



## Promotion in Rank Letter of Intent

\_\_\_\_\_, 20\_\_\_\_

Dear Faculty Council Chair,

For the 20\_\_\_\_ Rank and Promotion Period, I, \_\_\_\_\_

am requesting an increase in rank from \_\_\_\_\_ to

\_\_\_\_\_. I have met the minimum requirements for the next level in rank

and would like the opportunity to show the Rank and Promotion Committee work commensurate

with the faculty rank I am requesting to be promoted to.

*Select type of portfolio:*      Hard copy      Electronic; if electronic, provide web link (and

password, if necessary): \_\_\_\_\_

Thank you for your consideration,

\_\_\_\_\_