mother's Stephen Minister will continue to meet with her during this transition. We as individuals are open to other ways of supporting her, the mother, and/or the children and, as a group, are ready to taking on a new foster family.

**Health Ministry**

Health Ministry continues to visit and call parishioners who are "under the weather" or ill. Through the dedication of Sara Baldwin, we also have an active card ministry that includes *get well, thinking of you,* and *sympathy* sentiments as well as booklets on coping with grief and follow-up cards at anniversaries.

Yoga will begin again in October.

We will present a program on Alzheimer's to Emmanuel Connection in November.

**Stephen Ministry**

An all-day retreat is planned for October 20. In the meantime, nine of the 15 Stephen Ministers are currently serving Care Receivers.

# **Facilities, Grounds, & Holy Helpers for September 2018**

## **Facilities**

Another great job by Grahl construction and all who planned the renovations of the Common Room. Can not wait to see what Father Robert has planned next.

## **Grounds**

4-Season Landscaping refreshed and mulched for the Birthday, looks great. Had a Fall grounds planning meeting. Will have two Grounds beautification mornings October 13<sup>th</sup> 9am til noon with a lite lunch and again on November 3<sup>rd</sup> 9am til noon with a lite lunch. We will be pruning, fertilizing orntamentals, erosion control, and further mulching.

## **Holy Helpers**

Quite month.



Emmanuel Episcopal Church  
Vestry Report for Day School, Youth and Children's Formation  
September 24, 2018

- Children's Formation

- Faith Formation began on September 9<sup>th</sup>. The Atrium opens at 9:30am on Sundays and the nursery is open from 9am-12noon.
- Level II students received the presentation of 'LaFettucia' by Miss Kerry. The presentation takes place in the Narthex, as we need a very large open area to enjoy the full effect. The focus is on The History of the Kingdom of God and the three significant moments of history. This presentation sets much of the tone for the work in Level II, and it is powerful.
- If Vestry members would like to learn more about the work in the Atrium, please contact Georgia. She is always happy to offer tours and overviews

- Youth

- Youth Formation, EYC and Thursday night bible study all began the week of August 26<sup>th</sup>. Met with Clayton Herrington.
- As a fundraiser for the Youth Confirmation Pilgrimage, UGA gameday parking has begun. Those youth who participate and/or whose parents participate will receive a portion of the proceeds to go against the cost of the trip.
- Two new youth interns have begun. Megan McPherson and Emily Thompson are both third year students at UGA
- See below for the Youth calendar for this school year:

Emmanuel Youth Fall 2018 Calendar	Emmanuel Youth Spring 2019 Calendar
August 26: Faith Formation Kick-Off	January 4-6: Sr. DYC Retreat, Camp Mikell*
August 26: First Sunday EYC	January 6: Formation and Sunday EYC Resume
August 30: First Thursday Night Bible Study	January 10: Thursday Night Bible Study Resumes
September 7-9: Happening 70, Camp Mikell*	February 2: Youth Fun Day
October 12-14: New Beginnings 40, Camp Mikell*	February 15-17: Happening 71, Camp Mikell*
November 3: Six Flags Trip	March 2: Youth Fun Day
November 9-10: Youth Lock-In @ Annual Council*	March 22-24: New Beginnings 41*
December 7-9: Jr. DYC Retreat, Camp Mikell*	April 12-13: Youth Lock-in
December 16: EYC Christmas Party	May 5: Graduation Celebration, St. Bartholomew's Decatur*
* Diocesan Event	* Diocesan Event

- EEDS

- School is in full swing with just completing a full six weeks.
- The PTO coffee held in the common room was well received with 40 parents attending.

