

Raymore-Peculiar School District

VOLUNTEER CONFIDENTIALITY AGREEMENT

This Agreement is made between _____ ("Volunteer")

and **The Raymore-Peculiar School District**, on _____ 20_____.

Confidential Information is any information of any kind, nature, or description concerning any matters affecting or relating to Volunteer's services for the Raymore-Peculiar School District, the business or operations of the Raymore-Peculiar School District, and/or student demographic information, student grades, or other data of the Raymore-Peculiar School District. Accordingly, to protect the Raymore-Peculiar School District's confidential information that will be disclosed to the Volunteer, the Volunteer agrees as follows:

- VOLUNTEER will hold the Confidential Information received from RAYMORE-PECULIAR SCHOOL DISTRICT in strict confidence and shall exercise a reasonable degree of care to prevent disclosure to others. Volunteer teachers have a grave responsibility to treat with confidentiality most matters pertaining to students. Student behavior, performance, and achievement levels are not subjects of general conversation and should not be discussed outside of the school setting. When working with special needs students, Volunteers must exercise an even greater degree of caution when discussing school children assigned to them.
- VOLUNTEER will not disclose or divulge either directly or indirectly the Confidential Information to others unless first authorized to do so in writing by RAYMORE-PECULIAR SCHOOL DISTRICT.
- VOLUNTEER will not reproduce the Confidential Information nor use this information commercially or for any purpose other than the performance of his/her duties for RAYMORE-PECULIAR SCHOOL DISTRICT.
- VOLUNTEER will, upon the request or upon termination of his/her relationship with RAYMORE-PECULIAR SCHOOL DISTRICT, deliver to RAYMORE-PECULIAR SCHOOL DISTRICT any materials received from RAYMORE-PECULIAR SCHOOL DISTRICT or originating from its activities for RAYMORE-PECULIAR SCHOOL DISTRICT.
- RAYMORE-PECULIAR SCHOOL DISTRICT reserves the right to take disciplinary action, up to and including termination from volunteering for violations of this agreement.

VOLUNTEER represents and warrants that it is not under any preexisting obligations inconsistent with the provisions of this Agreement. Signing below signifies that the VOLUNTEER agrees to the terms and conditions of the agreement stated above.

Volunteer Signature

Date