

QUOTATION FOR SUPPLY AND INSTALLATION OF COMPUTER SERVER, COMPUTER SYSTEMS, LAPTOP & PRINTERS

Quotation Inquiry No.- DDUC/DST/EMR/2016/001203/1/387,
Dated: 16/05/2017



Study of Atomic Processes for
Multi-Charged Ions for Plasma Diagnostics

Aras
(Dr. Avnindra Kumar Singh)
Principal Investigator

Deen Dayal Upadhyay College
(University of Delhi)
Sector-3, Dwarka
New Delhi 110078

[Signature]
Vice-Principal
Deen Dayal Upadhyaya College
(University of Delhi)
Sector-3, Dwarka, New Delhi-7

Tel. 011-25099380-81; Email: serbproject001203@gmail.com;
College E-mail: principaldducollege@gmail.com; Website: www.dducollegedu.ac.in

NOTICE INVITING QUOTATION

Subject: Supply and Installation of Computer Server, Computer System, Laptop & Printer.

Sealed quotations are invited in two bid systems (Technical & Commercial bid in two separate sealed envelopes contained in one bigger envelope) for Supply and Installation of Computer Server, Computer System, Laptop & Printer as detailed below:

	S. No.	Item Name	Configuration/specification	Required Qty.
Requirement	1	Computer Server	LENOVO/IBM System x3500 M4 Tower OR equivalent DELL/HP Model. TWO Intel Xeon E-5 2648 V2 (10 Core) Processors or equivalent/ higher model, (64GB RAM with price option of 128 GB RAM, RAID 5/6 Controller Support, SIX 3+ TB with price option of EIGHT or higher SATA/NLSAS 3.5" hot swap hard drivers, 24" with full HD Monitor, Keyboard, Mouse, 3 year next business day direct onsite warranty.	01
	2	Desktop	LENOVO/IBM THINKCENTRE E73 MINI TOWER DESKTOP OR Equivalent model of DELL/HP, INTEL I5 4 TH GEN/8GB RAM/500GB OR 1TB HDD/DVD, RW/INTELGRAPHICS CARD equivalent/ higher configuration with 24" FULL HD MONITOR/KBD/MOUSE/MS WINDOWS 8/10 PROFESSIONAL 64 BIT/ 3 YEARS NEXT BUSINESS DAY ONSITE WARRANTY.	02
	3	Laptop	LENOVO/IBM THINKPAD T440 LAPTOP OR Equivalent model of DELL/HP, INTEL® CORE™ I5 - 4300M (2.5 GHZ / 3 MB / 5 GT/S), INTEL QM87 CHIP SET, 8 GB DDR3 (2 DIMM SLOTS) RAM, 500 GB SATA HDD 7200 RPM, 14.1" LED ANTI-GLARE FULL HD DISPLAY, 720P HD FACT TRACKING EBCAM, or higher configuration with MS WINDOWS 7 OR 8/10 PROFESSIONAL (64 BIT)/ 3 YEARS NEXT BUSINESS DAY ONSITE WARRANTY.	01
	4	Printer	HP Office jet Pro 276dw Multifunction printer equivalent or higher	01
	5	Dot Matrix Printer	Epson LQ-2190 (24PIN 136COL) or higher	01
	6	Microsoft Office Essential 365	3 Year Cloud based subscription	6 User License
Technical Bid		The details for submission of Technical Bid is placed at Annexure-`A`		
Commercial Bid		The details for submission of Commercial Bid is placed at Annexure-`B`		
Earnest Money Deposit along with Tender		Rs. 25,000/- (Rupees Twenty Five Thousand only) or exempted as detailed available in "Instructions to the Bidders" at Page no. 3		
Last date of submission of Quotation		30 th May, 2017 up to 16:00 hours		
Date of opening of Technical Bid		30 th May, 2017 at 17:00 hours		
Address for Quotation		Principal Deen Dayal Upadhyay College (University of Delhi), Sector-3, Dwarka, New Delhi 110078 Tel. 011-25099380-81; Mb.: 9811899160/ 9312227995, Email: serbproject001203@gmail.com, Website: www.dducollegedu.ac.in,		
Inquiry and Delivery of Quotation		Section Officer (Administration) Deen Dayal Upadhyay College (University of Delhi), Sector-3, Dwarka, New Delhi 110078 Tel. 011-25099380-81; Mb.: 9811899160/ 9312227995, Email: serbproject001203@gmail.com, Website: www.dducollegedu.ac.in,		

