

**Formal Quotation Request Form****Applicant Information**

First Name:

Last Name:

School/Government Organization Name:

Position:

Tel:

Email:

Postal Address:

Suburb:

State:

Post Code:

(Optional) Would you mind to receive our regular email promotion?

**Quotation Information**

Item Number	Quantity	Do you need packaging?*	Is the delivery address same as the postal address above? Please specify if the delivery address is different.

\* Packaging will increase the size of the goods significantly and will increase the freight in some items. If your school does not need the goods for resale purpose, you can choose "no packaging" to reduce the freight.

**Terms and Conditions**

- 1, This quotation is not an invoice. Applicants do not have to place order after they receive the quotation;
- 2, The information in the quotation is only for applicant to make a decision on purchasing and it is not allowed to be sent to other suppliers;
- 3, The quotation will be valid for 30 days only;
- 4, Little Sun reserves the right to terminate the quotation at its own discretion.

**Signature of applicant:****Date:**