



रूरल इलेक्ट्रीफिकेशन कारपोरेशन लिमिटेड
RURAL ELECTRIFICATION CORPORATION LIMITED
(भारत सरकार का उद्यम) (A Government of India Enterprise)

Regd Office: Core-4, SCOPE Complex, 7 Lodi Road New Delhi 110003
Tele. 24365161 Fax 24360644 Email reccorp@recl.nic.in Gram RECTRIC
Website www.recindia.com

Quotation No: REC/IT/93/COMPUTER(SCRAP)/2017/15

**REQUEST FOR QUOTATION FOR DISPOSAL
OF
OLD & OBSOLETE DESKTOP COMPUTERS WITH TFT
MONITORS, PRINTERS, MFPs, UPS ETC. ON "AS IS WHERE
IS BASIS"**

Only through

**Recyclers/Re-Processors registered under Central Pollution
Control Board, Govt. of India for Electronic waste**

Date of Issue	: 15.02.2017
Date & Time for inspection of equipments	: 17.02.2017 & 20.02.2017 (between 14:00 Hrs. to 16:00 Hrs.)
Pre-Bid Meeting	: 20.02.2017 (16:30 Hrs.)
Last Date & Time for Submission of Quotation	: 22.02.2017 (15:00 Hrs.)
Date & Time of Opening of Quotation	: 22.02.2017 (15:30 Hrs.)

Earnest Money Deposit (EMD): 5,000/- (Rupees Five Thousand Only)

Signature of Bidder with Company Seal

QUOTATION DOCUMENT

Sub: Sealed quotation invited from registered Recyclers/Re-Processors under Central Pollution Control Board, Govt. of India for Electronic waste for disposal of old & obsolete Desktop Computers with TFT monitors, Printers, MFPs, UPSs etc. on “As Is Where Is Basis” available at REC Corporate Office, New Delhi.

Dear Sir/Madam,

Rural Electrification Corporation Ltd (A Govt. of India Enterprise) invites sealed quotation only from Recyclers/Re-Processors registered under Central Pollution Control Board, Govt. of India for Electronic waste for disposal of old & obsolete Desktop Computers with TFT monitors, Printers, MFPs, UPSs etc. as given in the bid document at annexure-III on “**As Is Where Is Basis**”. All equipments are located at REC Corporate office, New Delhi. You are hereby requested to provide us the best rates as are offered to Govt. organization.

Document to be submitted with quotation:

1. The following Documents signed by the Authorized Signatory should to be enclosed with the Bid:
 - a. Bid form (As per the format given in **Annexure – I**)
 - b. Compliance to the Terms and Conditions. (As per the format given in **Annexure – II**)
 - c. Signed Bid document
2. Commercial Bid (As per the format given in **Annexure – IV**) signed by the authorized signatory

Earnest Money Deposit, Commercial Bid and other required document should be sealed in the envelopes subscribing the Quotation Number and due date, addressed to GM (IT), Rural Electrification Corporation Ltd, Core-4, SCOPE Complex, 7 Lodi Road, New Delhi –110003 the quotation sent to be submitted at the drop box placed at the main reception of REC corporate office labeled with the quotation number stated above on or before due date and time. Please note that REC does not owning any responsibility if the bid submitted at any other place and the same has not reached to us at the address and due date & time as mentioned above. Opening of bids would take place on same day as mentioned above. Bids received after the due date time and place shall not be considered and would be liable to be rejected without assigning any reason whatsoever. REC shall not be responsible for late receipt of the bid submitted from any bidder. The bidders may depute their authorized representatives at the time of opening of the bid.

Signature of Bidder with Company Seal

Annexure-I

BID FORM

(Bidders are requested to furnish the Bid Form in the Format given in this section, filling all the Blank)

To,
GM (IT)
Rural Electrification Corporation Ltd,
Core –4, SCOPE Complex, 7 Lodi Road,
New Delhi –110003.

Dear Sir,

Having examined the Bidding documents we the undersigned offer to undertake the job of “Disposal of old & obsolete Desktop Computers with TFT monitors, Printers, MFPs, UPSs etc. as given in the quotation document on ‘As Is Where Is Basis’ located at REC Corporate office New Delhi”

We agree to abide by this bid-offer for the current financial year (2016-17) i.e. till 31.3.2017 and the conditions of this offer shall remain effective and binding upon us for acceptance at any time before the expiry of the said period.

