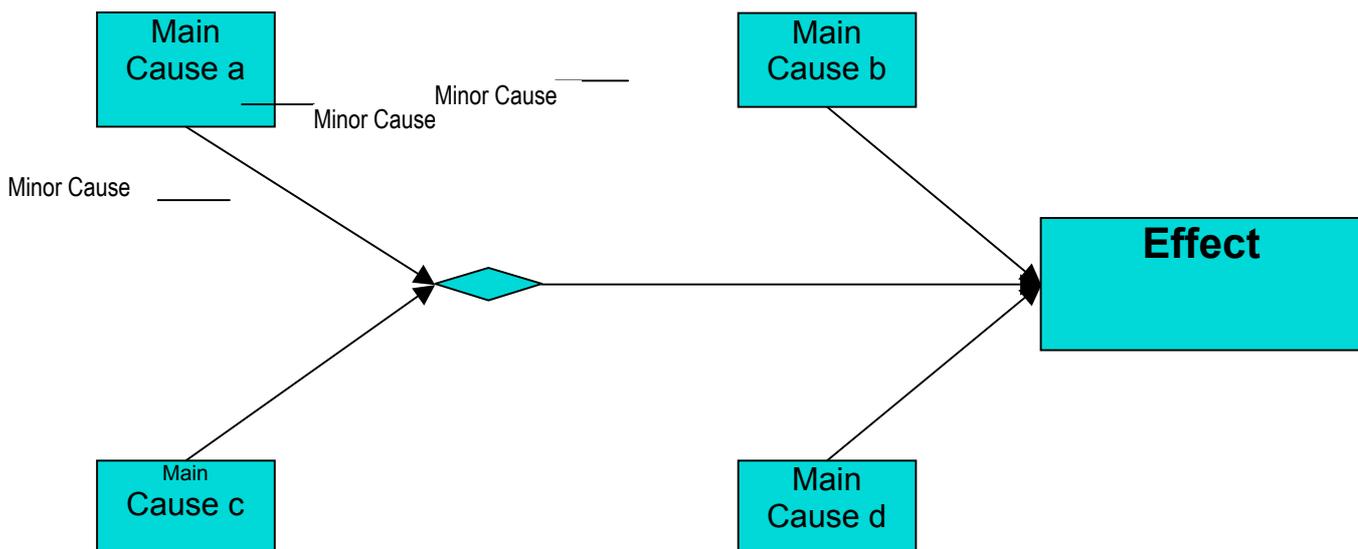


## Cause and Effect Analysis

<b>What is it?</b> <ul style="list-style-type: none"> <li>It's a diagram that demonstrates –the relationship between effects and the categories of their causes</li> <li>The arrangement of the diagram looks like a fishbone it is therefore also called fish-bone diagram</li> </ul>	<b>What does it achieve?</b> <p>Cause and Effect Analysis enables you to identify the possible cause affecting or creating a project or problem. A cause and effect diagram is a quick and visually effective way of exploring a problem or opportunity with some vigour</p>
<b>How to use it?</b> <ul style="list-style-type: none"> <li>Determine the Effect or Problem you would like to examine</li> <li>Categorize the possible causes</li> <li>Find subcategories</li> <li>Describe the possible causes</li> </ul>	<b>When to use it?</b> <ul style="list-style-type: none"> <li>Root Cause Analysis</li> <li>Problem Exploration</li> <li>Defining a problem</li> <li>Identifying possible data requirements</li> <li>Developing objectives for solutions</li> <li>Narrowing down causes</li> </ul>

