

# Project Proposal

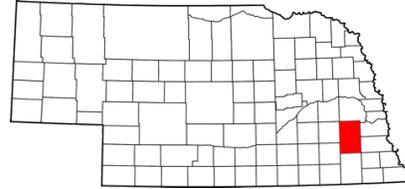
Lancaster County Meadowlark Website

8/11/17

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## Background

Lancaster County is the second-most populous county in the State. The 2010 census report the population to be 309,637. Lincoln is the county seat. The Lancaster County website is currently managed internally by the City of Lincoln Internet Services division.



Nebraska Interactive, <http://www.nebraska-interactive.com/>, has been awarded the contract with the State of Nebraska to provide electronic payment solutions, custom online applications and web design for government agencies for over 20 years. Together the state of Nebraska and Nebraska Interactive partner to create cost savings and government efficiencies. To reference the [Master Contract](#) it is available online.

## Project Objectives

1. Nebraska Interactive will create a new website for the Lancaster County (Partner).
  - a. Nebraska Interactive will build a fully responsive, 508 compliant, redesigned website for Partner. The new website will be built in [Meadowlark](#) (Drupal) to provide a flexible user friendly interface for the Partner to manage and maintain the website.

## Project Quote Proposals

### 1. Website:

	# of Webpages	Estimated Hours	One-Time Fee	20% Annual Maintenance Fee
<b>Option 1*</b>	375	380	\$31,725.00	\$6,345.00
<i>**Option 1 shows the current # of pages on your existing website.</i>				
<b>Option 2**</b>	300	310	\$26,125.00	\$5,225.00
<i>**Option 2 is based off the estimated # of pages that the website could be if the Partner wants to remove some archived content, rework, and/or combine existing pages.</i>				

#### Option 1 - Hour Breakdown:

Role	# Hours	Hourly Rate	Total
Creative (Web Designer)	350	\$80/hr	\$28,000.00
Management	5	\$210/hr	\$1,050.00
Project Manager	20	\$110/hr	\$2,200.00
System Administrator	5	\$95/hr	\$475.00
			<b>\$31,725.00</b>

#### Option 2 - Hour Breakdown:

Role	# Hours	Hourly Rate	Total
Creative (Web Designer)	280	\$80/hr	\$22,400.00
Management	5	\$210/hr	\$1,050.00
Project Manager	20	\$110/hr	\$2,200.00
System Administrator	5	\$95/hr	\$475.00
			<b>\$26,125.00</b>

If Nebraska Interactive completes the project and did not spend as many hours on the project as anticipated, Partner will not be billed the full quote. Partner will only be billed for the number of hours that Nebraska Interactive actually spent on the project.

The Annual Maintenance fee is 20% of the total time and materials fee of the project. It covers ongoing back-end maintenance, updates, upgrades, and general support questions. The Annual Maintenance fee will be billed on the anniversary date of website launch.

## Inclusions

- Nebraska Interactive will migrate agreed upon Partner content in Meadowlark.
- The URL for the new website will be <https://lancaster.nebraska.gov>.
- Nebraska Interactive will provide a fully responsive solution.
- Nebraska Interactive will provide the Partner with two homepage desktop mockups of the new website.
- The Partner will choose a mockup (allowing for time for Nebraska Interactive to make revisions).
- Nebraska Interactive will provide the Partner with one homepage mobile mockup from the chosen desktop mockup.
- Once a mockup is approved, Nebraska Interactive will begin design and migration of the Partner content.
- The Partner's Meadowlark site may include any of the following features:
  - Custom website permissions to allow website managers varying roles
  - Built-in calendar
  - Press release feed and built-in archive
  - Easy to use site editor
  - Simple file and image upload tools
  - Advanced Apache Solr website search
  - Google Translate to translate text on website
  - Monthly Google Analytics Reports
  - Broken link report
- Nebraska Interactive will assist with content mapping. NI will build a sitemap to help the Partner organize its new website and visualize the overall flow.
- Nebraska Interactive will implement Search Engine Optimization (SEO) on the pages that Nebraska Interactive builds on the new site.
- The Partner will provide Nebraska Interactive with the content for the website.
- The Partner will review the overall status of the project as Nebraska Interactive adds content to the site.
- Nebraska Interactive will complete quality assurance testing on the website before launching to ensure that the website is 508 compliant, works on multiple devices, and multiple browsers.
- Nebraska Interactive will provide six hours of training to the Partner staff members that will be managing the new website before launching the new website.
- Nebraska Interactive will work with the Partner to schedule a launch date and time for the new website as well as redirect the old website to the new.

## Exclusions

- Nebraska Interactive will not write, edit, proof, or draft any website content (text) for the new Partner site.
- If the Partner requests Nebraska Interactive to make any website changes after the launch of the new website, Nebraska Interactive will bill the Partner for the time spent.
- The Partner will not be able to create their own custom module for the website.
- The Partner will not install or update Drupal modules on the website.
- Nebraska Interactive will not move or build any existing web applications or databases into the new Meadowlark (Drupal) website. This includes the following websites/applications:
  - All City of Lincoln websites/applications (URLs including or beginning with "lincoln.ne.gov"), including but not limited to the following examples:
    - MyInterLinc: <https://www.lincoln.ne.gov/asp/both/citizen/default.aspx>
    - <http://cjis.lincoln.ne.gov/htbin/cgi.com>
    - <http://cjis.lincoln.ne.gov/~lsopub/report3.htm>
    - <https://www.lincoln.ne.gov/asp/cnty/clerk/marrsrch.aspx>
    - <https://lincoln.ne.gov/asp/cnty/jailpop/default.aspx>

- Motor Vehicle Accident Reports
  - <http://lancaster.ne.gov/sheriff/admin/report2.htm>
- Lancaster County Sheriff Dept. Online Incident Report Search:
  - <http://cjis.lincoln.ne.gov/~lsopub/report3.htm>
- Lancaster County Assessor search application:
  - <http://orion.lancaster.ne.gov/Appraisal/PublicAccess/>
- Lancaster County On-Line Deeds Search:
  - <https://lancasterne-recorder.tylertech.com/lancasterrecorder/web/>

## 2. New Logo (Optional):

We can use the Lancaster County Seal as the logo, or we can create a new logo:

Logo Pricing – \$80/hour, 25 hour estimate = \$2,000

- 3 initial logo concepts
- 2 revisions
- Included are the final PDF, EPS, PNG and JPEG files sent to client
- \$80/hour for additional time and revisions

## Project Timeline

Nebraska Interactive anticipates beginning on the project towards the end of 2017. Nebraska Interactive will work with the Partner to further define the project timeline pending signed contract.