We are also submitting Earnest Money as demanded (if any) through Account payee Demand Draft/Pay order favoring “Rural Electrification Corporation Limited” payable at New Delhi. EMD details are as under

Name of Party.....
Earnest Money Amount (if any) (Rs.)..... Issuing Bank.....DD/PO No.....Date.....

This bid, together with written acceptance thereof by REC and Order/Notification of Award of Work, shall constitute a binding contract between us and the REC.

We understand that REC reserves the right to accept/reject any/all bid(s), without assigning any explanation or reason whatsoever and decision of REC management on the subject shall be final and binding on all Bidders.

Dated, this day of2017

.....
Signature
.....

(In capacity of)
Duly authorized to sign this bid for and on behalf of

(Name and Address of the Bidder)

(Affix Official Seal)

Encl.: As above

Signature of Bidder with Company Seal

Annexure-II

TERMS AND CONDITIONS

Sl No.	T&C Description
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- | | |
|----|---|
| 1. | <p>i. Eligibility / Pre-qualification Criteria</p> <p>a. The firm should be Registered With MoEF/CPCB as Recyclers/Reprocessors having Environmentally Sound Management Facilities e-waste Re-processors Enclose proof as supporting document</p> <p>b. The bidder should be registered firm in India. Enclose proof as supporting document</p> <p>c. The bidder should quote for all the items listed in Annexure-III</p> <p>d. Earnest Money Deposit (EMD)</p> <p>i. Bid should accompany an Earnest Money Deposit (EMD) of Rs 5,000/- (Rupees Five Thousand Only) in the form of a Demand Draft/Banker's cheque drawn on a Scheduled commercial bank in the favor of 'RURAL ELECTRIFICATION CORPORATION LTD' payable at New Delhi. Cheques, Money orders, Cash or Bank Guarantee etc. shall not be accepted as EMD. The bidder's are requested to make sure to indicate the bid number, name and address of the bidder on the reverse of EMD draft/ banker's cheque, any failure to comply with the same shall be at the risk of the bidder.</p> <p>ii. EMD will be returned to unsuccessful bidders latest after signing of the contract / acceptance of the work order with the successful Bidder. The EMD of the successful bidder shall be returned/ adjusted on receipt of full/balance payment as required.</p> <p>iii. No interest will be payable by the RECL on the EMD.</p> <p>iv. The EMD may be forfeited, if a Bidder withdraws his bid during the period of bid validity, specified by the Bidder in the Bid and/or on submission of false documents/ undertaking.</p> <p>ii. The bidder must fulfill the above eligibility criteria/ pre-qualification conditions for evaluation of their bids. Bid of bidders fulfilling the above eligibility/ pre-qualification conditions will only be evaluated further by the duly constituted evaluation committee. Bids of the bidders not fulfilling the eligibility/ pre-qualification conditions given above may be summarily rejected. Undertaking for subsequent submission of any of the above documents will not be entertained under any circumstances.</p> <p>iii. The Bidder must stamp and initial all pages and sign all forms (if any) at the end as a token of acceptance of the Terms and Conditions.</p> <p>iv. RECL reserves the right to verify/confirm all original documentary evidence submitted by the bidder in support of above mentioned clauses of eligibility criteria, failure to produce the same within the period as and when required and notified in writing by RECL shall result in summary rejection of the bid and/or termination of the contract with imposition of the contract clauses on the bidder by the RECL on the award of the contract and/or the contract period extended or otherwise provided that the bidder is the successful bidder and has been awarded the contract as per the terms and conditions laid out in this tender.</p> |
| 2. | Quotation submitted after the due date and time shall be rejected. Your quotation must be clearly legible, duly signed by authorized signatories. Any erasure or alteration must appear specifically in the quotation signed by authorized signatory. |
| 3. | Items as per annexure –III (located at REC Corporate Office New Delhi) will be disposed off in one lot to the successful bidder and no part quoting will be entertained. |
| 4. | Quoting firm may visit REC for inspection of Electronic waste, if required during the |

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prescribed date & time given in the auction notice/quotation format and satisfy themselves of the items they are bidding for. No disputes regarding the form, nature or quality of equipment's shall be entertained.

