

CONTRACT AWARD LETTER

Congratulations! You have been awarded the contract to perform the services agreed between you (the contractor) and the homeowner. The homeowner listed below is responsible for all payments. Tower View is not liable for any unpaid bills and is not subject to any mechanics liens. However, Tower View must receive the documents listed below BEFORE any contractors enter the property.

Please submit the following documents by fax to: **(877) 697-8684**. *Originals can be mailed to PO Box 9660, San Diego, CA 92169.*

- Certificate of Liability Insurance
- Insurance Endorsement page listing the following additionally insured:
 1. Tower View, 160 N Prospect Ave., Ogilvie, MN 56358
 2. Homeowner (Name & Address):

- Certificate of Workers' Compensation Insurance
- Fill-in Company Information Below and return

Legal Company Name:			
Contractor License No.:			
Mailing Address:	City:	State:	Zip:
Cell Phone:	Company Phone:		
Email:	Company Fax:		

My company is a (check only one):

☐ Sole Proprietorship (Please complete W9 form).

☐ Corporation (Please provide the corporate EIN #: _____).

Thank you!

Regards,

Homeowner Name/Signature