- Fall Family Night was held on September 19<sup>th</sup> with over 125 people in attendance. The family night included a photo booth, face painting, recycled art projects and a raffle of 3 gift baskets. The night also included Little Athens Children's museum setting up a construction site for the children. The PTO was able to raise \$700 for teacher appreciation. The \$700 will be given as a surprise \$50 gift to each teacher on the 50<sup>th</sup> day of school. The PTO felt as though it would be a nice token of appreciation to give a surprise \$50 gift on a non-holiday.
- As reported in the financials, Day School is showing over \$20,000 in surplus from last school year. They were also able to fund all scholarship requests for this year.
- The new Sexton, Magill, continues to provide much help to the Day School. Amy was pleased to report that the Church and the school were able to hire him to pressure wash the exterior and share that cost.
- In October there will be a diaper drive to commemorate Emmanuel's 175<sup>th</sup> birthday. Amy is working with Martha to coordinate those efforts.
- Katherine attended the September Day School Advisory Board Meeting and that agenda is attached at the end of this report.
- The Advisory Board discussed the fact that some of the differentiating factors of EEDS are the focus on the arts, the high-quality music program and the integration of yoga to the school.
- I was asked if there may be an event suitable for the school and the parish to interact. Amy stated that many of the students attended the Shrove Tuesday pancake supper in the past. If that event is to occur in the future, then we will be certain to advertise to the EEDS families.

Day School Advisory Board  
September 24, 2018  
Agenda

- I. Presence of quorum
- II. Welcome new members: Philly, Melinda and Jamie
- III. Director report:
  - 1. Year end 2018-2019 surplus!
  - 2. budget for this year
  - 3. demographics
  - 4. PHD intern
  - 5. Summer painting/power washing done
  - 6. Two new teachers
  - 7. Music teacher for 3's and 4's
  - 8. Events: Family Night
- IV. Vestry report:
- V. Close

Day School Demographics 18-19

We have 7 classrooms with 2 teachers each: 14 classroom teachers and one director. All staff members are female and white.

We do not have any teachers for special needs children. We refer children to outside programs.

Church affiliation:

8 Emmanuel Episcopal

3 Other Episcopal churches

27 Other churches

47 No church affiliation

We have 95 children enrolled:

48 female, 47 males

87 children are white, 2 mixed race, 2 Asian, 3 Indian, 1 African American

27 are age 4; 35 are age 3; 23 are age 2; 10 are 18 to 24 months

# Emmanuel Episcopal Church

## COMMUNICATION UPDATE

September 18, 2018

### Emmanuel - Telling our story

#### September 2018 and timeline for October 2018

Email was sent to stakeholders to solicit articles for *News from the Narthex*.

I have gotten survey results for four vestry members, but we need more.

Naomi Norman worked hard on the August newsletter, but does not have enough articles for September.

I missed my August goals for communications and did not set goals for September, so I plan to get back to our plans this October.

#### Tentative Schedule for Vestry Updates in the Narthex:

May	Jan Wheeler; Pastoral Care - DONE	November	Vestry Nomination Articles
June	Bob Davis; Cornerstone Carter Stanfield; MEMC DONE	December	Randy Forrester; Thrift House
July	Bill Fox; Facilities & Thrift Store - DONE	January	Brian Freese; Adult Formation
August	Worship and Spiritual Life - Roger Lange	February	Bill Fox; Holy Helpers
September	Martha Babendeier & Kelli Neal; Parish Life	March	Katherine Alexander; Day School/Child/Youth Formation
October	Rob Hoyt; Stewardship	April	Carter Stanfield; MEMC Kelli Neal; Parish Life

Have I missed anything? Please let me know if I need to add details.

The coming month's timeline is below.



Action	Who's Responsible	By When	Expected Result	Evidence/Celebration
Brainstorm names of writers who can join the Communication Committee.	Hogan, Fulcher, Norman, Bryan, Vestry	July 30, 2018	We will have a committee to help tell the story of Emmanuel. NEED MORE NAMES	We will have a list of names, numbers, and email addresses of parishioners who could support the communication committee.
Send out communication for next News from Narthex	Hogan	October 1, 2018	To inform about upcoming needs for the News from the Narthex.	Ideas for articles will be shared.
Complete the second newcomer article for the Narthex	Hogan	October 6, 2018	Build community by introducing new members of the church to the parish.	A closer church family - possible survey for August.
Meet with Martha and Kelli to talk about the parish life webpage	Hogan, Martha, & Kelli	October 16, 2018	To update the website to include any new committee information.	Compile any new information needed for the website.
Remind vestry of the schedule for articles for the <i>News from the Narthex</i> .	Hogan	October 15, 2018	Keep to our timeline to make sure that all committees are represented in the Narthex.	Articles from the Vestry for the Narthex.
Follow up with stakeholders for articles for the November <i>News from the Narthex</i>	Hogan	October 15, 2018	Email and call parishioners about articles.	Naomi will have the needed articles in time to prepare them for the next publication.
Get the <i>News from the Narthex</i> ready for publication.	Norman & Hogan	Between October 15- 25	Collect and upload articles from the parish for Naomi who will prepare the <i>News from the Narthex</i> ready for publication.	Publication will go out to the parish before the first of the month.

