

PLAN FOR SUCCESS

Prepared by: You

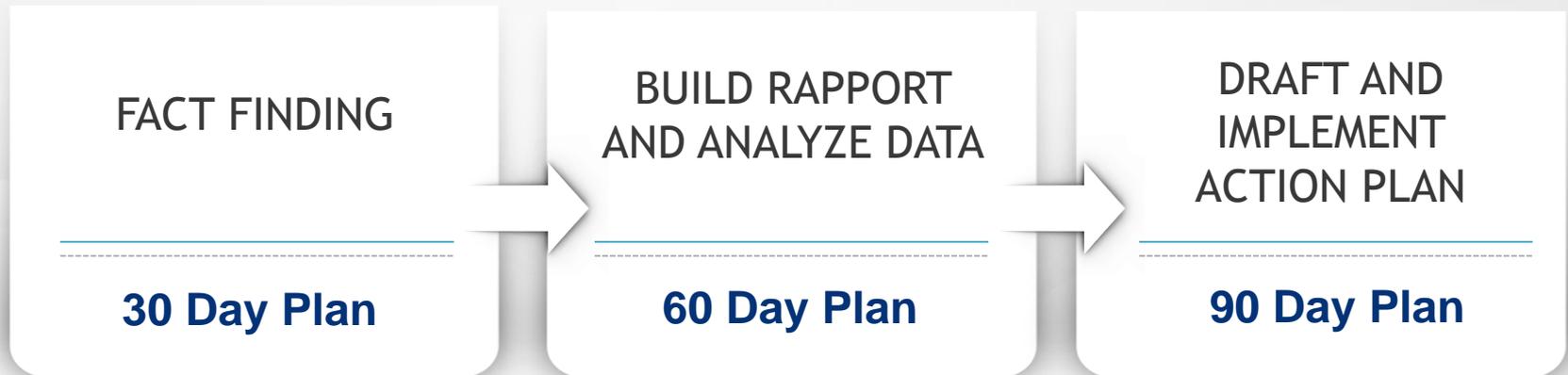
Prepared for: Hiring Manager

Date:

XYZ Company

OBJECTIVE

Shorten Learning Curve and Contribute Value to Business as Quickly as Possible



FACT FINDING

- Face-to-Face Meetings with Management Team & Key Stakeholders
 - ✓ Thoroughly understand XYZ Company's Mission Statement, Goals, Objectives and Values
- Detail High Level Expectations
 - ✓ Top 10 Priorities
- Review existing ERP Platforms, Databases, Reports, Processes, Policies and Procedures
- Review Commercialization Plans for R&D Pipeline Compounds
- Understand Primary Drivers of Profitable Growth & Value Creation
- Identify additional Key Information and Interfaces with Functional Leads



BUILD RAPPORT AND ANALYZE DATA

- Build Rapport with XYZ Company's Team and Key Stakeholders
- Complete Analysis of Data and Draft Requirements to Achieve Expectations (Top Priorities)
 - ✓ Analyze Commercial FP&A Needs & Concerns
 - ✓ Complete SWOT Analysis
 - ✓ Build Model P&L Statement
 - ✓ Identify Key Performance Indicators / Metrics
- Begin to work with Key Stakeholders to develop the Essential Elements of Action Plan to Operationalize and Support Top Priorities



DRAFT AND IMPLEMENT ACTION PLAN

- Cultivate Relationship with XYZ Company's Team and Key Stakeholders
- Identify Enablers and a Champion to Support Action Plan
- Work Efficiently and Effectively to ensure optimum time management
- Draft and Review Action Plan to Achieve Expectations and Top Priorities
- Obtain Buy-In from Senior Management
- Finalize and Implement Action Plan