5. The Quoting firm is deemed to have satisfied himself for the quantity as mentioned in annexure-III. The entire item will be provided in a single lot and on finalization of quotation no dispute regarding less quantity will be entertained.
6. Only single bid should be quoted for all the items available at REC Corporate Office, New Delhi. No separate bids should be given.
7. **The items shall be sold to highest quoted (HQ1) bidder. In case of a tie in the quoted price following method will be adopted:-**
 - a) The price quoted by the bidders who are under tie will be asked to re-submit revised sealed quoted price in a fixed period of time as notified by REC.
 - b) The revised quoted price must be higher than the price quoted earlier.
 - c) If again there is a tie then process from a) will be repeated.
 - d) If the highest quoted bidder (HQ1) denies to execute the work and then second highest quoted bidder (HQ2) will be asked match the price quoted by highest quoted bidder (HQ1). If the bidder accepts the offer then the work will be awarded to the bidder and if not the offer will be extended to the subsequent bidders till any bidder accepts to the offer.
8. **Earnest Money**
 - a) Bidders are required to deposit the Earnest Money of the specified rates or amount as specified on the quotation documents in form of account payee demand draft /pay order, No other mode of payment is acceptable.
 - b) The EMD shall be refundable to un-successful parties after placing order to successful bidder.
 - c) No interest shall be payable on Earnest Money by REC
 - d) The **submitted EMD will be released to the successful bidder only after furnishing the requisite Recycling Certificate within stipulated time.**
 - e) Fresh Earnest Money should be deposited in each case. No request for adjustment of Earnest money from any amount pending with the REC shall be considered.
 - f) The Earnest Money of one quotation case shall not be off-seted transferred / adjustable towards any other quotation.
9. Items once disposed off to the successful bidder shall not be taken back by REC under any condition whatsoever.
10. **Schedules of Activity:**
 - a) The successful bidder has to make full balance amount in the form of Account Payee Demand Draft of a Nationalized Bank in favour of "Rural Electrification Corporation Limited" payable at New Delhi within **5 working days** after confirmation/order from REC, failing which the offer stands to be cancelled and entire EMD amount shall stand forfeited.
 - b) The successful bidder shall be required to lift all the items from disposal sites (REC New Delhi) to his premises within **3 working days** after the payment of the balance amount at his own cost. On failure to do so, REC shall have the right to forfeit the entire EMD amount of the bidder. In this case REC will dispose the items to alternate bidder.
11. The materials will be allowed to be lifted between 10.00 AM and 5.00 PM on working days only from the above office address as per our award letter. No picking, choosing or sorting will be allowed in the premises for the disposal lots.
12. The labour, transport and other arrangements will have to be made by the bidder at their risk, cost and responsibility.
13. Any loss or damage if occurred to the office property during the course of removing the items will be made good at the cost of concerned purchaser.

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14. The commercial bid should be quoted both in figures & words. Any overwriting or erasing in the figure shall not be considered for acceptance of the rates offered by tenderer.
15. Each page of the quotation document should be signed by the bidder(s) and Incomplete & Unsigned quotations may liable to be rejected
16. Prices stated in the Bid-Offers submitted by bidder are in accordance with Terms & Conditions in the bidding document. Inclusive of all taxes.

17. **Settlements of Dispute**

All disputes or differences of any kind whatsoever that may arise between the REC and the bidder in connection with or arising out of the contract or subject matter thereof or the execution of works, whether during the progress of works or after their completion, whether before or after determination of contract shall be settled as under:-

Conciliation

All such disputes or differences shall in the first place be referred by the bidder to the REC in writing for resolving the same through mutual consultations, discussions, negotiations, deliberation etc. associating representatives from both the sides and concerted efforts shall be made for reaching amicable settlement of disputes or differences by Conciliation.

Arbitration

It is a term of this contract that Arbitration of disputes shall not be commenced unless an attempt has first been made by the parties to settle such disputes through mutual settlement.

