

Tax Invoice for Printing Shop in PDF Format

Tax Invoice for Printing Shop was initially released on <http://www.InvoicingTemplates.com> on Tuesday, October 22, 2013, and is categorized as **Sales, Service, Receipt**. As always **Tax Receipt for Print Shop** was published in two editions - one free **Tax Invoice for Printing Shop**, and another Uniform Invoice Software version that is able to turn **Tax Invoice for Printing Shop** into a complete invoicing system. This "**Tax Invoice for Printing Shop in PDF Format**" document includes brief description about the template, as well as a PDF invoice form exported from "tax-invoice-printing.xls".

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Tax Invoice for Printing Shop Features and Facts

In fact this template is not only for a printing shop, it can be seen as a general service invoice template, because with the two columns, "Description" and "Amount", you can fill in any service you offer.

Although we at InvoicingTemplates.com names this invoice template as a service invoice template, it actually includes a shipping information - but unlike most other templates designed by us at InvoicingSoft.com, the shipping information section is moved to the invoice body section and titled with "Delivery to". This is not a usual design but we hope this gives you an inspiration on how the invoice template can be customized.

Like all the other invoice templates here on InvoicingTemplates.com, this template work fine with Uniform Invoice Software too. And, like all the other templates here, it is created starting from the general sales invoice template shipped with Uniform Invoice Software. Although it is very different from the general sales invoice template, creating this "Tax Invoice for Printing Shop" template is actually not as hard as you might think. The most important thing you should do is just moving cells.

So, how do you move a cell in Excel? It's easy! Just drag your mouse to select the cell or cells you want to move to select it, then push your mouse key on the border of the selected area, and then drag and drop the selected area to its new location.

On the bottom of the invoice form, Subtotal, Tax 1, Tax 2, Total and Total Due are calculated automatically using Excel formulas. The tax rates and tax names, payments, shipping and handing fee, are all editable.

This Excel-formatted free invoice template is printable on standard A4 paper - paper width is 21cm, and paper height is 29.7 cm. The page margins set for the default layout should be suitable for the current format, but if you want to change it, simply open the Page Setup dialog box in Microsoft Excel - you can set many other printer-related options on this dialog box too. To do this

in Excel 2003, click Excel menu File / Page Setup. If you are running Excel 2007, 2010 or 2013, the Page Setup dialog box can be easily opened by clicking the corresponding command on the ribbon too.

The invoice template has one tax (GST) set on the bottom of the form. This is just a place holder for your tax requirements. You can modify the tax name and rates to suit your own business requirements. For your reference, The Goods and Services Tax (GST) (French: Taxe sur les produits et services, TPS) is a multi-level value added tax introduced in Canada. If you need a different tax name, say "Sales Tax", simply type in the word "Sales Tax" in the place of "GST" to replace it. The tax rate can be changed in this way too - this will not break the formula we created for calculating tax amount.

Tax Invoice for Printing Shop - PDF Format

Your Print Shop Name



City, State ZIP
Phone: xxxx xxx xxx Fax: xxxx xxx xxx
Email: xxxxx@xxxxx.xx

Your Print Shop Business ID#

TAX INVOICE

INVOICE TO:

DATE

Name:
Address:
City, ST ZIP:
Attention:
Phone:

INVOICE NO:

QUOTE NO/REF:

DESCRIPTION	AMOUNT
<p>SPECIAL INSTRUCTIONS: Delivery to:</p> <div data-bbox="432 1267 952 1473" style="background-color: #cccccc; width: 326px; height: 92px; margin-left: 20px;"></div> <p>Attention: Phone:</p>	
	SUBTOTAL -
<p>PAYMENT INFORMATION</p>	GST 10.00% -
	TOTAL -

Your Print Shop Name

OR

Direct Deposit (EFT) to;

Account Name: Your Banak Account Name

Bank: Your Bank Name

Bank#: xxx xxx

Account No: xxx xxx xxx

THANK YOU FOR YOUR BUSINESS!