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Vice-Principal
Deen Dayal Upadhyaya College
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Sector-3, Dwarka, New Delhi-78

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(Dr. Avindra Kumar Singh)
Principal Investigator

INSTRUCTIONS TO THE BIDDER


1. The Bidder shall be OEM or Authorized Distributors/ Partners/ Dealers/Resellers.
2. Quotation documents can be downloaded from our website www.dducollegedu.ac.in from 16th May, 2017 to 30th May, 2017.
3. The Earnest Money Deposit of Rs. 25,000/- (Rupees Twenty Five Thousand only) by way of demand draft only drawn in favour of "Study of Atomic Processes for Multi-Charged Ions for Plasma Diagnostics". Payable at New Delhi shall be submitted along with Technical Bid. It should be spelt out exactly the way it has been asked for, failing which the bid is liable to be rejected.

The offers without EMD will be rejected. However, there is exemption of EMD applicable to the units registered with Central Purchase Organization (DGS&D), National Small Industries Corporation (NSIC) or the concerned Ministry or Department as defined under Rule 157 of General Financial Rules (GFR), 2005.

A copy of valid certificate shall be enclosed along with the Technical bid for availing EMD exemption.

4. Quotation shall be duly, properly and exhaustively submitted. All pages of the bid should be signed with stamp by the Authorized Signatory of the bidder with company stamp on all the pages of this bid document.
5. There shall not be any cutting/over writing in the bid document. The financial figures in commercial bid shall always be both in figures and words. In case of any discrepancy in figures and words, the amount written in words shall be considered.
6. The bidder shall submit the copy of PAN, VAT/TIN along with the Technical Bid of the bid document.
7. The quotation shall be placed in a properly sealed bigger envelope addressed to **Principal, Deen Dayal Upadhyay College, (University of Delhi), Sector-3, Dwarka, New Delhi 110078, Tel. 011-25099380-81; Email: serbproject001203@gmail.com, Website: www.dducollegedu.ac.in**, and the said bigger envelope shall contain two separate sealed envelopes containing Technical & Commercial bids.
8. The bigger envelope shall be super-scribed as "Supply and Installation of Computer Server, Computer System, Laptop & Printer". The two sealed envelopes inside the bigger envelope must be super-scribed as: Envelope No-1: The said envelope is for technical bid & shall be super-scribed as "Quotation for the Supply and Installation of Computer Server, Computer System, Laptop & Printer – TECHNICAL BID" Envelope No-2: The said envelope is for commercial bid & shall be super scribed as "Quotation for Supply and Installation of Computer Server, Computer System, Laptop & Printer – COMMERCIAL BID".
9. Technical bid will be opened on 30th May, 2017 at 17:00 hours in the Committee Room (Ground Floor) of Deen Dayal Upadhyaya College. A representative of the bidder may be present at the time of opening of the Quotation. The date for opening second envelope containing commercial bid will be intimated to the technically qualified bidders separately.
10. Bidder shall quote for all the specified items and any selective bid shall be rejected.

We confirm with our acceptance to the Instruction to the bidder at S.No-1 to 10 as stated above.


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Signature of the bidder with seal

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(Dr. Avinindra Kumar Singh)
Principal Investigator

TERMS & CONDITIONS


Submission of the duly signed bid implies that these conditions of tender have been read by the bidder and is aware of the scope of the supply and the quality of the material to be supplied. The final acceptance of the bid rests with the Principal Investigator, who reserves the right to accept or reject any or all tenders without assigning any reason thereof.

