



KENYA CERAMIC PRODUCTS MONTHLY SALES LOG

Trainer Name: _____ Month: _____ Year: _____

		Debits			Credits
PAYEE	DATE	ITEM(S) SOLD	TOTAL SALE		PAYMENT COLLECTED
(Name of buyer)	(Today)	(Description)	(KES)		(Received today)
<i>Example 1: Michael Jones</i>	<i>1/2/09</i>	<i>1 Filtron - cash</i>	<i>989</i>		<i>989</i>
<i>Example 2: Mary Nelson</i>	<i>1/3/09</i>	<i>1 Filtron - credit</i>	<i>1154</i>		<i>82</i>
<i>Example 3: Mary Nelson</i>	<i>1/31/09</i>	_____	_____		<i>82</i>
			TOTALS:		