- If the Bidder is not satisfied with the settlement by the REC on any matter in question, disputes or differences, the Contractor / Bidder may refer the disputes to the Chairman & Managing Director of the REC in writing to nominate an Arbitrator to resolve such disputes or differences through Arbitration provided that the demand for Arbitration shall specify the matters, which are in question or subject of the disputes or differences as also the amount of claim, item wise. Only such dispute(s) or difference(s) in respect of which the demand has been made, together with counter claims of the REC shall be referred to Arbitrator as the case may be and other matters shall not be included in the reference.
- All disputes shall be resolved by Arbitration conducted under the Arbitration and Conciliation Act, 1996 by sole Arbitral Tribunal to be appointed by CMD, REC.
- The Arbitration proceedings shall be governed by the provisions of the (Indian) Arbitration and Conciliation Act 1996 or any statutory modification or re-enactment thereof and the rules made there under and for the time being in force shall apply to the Arbitration proceedings under this Clause.
- The language of proceedings, documents or communications shall be English and the award shall be made in English in writing.
- The venue of Arbitration proceedings shall be New Delhi and parties would share the cost of arbitration proceedings including fees of the Ld. Arbitrators.
- The fees and other charges of Arbitrators shall be as per the standard schedule of fees fixed by REC and shall be shared equally between the REC and the Bidder.

Settlement through Court

It is a term of this contract that the Bidder shall not approach any Court of Law for settlement of any disputes or differences unless an attempt has first been made by the parties to settle such disputes or differences through Arbitration.

Jurisdiction of Courts

The courts of Delhi will have exclusive jurisdiction to try and entertain suits between the parties under the Contract.

18. **REC's Right:** The REC reserves the right to reject any quotations or accept any quotation or part thereof without assigning any reason whatsoever.
19. Notwithstanding the above, REC shall reserve exclusive discretion to accept or reject any bid

Signature of Bidder with Company Seal

offer without assigning any reason. The dispute(s) regarding not awarding of work/contract to any particular party shall not be Arbitrable in terms of Clause "Settlements of Dispute" stated above.

20. The Contractor/ purchaser shall indemnify REC against all the losses, destruction or damages to any property or injury caused or death of any person caused by the negligent act or omission of the Contractor / their Employees agent or sub-contractors.
21. The award of work shall not be assigned, transferred or sub-delegated to other Contractors except with the written approval of REC.
22. The successful bidder has to provide REC with all necessary documentation / forms/ passbook entries etc. as per the prevailing Govt. of India/ NCT acts, rules, guidelines, notifications etc. on executing the work order. The firm must adopt following procedure before lifting the e-waste –
 - a) **Form-6** with company seal and authorized official's signature of the successful bidder must furnish at the time of pickup of the E-waste by the successful bidder (As per the format given in **Annexure – V**).
 - b) **Recycling Passbook** with requisite entry with seal and authorized official's signature of the successful bidder.
 - c) **Issue a Recycling Certificate** with company seal and authorized official's signature of the successful bidder in respect to the lifted e-waste after completion of the process of recycling. The **submitted EMD will be released to the successful bidder only after furnishing the requisite Recycling Certificate within stipulated time.**
23. GM(IT), REC, New Delhi shall be the Engineer-In-charge for the work and his decisions shall be final and binding regarding any matters related to the terms of this quotation /contract.
24. For the inspection of obsolete IT equipments the bidders may contact 1) Sh. Rohit Kumar, Mob. 9899822771 and 2) Sh. Ishan Kakra, Mob. 9899993925.

