

# Daily Sales Summary

Task	Format
Activate the Daily Sales Summary report (data will be available on the next working day)	<b>W/DSS¥ON</b>
Display a menu of print options	<b>DP</b>
Print the report for sales invoiced one working day prior to the date the report is requested	<b>DPA</b>
Print the report for sales invoiced two working days prior to the date the report is requested	<b>DPB</b>
Print the report for sales invoiced three working days prior to the date the report is requested	<b>1. DPC</b>
Prints the report for an authorized branch	<b>DP(report code A, B, or C)/(branch pseudo city code) DPA/B4T0</b>

## Print the Report

1. Sign in as a manager	<b>SI9</b>
2. Undesignate the invoice printer	<b>DSNO(line address) DSNO68B32H</b>
3. Designate the report printer	<b>DSRP(line address) DSRP68B32H</b>
4. Print the report	<b>DP(menu report code A, B, or C) DPA</b>
5. Undesignate the report printer	<b>DSNO</b>
6. Re-designate the invoice printer	<b>DSIV(line address) DSIV68B32H</b>

## 7. Sample report:

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INVOICE SUMMARY - A0B0                                PAGE 1
.
.               WORLD TRAVEL
.             123 MAIN ST
.             ANYTOWN, FL 35555
.
ACTIVITY DATE - 06/09/00                                PRINTED - 06/10/00

IA INVOICE DOCUMENT    NAME  GROSS  COMM  BASE    TAX
6Q 0000357 0157791888122 DIAZ M 483.80 22.05 441.00 33.00
6Q 0000358 0157791888123 KYLE S 483.80 22.05 441.00 33.00
3T 0000359 0017791888124 WILL F 303.50 13.86 277.21 26.29
C5 0000360 0057791888125 HUGO T 137.00 11.72 117.20 19.80
94 0000361 0167791888126 TATE E 257.00 11.44 228.84 28.16

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.               GROSS    COMM    BASE    TAX
TOTAL CASH SALES          748.80    70.11    889.88    99.62
TOTAL CREDIT CARD SALES   924.30    47.63    835.41    79.09
TOTAL DAILY SALES        1665.10    81.12   1505.25   140.25

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