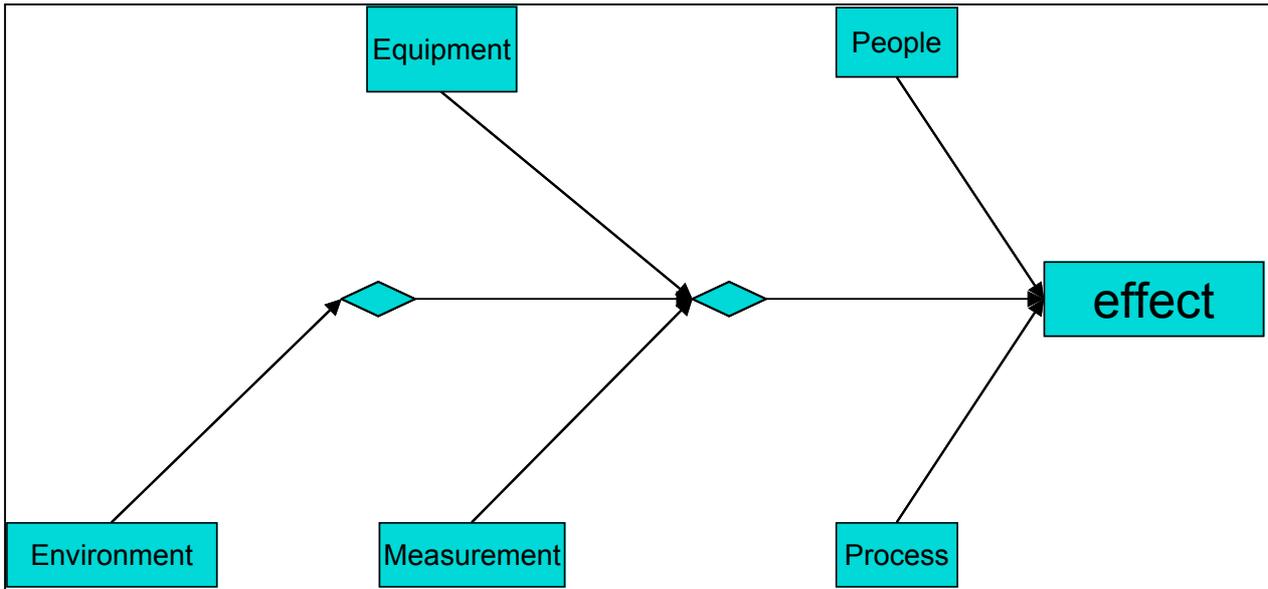
### Diagram Layout



### Suggested Headings

PEMP	FEMPEP	Your Own Choices
<ul style="list-style-type: none"> <li>People</li> <li>Equipment</li> <li>Materials</li> <li>Processes</li> </ul>	<ul style="list-style-type: none"> <li>Facilities</li> <li>Equipment</li> <li>Materials</li> <li>People</li> <li>Environment</li> <li>Processes</li> </ul>	

**Using the Headings**

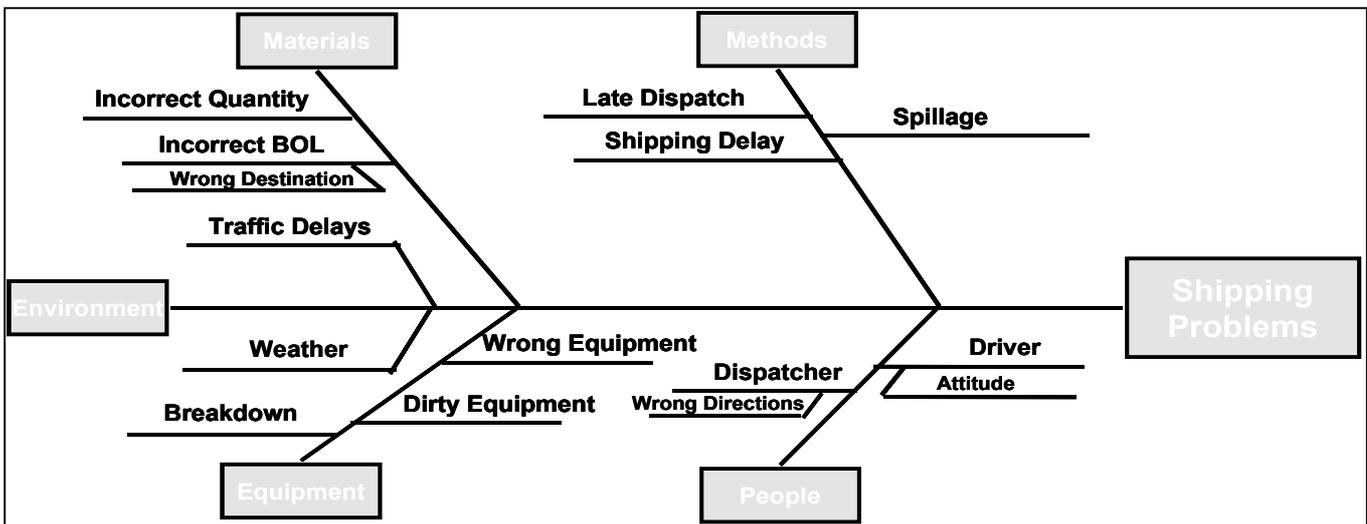


**Diagramming Tip**

Use paper landscape and put major cause boxes close to the edge to leave maximum room for the diagram

**Example**

- Allow team members to specify where ideas fit into the diagram. Use their words
- Clarify the meaning of each idea using the group to refine the ideas.



**Look for Underlying Root Cause**

*Root Cause*

