

## Example #2 of Invoice for Medical-Legal Report

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**Dr. M. Physician**  
1 Young Street, Suite 206  
Hamilton, ON L8N 1T8  
Tel: 905-528-1640 / Fax: 905-528-7173

January 5, 2011

Mr. Lawyer  
Barristers, Solicitors & Notaries  
00 Main Street East  
Hamilton, ON

**Re: Mr. John Doe**  
**D.O.B. – April 1, 1965**  
**File Number: 123456**

Dear Sir/Madam:

I am in receipt of your request for the completion of a medical-legal report on behalf of Mr. John Doe.

Please accept this as my invoice for the enclosed medical-legal report.

<u>DATE</u>	<u>TIME</u>	<u>SERVICE PROVIDED</u>	<u>RATE/HRS</u>	<u>TOTAL</u>
Feb. 5/11	2 hours	Chart Review (100 page chart)	\$350.00 / hr	\$700.00
Feb. 5/11	5 hours	Prepare, write and review 8 page report	\$350.00 / hr	\$1750.00
<b>TOTAL</b>				<b>\$2450.00</b>

Please remit your cheque payable to "Dr. M. Physician" within 30 business days in order to avoid late payment charges.

Should you have any questions, please do not hesitate to contact me at 905-528-1640.

Regards,

*Michael Physician*

M. Physician, MD, FRCPC

MP:mv

Enclosure