Signature of Bidder

Name & Designation:

Company Seal

Signature of Bidder with Company Seal

Annexure-III

Tentative List of Obsolete Electronic Waste (i.e Desktop Computers with TFT monitors, Printers, MFPs, UPSs etc.) on 'As is where basis' as available in the store for disposal as per Govt. Directives

Obsolete IT Equipments (E-Waste) on or before 31st March'2009

Sl. No.	Item Description	Quantity (in Nos.)
1	Desktop Computer with TFT Monitors	16
2	TFT Monitors	6
3	Printers (including Line Matrix Printer)	28
4	MFPs (including All-In-One Deskjet printer) – Before March'2009	13
5	UPSs & Stabilizers – Before March'2009	20
Total Obsolete IT Equipments i.e Desktop Computers with TFT monitors, Printers, MFPs, UPSs etc. on or before 31st March'2009		83

Obsolete IT Equipments (E-Waste) on or after 01st April'2009

Sl. No.	Item Description	Quantity (in Nos.)
1	MFPs (including All-In-One Deskjet printers)	8
2	Printers	10
3	UPSs & Stabilizers	14
Total Obsolete IT Equipments i.e Desktop Computers with TFT monitors, Printers, MFPs, UPSs etc. on or after 01st April'2009		32

Signature of Bidder with Company Seal

COMMERCIAL OFFER (IN INDIAN RUPEES)**For****Disposal of Obsolete Desktop Computers with TFT monitors, Printers, MFPs, UPSs etc.
as per Govt. directives**Name & Address of Firm _____
(In Capital Letters) _____

Telephone/Mobile No _____

Details of EMD (if any) Bank Draft / Pay Order No. : _____

Amount: _____

I / We Quote:

I/We have inspected the Computer Hardware systems (Electronic Waste) located at Rural Electrification Corporation Ltd., (IT Div.) Core-4, SCOPE Complex, 7 Lodhi Road, New Delhi and am /are interested take order for disposal Electronic Waste as per the Govt. directives. My / Our offer for the items is given below.

My / Our Offer for IT equipments as in annexure – III in the format given below:

Sl. No.	Particulars	Commercial Offer for Obsolete IT equipments
1	IT Equipments – on or before 31st March'2009	Rs. _____ (Inclusive of all taxes, duties, Levis, transportation etc. (If any)
2	IT Equipments – on or after 01st April'2009	Rs. _____ (Inclusive of all taxes, duties, Levis, transportation etc. (If any)
Grand Total		Rs. _____ (Inclusive of all taxes, duties, Levis, transportation etc. (If any) i.e. (In Words Rupees only) _____ (Inclusive of all taxes, duties, Levis etc. (If any)

I / We have gone through the terms & conditions given in the quotation documents & agree with the same. I / We understand that in the event of non-compliance of terms & conditions of the quotation my / our EMD may be forfeited by Rural Electrification Corporation Ltd.

Signature of Firm

Name & Designation:

Place:

Date:

Company Seal

To,
GM (IT)
Rural Electrification Corporation Ltd,
Core –4, SCOPE Complex, 7 Lodi Road,
New Delhi –110003.
Fax: +91-11-43091593

Signature of Bidder with Company Seal

Form-6
[See rule 19]

E-WASTE MANIFEST

1.	Sender's name and mailing address (including Phone No.)	
2.	Sender's authorisation No, if applicable.	
3.	Manifest Document No.	
4.	Transporter's name and address (including Phone No.)	
5.	Type of vehicle	(Truck or Tanker or Special Vehicle)
6.	Transporter/s registration No.	
7.	Vehicle registration No.	
8.	Receiver's name & address :	
9.	Receiver's authorisation No, if applicable.	
10.	Description of E-Waste (Item, Weight/ Numbers) :	
11.	Name and stamp of Sender* (Manufacturer or Producer or Bulk Consumer or Collection Centre or Refurbisher or Dismantler): Signature: Month Day Year	<input type="text"/>
12.	Transporter acknowledgement of receipt of E-Wastes Name and stamp: Signature: Month Day Year	<input type="text"/>
13.	Receiver* (Collection Centre or Refurbisher or Dismantler or Recycler) certification of receipt of E-waste Name and stamp: Signature: Month Day Year	<input type="text"/>

* As applicable

Note:-

Copy number with colour code (1)	Purpose (2)
Copy 1 (Yellow)	To be retained by the sender after taking signature on it from the transporter and other three copies will be carried by transporter.
Copy 2 (Pink)	To be retained by the receiver after signature of the transporter.
Copy 3 (Orange)	To be retained by the transporter after taking signature of the receiver.
Copy 4 (Green)	To be returned by the receiver with his/her signature to the sender

Signature of Bidder with Company Seal