Complete the Communication Committee Report and send to Vestry	Hogan	October 21, 2018	Report will be shared with Vestry.	Edits will be made based on feedback from the Vestry.
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## MEMC- September Vestry Report

Emmanuel helped 3 families during the month of August. We hosted 3 Adults and 5 Children from August 12- August 19th. There was a total of 60 volunteers from Emmanuel and the Catholic Center. We host again the 1st week in November.

Also, there was a dinner for Bigger Vision on September 18th at First Pres. Allen and Merry Stovall have had a table at this dinner for the last three years. Bigger Vision had a sign on their table showing that MEMC sponsored a bed last year. Merry and Allen had a full table with 8 parishioners from Emmanuel at their table. Merry works with a few other folks to provide dinners during the winter months on behalf of our church for Bigger Vision winter shelter.

Our next deadline is September 30th. We have received several thank you notes as well as more applications. We will meet early in October to review applications. No meeting date has been set at this point in time.

Respectfully Submitted-

Brooke Stortz

MEMC Chair

## Parish Life Activity Report

September 26, 2018

Chairs: Kelli Neal and Martha Babendreier

### Upcoming Parish Life Events:

1. Sunday, September 23, 2018- 175th Birthday Celebration will be held in the newly renovated Common Room. A catered lunch will be served after the 10:30 am service. Followed by birthday cake, mini cupcakes and coffee. The Altar Guild is providing the floral arrangements. Michael Brewer is currently working on arranging live piano music to be played during the celebration. We are kindly asking that Vestry help us throughout the entire event because 181 people have RSVP'd yes as of today.
2. 175th Gala Committee and Update on Collection of 175 items:
  - a. Cans of food 175+ was delivered to the Northeast Georgia Food Bank
  - b. Socks 300+ distributed to IHN and they passed them along to other organizations in need in the community.
  - c. Personal Care Items were collected and delivered to the local Red Cross on September 5.
  - d. October- Tree dedication with a date TBD by weather. The church plans to distribute saplings. A plaque will be placed to mark the celebration.
  - e. October- We will work with EEDS to collect diapers to be distributed to Athens Area Diaper Bank which was established by one of the day school parents, Erin Campbell. You can learn more about it at [www.athensareadiaperbank.com](http://www.athensareadiaperbank.com). Place your contribution in the bin in the Narthex.
  - f. November 15, Emmanuel 175th Gala and Fundraiser at The Georgian with a silent auction. Dinner, drinks, and entertainment provided. Tickets are \$125 and can be reserved with Melissa.
  - g. November/December- We plan to collect 175 gifts for children in our community. We plan to coordinate with Georgia Collier on how to plan this and continue to support Emmaus House in Atlanta.  
A special thank you to Allene for picking up items and delivering them to the appropriate organizations.
3. As we plan and prepare the budget for the new year, we continue to think of ways to bring the Parish together for play, prayer, and building community. A few ideas are:
  - a. Quarterly potlucks
  - b. Coffee hours quarterly before the 10:30 am service
  - c. Family Movie Night with Popcorn and Pizza
  - d. Cooking Classes
  - e. Game Night
  - f. Annual Parish Meeting in December
  - g. Reception for Father Harrington
  - h. Other?

Finally, Kelli and I appreciate the support, encouragement, kind words, and help you all give to us! Thank you.

## **SEPTEMBER, 2018 THRIFT HOUSE REPORT**

The Thrift House committee met on September 11, 2018. Issues discussed included;

1. Hand rails for the entry to the building.
2. Parking being compromised by events for UGA at the President's house. All parking spots are taken leaving none for any customers or those wishing to deliver items. Perhaps signs could be used to save some spaces.
3. The need to recruit more volunteers
4. The need for an awning or minor construction to facilitate the delivery of donations when raining.
5. A discussion of funds available for donations and the subsequent distribution of those funds.
6. The need for better air circulation in the dressing rooms.

Sincerely,  
Randy Forester