



REQUEST FOR QUOTATION

To.

Sellers Name and Address

M/s

P.O Box

Nairobi

Quotation No KFS/052/2018-2019

Date: 13/12/2018

From: Kenya Forest Service

Box 30513-00100

Tel: 020- 3754904/5/6

Fax:020-8010745

Nairobi

You are invited

To submit quotations on materials listed below:

Notes:

(a) **THIS IS NOT AN ORDER.** Read the conditions and instructions on reverse before quoting

This quotation will be submitted in a plain wax sealed envelope marked

“Quotation for Supply and delivery of TYRES - Administration” Ref No. KFS/052/2018-2019

(c) Your quotation should indicate final unit price which includes all costs for delivery, discount, duty and sales tax

(d) Return the original copy and retain the duplicate for your record

And be addressed to reach the buyer or be placed in the quotation box not later than

9.30 AM on 17th December, 2018

CODE NO.	ITEM DESCRIPTION	UNIT	QUANTITY REQUIRED	UNIT PRICE	TOTAL PRICE	BRAND	COUNTRY OF ORIGIN	DAYS TO DELIVER	REMARKS
1	Please quote for supply and delivery of the following tyres: - 225/70R/17C (Goodrich, yana, michellin of equivalent)	No	6						

N/B: The final unit price should include all costs, taxes where applicable failure will lead to disqualification

Provide a valid TCC, Certificate of incorporation, PIN/VAT Registration, business permit, AGPO Certificate (where applicable) and fill Business Questionnaire attached.

FOR OFFICIAL USE ONLY

Opened by: (1)..... Designation..... Signature.....

Seller's Signature (2)..... Designation..... Signature.....

Date..... (3)..... Designation..... Signature.....

(4)..... Designation..... Signature.....

(5)..... Designation..... Signature.....

Date.....Time.....

CONDITIONS

1. The General Conditions of Contract with the Government of Kenya apply to this transaction. This form properly submitted constitutes the entire agreement.
2. The offer shall remain firm for 30 days from the closing date unless otherwise stipulated by the seller.
3. The buyer shall not be bound to accept the lowest or any other offer, and reserves the right to accept any offer in part unless the contrary is stipulated by the seller.
4. Samples of offers when required will be provided free, and if not destroyed during tests will, upon request, be returned at the seller's expenses.

INSTRUCTIONS

1. All entries must be typed or written in ink. Mistakes must not be erased but should be crossed out and corrections be made and initialed by the by the person signing the quotation.
2. Quote on each item separately, and its units as specified.
3. This form must be signed by a competent person and preferably it should also be rubber stamped.
4. Each quotation should be submitted separately in a sealed envelope with the quotation Number endorsed on the outside. Descriptive literature or samples of the items offered may be forwarded with the quotation.
5. If you do not wish to quote, please endorse the reason on this form and return it, otherwise your name may be deleted from the buyer's mailing list for the items listed heron.