

## LESSON NOTE FILE

***It is university policy that lessons are not to be taught unless they are planned ahead in detail. Lesson notes are to be available at any time for perusal by supervising personnel – Associate Teacher or principal, and should be submitted to the Associate Teacher the day before the lessons are to be taught.***

The pre-service teacher is required to keep a lesson note file that will be used throughout the course. A large loose-leaf file is appropriate. Lesson plan proformas have been provided and the pre-service teacher is encouraged to use the electronic version.

All lessons must be evaluated. **In your evaluation consider:**

- How well did the students respond to the learning experience?
- What new learning occurred and how do you know?
- What positive interactions occurred between learners and between the learner and the teacher?
- What feedback did you receive from the students and the associate teacher?
- What explicit role did you play in the learning experience?

The planning proforma provides a schema for that task as well.

## RESOURCE COLLECTION

During this second professional experience, pre-service teachers are expected to continue developing a collection of ideas and materials that will assist in this teaching practice session and in the early years of teaching.

The Resource Collection could be organised with flexibility and imagination in such a way that ideas are able to be found easily. For example, sections such as:

- Content area
- Key ideas
- Language-based activities
- Evaluation and assessment
- Computer software
- Websites
- Books - author, title, publisher, source, price, suitability
- Samples of children's work, showing date and stage level.