

## Wedding Planner Timeline

This is a basic timeline that we find useful and can be customised for each couple

### Two Years to Twelve Months

- Set a date for your wedding
- Draft a budget with anticipated costs (\*Use a wedding budget)
- Discuss and include all people involved in paying for the wedding
- Confirm who is paying for what element and expected costs
- Attend wedding expos to research suppliers, venues, magazines, books and ideas
- Visit wedding ceremony locations
- Visit reception locations to get ideas and prices / choices
- Once decided on venue / ceremony place deposits on final choice
- Determine the need for a wedding planning professional and seek assistance / advice (such as booking Cherished Events)

### Twelve Months to Nine Months

- Select wedding attendants
- Select wedding officiate
- Determine wedding colors and themes
- Choose wedding dress and accessories
- Choose bridal party dresses and accessories
- Determine guest list
- Select suppliers :
  - Celebrant
  - Photographer and/or videographer
  - Caterer
  - Florist
  - Music choices for ceremony and reception
  - Theming / decorations
  - Car / Transport
  - Jewellery
  - Additional extras – Photobooth / lolly buffet

### **Six to Nine Months**

- Select flowers for wedding bouquets, centrepieces, altar displays, corsages and other areas for floral arrangements
- Reserve wedding day transportation
- Make honeymoon travel accommodations
- Confirm themeing arrangements and ideas with suppliers
- Reserve accommodations for out of town wedding guests
- Source jewellers and order wedding rings
- Register for wedding gifts

### **Four to Six Months**

- Select tuxedos for groom, groomsmen, ushers and fathers of the bride and groom
- Select wedding cake
- Purchase wedding rings
- Choose and order invitations
- Purchase and begin any do-it-yourself projects, such as making gifts / bonbonieres
- Advise places of employment of impending nuptials and schedule holidays / time off

### **Two to Four Months**

- Select ceremony and reception accessories such as ring bearer pillow, unity candle, toasting flutes, garter, guest book, sand ceremony
- Write out and mail invitations two months in advance (allow one month for RSVP)
- Purchase wedding attendant gifts
- Write wedding vows or meet with officiate to go over ceremony
- Confirm bar or beverage arrangements for reception
- Confirm menu tasting for reception
- Obtain all legal documents for celebrant to apply for marriage license
- Begin beauty / fitness regime

### **One Month**

- Schedule final fittings for all wedding attire
- Confirm all vendor reservations
- Make appointments for massage, hair, makeup, and manicure
- Confirm Celebrant and vows
- Confirm music choices / selections
- Confirm final suit hire / alterations (if required)
- Confirm dresses / alterations (if required)
- Chase RSVP's and sort guest list out
- Confirm wedding rings with jeweller / fitting
- Arrange hair trial / makeup for wedding

### **One Week**

- Confirm final numbers for venue / ceremony
- Organize any items that need to be transported for ceremony or reception
- Confirm final setting up arrangements with venue and ceremony
- Finalise floorplan and guest list
- Collect rings from jewellers
- Begin packing for wedding day and honeymoon
- Confirm honeymoon arrangements
- Confirm hair and makeup arrangements / times
- Confirm arrangements for bridal party (getting ready, flights, cars etc)
- Confirm suit hire / dresses collection arranged

### **Night Before the Wedding**

- Attend the rehearsal / (dinner if applicable)
- Give out wedding attendant gifts
- Lay out wedding attire in preparation for the next day
- Early to bed setting the alarm clock so you don't wake up late
- Have all suits / accessories / shoes laid out ready for the next day
- Have all dresses / accessories laid out ready for the next day

### **Wedding Day**

- Be sure to have a substantial breakfast
- Relax and enjoy your day