- a) No representation for the enhancement of the prices of the accepted bid or alteration of the terms and conditions will be entertained at any stage.
- b) The delivery period of the supplies should be within **21 days** from the date of confirmed order from Deen Dayal Upadhyaya College. In case tenderer fails to supply within the accepted period, penalty at the rate of Rs. 3000.00, per day of delay subject to maximum of 7 days.
- c) The supplier shall provide packing of the goods, as is required to prevent their damages or deterioration during the transit to their final destination i.e. **Principal, Deen Dayal Upadhyay College, (University of Delhi), Sector-3, Dwarka, New Delhi 110078, Tel. 011-25099380-81**
- d) The rates quoted shall be firm & all inclusive for delivery & installation at destination Room No. – 216, DST Project Lab, Deen Dayal Upadhyay College.
- e) The Computer Server, Computer System, Laptop & Printer shall have to be operationalized without any extra cost and to the satisfaction of the Principal Investigator of the Project.
- f) 100% Payment will be made against successful delivery of specified goods and satisfactory installation for which the bidder shall submit bills in duplicate (original + copy) giving the reference number of the supply order along with delivery note.
- g) While submitting the bid, if any of the prescribed conditions are not fulfilled or are incomplete in any form, the bid is liable to be rejected.
- h) Any request by the bidders to consider their EMD furnished by them to Deen Dayal Upadhyay College, for any other contract/ quotation cannot be considered as EMD for this tender.
- i) The EMD will be refunded to the unsuccessful bidders after the orders are placed to the successful bidder. In case of successful bidder, the EMD will be returned within three months of delivery. No interest on EMD will be paid.
- j) The EMD will be forfeited in following cases:
 - i. If the bidder fails to accept the order based on his offer within the prescribed time.
 - ii. If the bidder fails to supply the Computer Server, Computer System, Laptop & Printer with specifications in compliance to specifications given in technical bid.
 - iii. If the bidder delays supplies beyond a reasonable time resulting in disruption of Deen Dayal Upadhyaya College, DST Project works.
- k) If the Computer Server, Computer System, Laptop & Printer are found to be different than those in the accepted offer and are of specifications lower than those stipulated in the accepted offer, Deen Dayal Upadhyaya College shall have the right to totally reject the said items and claim for appropriate compensation. The supplier shall be responsible for arranging the rejected said items to be removed at his cost from Deen Dayal Upadhyaya College premises.
- l) In the event of any dispute the legal matter shall be subjected to the jurisdiction of Delhi Court only.
- m) Deen Dayal Upadhyaya College, as per its discretion, may procure items from one supplier of items or discussions reject entire procurement process/quotations.

We confirm with our acceptance to the Terms & Conditions stated from (a) to (m) above.

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Signature of the Bidder with seal


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(Dr. Avnindra Kumar Singh)
Principal Investigator

TECHNICAL BID FORMAT & REQUIREMENTS

1. Quotation Ref. No:
2. Name of Bidder:
3. Complete office address of Bidder
4. Contact details of authorized person of Bidder who have signed the bid document.
 - a. Name.....
 - b. Designation.....
 - c. Phone (Office).....
 - d. Phone (Mobile).....
 - e. E mail.....
5. Due date & Time of submission of bid:
6. EMD payment details (DD number & bank detail)
7. Submission of technical confirmation to the requirement.

	S. No.	Item Name	Configuration/specification	Required Qty.	Compliance (Yes/No)
Requirement	1	Computer Server	LENOVO/IBM System x3500 M4 Tower OR equivalent DELL/HP Model. TWO Intel Xeon E-5 2648 V2 (10 Core) Processors or equivalent/ higher model, (64GB RAM with price option of 128 GB RAM, RAID 5/6 Controller Support, SIX 3+ TB with price option of EIGHT or higher SATA/NLSAS 3.5" hot swap hard drivers, 24" with full HD Monitor, Keyboard, Mouse, 3 year next business day direct onsite warranty.	01	
	2	Desktop	LENOVO/IBM THINKCENTRE E73 MINI TOWER DESKTOP OR Equivalent model of DELL/HP, INTEL I5 4 TH GEN/8GB RAM/500GB OR 1TB HDD/DVD, RW/INTELGRAPHICS CARD equivalent/ higher configuration with 24" FULL HD MONITOR/KBD/MOUSE/MS WINDOWS 8/10 PROFESSIONAL 64 BIT/ 3 YEARS NEXT BUSINESS DAY ONSITE WARRANTY.	02	
	3	Laptop	LENOVO/IBM THINKPAD T440 LAPTOP OR Equivalent model of DELL/HP, INTEL® CORE™ I5 - 4300M (2.5 GHZ / 3 MB / 5 GT/S), INTEL QM87 CHIP SET, 8 GB DDR3 (2 DIMM SLOTS) RAM, 500 GB SATA HDD 7200 RPM, 14.1" LED ANTI-GLARE FULL HD DISPLAY, 720P HD FACT TRACKING EBCAM, or higher configuration with MS WINDOWS 7 OR 8/10 PROFESSIONAL (64 BIT)/ 3 YEARS NEXT BUSINESS DAY ONSITE WARRANTY.	01	
	4	Printer	HP Officejet Pro 276dw Multifunction printer equivalent or higher	01	
	5	Dot Matrix Printer	Epson LQ-2190 (24PIN 136COL) or higher	01	
	6	Microsoft Office Essential 365	3 Year Cloud based subscription	6 User License	


