

F.No. 9/2/2012-Adm.III
Government of India
Ministry of Power
(Adm.III Section)

Shram Shakti Bhawan, Rafi Marg,
New Delhi, the 10th April, 2012

To,

As per list

Sub:- Quotation for 'Annual Maintenance Contract' for General Pest Control, Rodent and Termite control in the office premises of the Ministry of Power located at Shram Shakti Bhawan and Nirman BVhawan – reg.

Sir,

Sealed quotations are invited from registered/ reputed firms having sufficient experience in the field of general pest control, rodent control and termite control for award of comprehensive annual maintenance contract in all the rooms pertaining to Ministry of Power housed in Shram Shakti Bhawan and Nirman Bhawan.

2. There are around 66 rooms of different sizes and a big hall in Nirman Bhawan (List enclosed at Annexure). In these rooms general pest control, rodent control and termite control is required to be done. However, it is pertinent to mention here that rodent control is highly required due to rodent menace.

3. The contract will be valid for a year w.e.f. date of award of contract. The Ministry of Power may extend the contract on the existing rates and terms & conditions if the services of the firm are found satisfactory. However, it may also be noted that the Ministry of Power reserves the right to terminate the contract at any stage of time on the part of unsatisfactory services of the firm.

4. The quotations complete in all respect in sealed cover duly superscripted "Quotations for Comprehensive annual maintenance control for General Pest Control, Rodent and Termite control" addressed to the Under Secretary (GA), Ministry of Power, New Delhi should be dropped in "Tender Box" of the Ministry of Power located at Gate No. 5 of Shram Shakti Bhawan latest by 3.00 PM on 20th April, 2012. The quotations dropped after stipulated date and time will be rejected. The quotations will be opened on the same date at 03.30 PM. The Ministry reserves the right to reject or accept any quotation whole or in part without assigning any reason thereof.

5. A Demand Draft/ Bank Pay Order for Rs. 5,000/- (Rupees Five Thousand Only) in favour of the Pay & Account Officer, Ministry of Power, Govt. of India, New Delhi has also to be deposited as 'Earnest Money' alongwith quotation failing which quotation will not be considered. The earnest money will be returned in respect of the unsuccessful bidders after finalization of the contract. No interest will be paid on this earnest money.

....2/-



6. The successful bidder will have to deposit a sum of five to ten percent of the total contract value in the form of Demand Draft in favour of Pay & Accounts Officer, Ministry of Power, Govt. of India, New Delhi as 'Performance Security Deposit' for due performance of the contract which is refundable after successful completion of the contract.

7. The bidder will indicate the complete address of their firm/office and residence along with telephone numbers and other related information.

8. The bidders may inspect the premises pertaining to the Ministry of Power, if they desire before submitting the quotation, on any working day up to 19th April, 2012 between 11.00 AM to 04.00 PM with prior permission of S.O. (Adm.III), Ministry of power. It may be noted that no charges for such inspection shall be payable to the bidder by this Office.

9. The contractor will be required to depute competent and qualified personal (especially for disposal of dead rodents etc.) the contractor may also indicate the frequency of their services in detail.

10. The Comprehensive charges for the general pest control, rodent and termite control will be inclusive of cost of material used for the purpose and visiting/services of the personal deployed by the firm during the period of contract. The firm should quote rates keeping in view the provision of glue trap for rats and gel/paste for cockroach. **The rates for rooms of the following sizes may be furnished:**

- i) Room Size: 225 sqft (approx); and
- ii) Room Size: 450 sqft (approx)

11. During the entire period of contract no request for any increase in the rates on any account would not be entertained and the performance would be reviewed from time to time to ensure that it is to the entire satisfaction of the user. In case the contractor fails to cope with the workload or does not render satisfactory service, the contract awarded to him shall be cancelled forthwith without giving any notice or without assigning any reason and the performance security deposit and payment due to firm if any, shall be forfeited. In this connection the decision of the competent authority in the Ministry of Power shall be final and binding on the contractor.

12. Firms should have valid license for pest control from Govt. of NCT.

13. **While submitting the quotation for this work, the bidder will be deemed to have read, understood and accepted all the terms and conditions stated in the enquiry of this work.**

Yours faithfully,


(P.K. Singh)
Section Officer (Adm.III)
Tel: 23358267

ANNEXURE

Sl. No.	Floor Location	Room No.s	Total Nos. of Rooms	Remarks
1.	Ground Floor 'B' Wing:	18, 22, 24, 25 and 26, 26-A	06	
2.	1 st Floor 'B' Wing	123; 123-A	02	
3.	1 st Floor 'A' Wing	Chamber of Hon'ble MOS(P)	01	
4.	2 nd Floor 'A' Wing	200; 200-A; 200-B; 201; 202; 202-B; 204; 205; 206; 207; 208; 209	12	
5.	2 nd Floor 'B' Wing	217; 218; 218 'A'; 219; 219-A; 220; 220'A'; 221; 222; 222'A'; 223; 225	12	
6.	4 th Floor 'A' Wing	Cabin Nos.I; II; III; IV; 402; ; 405, 408, 413/415 , 415; 415'A'; 415'B'; 415'C'; 417; 418; and 419	15	
7.	4 th Floor ;B; Wing	426; 427; 429; 430; 432; 433; and 434	07	
8.	6 th Floor 'B; Wing	622; 622'A'; 622'B'; 632 and 634	05	
9	Nirman Bhawan	06 numbers of Officers' Room	06	