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- 8.1 Please specify the make and attach technical brochures.
- 8.2 Higher technical specification may be considered subject to competitive price offer.
9. Documents to be enclosed with the Technical bid are as under:
- Duly signed & stamped bid documents (All pages) as a mark of your acceptance.
 - Details of latest 03 buyers to whom the similar supplies were made should be submitted in the following format:

S.No.	Name of Client along with contact details	Quantity supplied

- Supporting information with respect to the technical data, drawings or booklets of product. Any product manual brief, test certificates available may be enclosed.
 - Copy of PAN, VAT/TIN duly Signed & Stamp.
10. Validity of Bid – 90 days from the date of opening of Technical Bid.

Signature of the Bidder with stamp

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(Dr. Avnindra Kumar Singh)
Principal Investigator

[Signature]
Vice-Principal
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3. The offer with rates for the schedule of requirements of items, as elaborated under, to be submitted. Adhering to the format given below is a Pre-requisite for considering your quotations:

S. N.	Item Name	Description	Required Qty.	Amount (Rs.) in INR	Taxes as Applicable (Rs.) in INR	Total Amount (Rs.) in INR
1	Computer Server	LENOVO/IBM System x3500 M4 Tower OR equivalent DELL/HP Model. TWO Intel Xeon E-5 2648 V2 (10 Core) Processors or equivalent/ higher model, (64GB RAM with price option of 128 GB RAM, RAID 5/6 Controller Support, SIX 3+ TB with price option of EIGHT or higher SATA/NLSAS 3.5" hot swap hard drivers, 24" with full HD Monitor, Keyboard, Mouse, 3 year next business day direct onsite warranty.				
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3	Laptop	LENOVO/IBM THINKPAD T440 LAPTOP OR Equivalent model of DELL/HP, INTEL® CORE™ I5 - 4300M (2.5 GHZ / 3 MB / 5 GT/S) , INTEL QM87 CHIP SET, 8 GB DDR3 (2 DIMM SLOTS) RAM, 500 GB SATA HDD 7200 RPM, 14.1" LED ANTI-GLARE FULL HD DISPLAY, 720P HD FACT TRACKING EBCAM, or higher configuration with MS WINDOWS 7 OR 8/10 PROFESSIONAL (64 BIT) 3 YEARS NEXT BUSINESS DAY ONSITE WARRANTY.				
4	Printer	HP Officejet Pro 276dw Multifunction printer equivalent or higher				
5	Dot Matrix Printer	Epson LQ-2190 (24PIN 136COL) or higher				
6	Microsoft Office Essential 365	3 Year Cloud based subscription for 06 User				
		Total Cost (Rs.)				
				Grand Total (Rs.)		

Grand Total in Words:.....

4. The rate quoted shall be in accounting units (A/U) and should be inclusive of basic price & all other cost including installation, commissioning, cartage, insurance, taxes & duties (as applicable). The price competitiveness shall be given due consideration while analyzing the commercial bid. The Deen Dayal Upadhyaya College will not issue any form toward rebate / exclusion of Sales tax/VAT.

5. The Validity of bid is 90 days from date of opening of bid.

It is hereby confirmed that we shall abide all the terms & conditions as specified in the bid and further agreed for the penalty to be imposed, in case of delayed supplies from our end as specified in Point (b) of “Terms & Conditions” of this bid.

Signature of the Bidder

Signature _____

END OF BID DOCUMENT

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